



COVID19-SD-1c-120320
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CVS Asymptomatic Testing Program Operational Employee Close Contact Testing Requirements

CTDOT COVID19 Safety Directives – COVID19 Safety Directives issued by the CTDOT Division of Occupational Health and Safety may be revised, as needed, in response to updated or emerging requirements and guidance. Specific requirements or steps in any CTDOT COVID19 Safety Directive may be adapted to meet the specific needs of a COVID19 case, only with the approval of the CTDOT Division of Occupational Health and Safety.

Violations or non-compliance of this or any other COVID19 Safety Directive will result in a minimum of a written warning for the first offense with more severe actions for repeat offenses. (Personnel Memorandum 99-3)

Operational Employees-Workplace CVS Asymptomatic Testing Program

Those CTDOT employees that have been identified as being operational and/or have duties or job titles that are directly related to the safety of the motoring public or are in direct support of those operational units, have been pre-authorized and enrolled in the CVS Asymptomatic Testing Program (ATP). The purpose of the ATP is to provide those pre-authorized employees, access to priority appointments and processing of COVID19 PCR testing, in the event of a COVID19 exposure in the workplace.

Operational Employees COVID19 Workplace Close Contact Testing through CVS Pharmacies (Required)

***The following process is not to be used if the employee has COVID like symptoms. Those employees that are symptomatic are to stay home and contact their Primary Care Physician (PCP) immediately and seek medical guidance.

CTDOT/CVS Asymptomatic Testing Program – Registration and Scheduling Appointments

Those designated Operational/Essential CTDOT employees that have been identified as a workplace COVID19 close contact are **required** to be tested for the COVID19 virus through the following process:

- ***** Important - The appointment is to be scheduled for no sooner than 5 days from the date of last close contact with the person that tested positive for the COVID19 virus.**
- The close contact is required to schedule an appointment at a local participating CVS Pharmacy through the established on-line scheduling process by going to www.cvs.com/employertesting.
 - Step by step instructions are included below.
 - If necessary, assistance with the on-line scheduling process will be available through the contacts identified below.
- Once the close contact has made their appointment, the close contact is required to provide the date, time and location of their appointment to the Department.
- Employees may be contacted by a trained CVS Health colleague to confirm the details of your visit, including pre-registering you for an account on MyChart. MyChart is a digital platform where you will receive your test results, in about 2-4 days.
- The close contact is required to notify the Department once they have gone to their appointment and the testing results when it has been received by the employee.

Taking the Test and Receiving the Test Results

- Arrive at the designated CVS Pharmacy location no more than 5 minutes before your appointment.
- Stay in your car and follow the posted instructions at the site.
- You'll be greeted by a trained CVS Health colleague who will confirm your employee ID (employee number) and other basic information.

- For the COVID-19 test, you'll remain in your car and perform the swab test under supervision.
- After you complete your test, your results will be available online through MyChart, in about 2-4 days. You'll receive more information about registering for a MyChart account as part of the testing process.
- Your test results will be shared with the state's department of health, and the CTDOT OH&S, HR and if requested your primary care provider.

Waiting for and Receiving Test Results

- The close contact is to continue to work and comply with the KN95 mask requirements while waiting for the results of their test.
- If the results of the test are positive or detected, the employee will be required to quarantine and is to contact their primary care physician for additional guidance.
- Employees will be provided with paid leave under C.G.S. 5-248(a) for the period of absence, not to exceed the scheduled work hours during the 14-day period.

Test Results

- If the results of the COVID19 PCR or other acceptable test, **are negative** or not detected, the employee will continue to wear a KN95 mask at all times, until a full 14 days have elapsed, after which they may resume normal COVID19 precautionary procedures including the use of face coverings and physical distancing required by the Department.
- If the results of the test **are positive** or detected, the employee is required to consult with their primary care physician (PCP) for medical guidance and follow the CTDOT standard protocols for a confirmed positive in the workplace which includes:
 - Consulting with their PCP,
 - Quarantine for the period of time required at the time that their testing sample was taken or as directed by their PCP or health care provider.
- Once completed, they may return to the workplace long as they remain asymptomatic and do not have a fever that is controlled by fever reducing medication.
- A return to work document from the employee's PCP is required however, at this time, the return to work document is not required to be on the standard P-33 form.

EAP Lexington Group

In these stressful times it is important that employees are reminded that the Lexington Group, EAP Program, is available and offers a variety of benefits and services to assist employees and their dependents in their time of need and/or their dependents is struggling to adjust to changes associated with COVID-19. Their number is 1-800-676-HELP (4357).

Enforcement Actions

Employee noncompliance with established CTDOT COVID19 Health and Safety Requirements may be subject to disciplinary action in accordance with Personnel Memorandum 99-3 Enforcement of Safety Practices. For more information about the COVID19 virus go to:

CTDOT Specific Information - <https://portal.ct.gov/DOT/StaffCOVID/Info>
 State of Connecticut Information - <https://portal.ct.gov/Coronavirus>
 Centers for Disease Control and Prevention - <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

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CVS COVID-19 Testing Program - *Appointment Instructions*

Have Available

Home zip code, Date of Birth, and Employee ID number available

To schedule a COVID-19 appointment

Visit: www.cvs.com/employertesting

Step 1

Enter your home zip code, date of birth, and employee ID number

CVS pharmacy™ To plan your visit faster, [sign in](#) or [create an account](#). [Escape!](#)

minute clinic™ Clinic Visit Video Visit Insurance & pricing Pay bill [Plan a visit](#)

[Home](#) > COVID-19 testing locator

Employer- and school-sponsored COVID-19 testing

We've partnered with employers and schools to provide coronavirus testing to returning workers and students.

Start planning your return.

You may qualify for a no-cost COVID-19 test on-site at your work or school or a CVS location.

30 minutes
Rapid result at your work or school

2-4 days
Lab testing at CVS locations

How it works

- 1 Provide your personal, employment or enrollment details to see if you qualify.
- 2 Select a testing location and time. You may be tested at a CVS location, your workplace or school.
- 3 Bring proof of identity, proof of employment or enrollment, as well as your confirmation email or text message. Be sure to have your mobile phone in case we need to reach you.
- 4 Upon arrival, follow the instructions provided in your confirmation email. We walk you through and help you [self-administer the swab](#).

Qualify for an appointment

You may qualify for a no-cost COVID-19 test sponsored by your work or school to help you get back safely. Provide some basic information to get started.

Personal information

Be sure your information matches what your organization has on file for you.

Home ZIP code Date of birth
Hint: MM/DD/YYYY

Gender

Female Male

Employee ID or Student ID

If you're unsure of your identification number, speak to your organization's representative.

NOTE: Before you get started, you may want to have your vehicle and primary care provider information on hand.

[Get started](#)



[Home](#) > COVID-19 testing locator

You qualify for employer- and school-sponsored testing.

Select a location, date and time below. Availability may change throughout the day. If you cannot find an appointment at your preferred time, try scheduling at a different location or day, or check back later.

Location type CVS locations Employer/campus locations

ZIP code, or city and state

Select an available date

Select a date to view available times.



Try searching a different location.

We could not find any testing sites in the ZIP code provided by your organization. Try searching a different zip code or type of location.

You may still qualify to [get tested through CVS Health](#).

Step 2

You should receive this notice if you have entered the correct information and you qualify for the program.

You qualify for employer- and school-sponsored testing.

Select a location, date and time below. Availability may change throughout the day. If you cannot find an appointment at your preferred time, try scheduling at a different location or day, or check back later.

Location type	ZIP code, or city and state	Select an available date
CVS Locations	<input type="text" value="02482"/>	Tomorrow, June 6, 2020
Select a date to view available times.		

8 CVS test location(s) found near "02482"

1 188 Linden Street
Wellesley, MA 02482
25.8 mi [Directions](#) Results 2-4 days

Available times

[04:30PM](#) [04:35PM](#) [04:40PM](#) [04:45PM](#)

2 800 Lexington Street
Waltham, MA 02154
30.8 mi [Directions](#) Results 2-4 days

There are no available times at this location.
Try searching for another location or day.

3 311 Newbury Street
Danvers, MA 01923
30.8 mi [Directions](#) Results 2-4 days

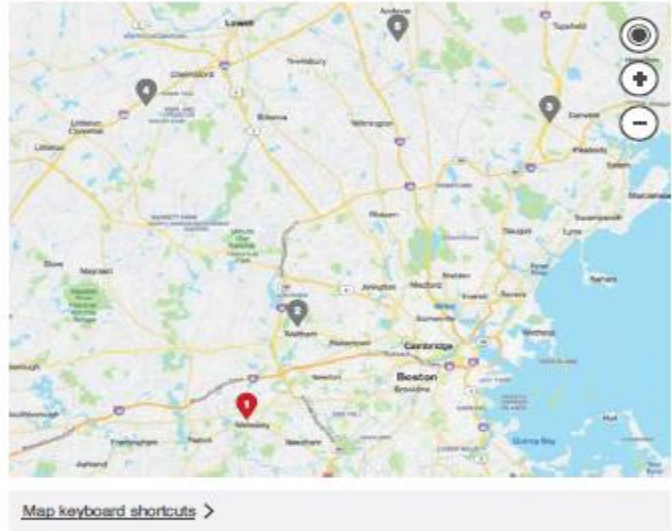
[See times at this location](#)

4 174 Littleton Road
Westford, MA 01888
30.8 mi [Directions](#) Results 2-4 days

[See times at this location](#)

5 68 Main Street
Andover, MA 01810
30.8 mi [Directions](#) Results 2-4 days

[See times at this location](#)



Step 3

Select a location, date and time based on the zip code you entered (test location options will show as sampled on the left side)

[See more locations](#)

[View employer/campus locations](#)

Visit information

You must complete this form within the next 6 minutes to confirm your reservation. This time cannot be extended; however, you may be able to choose a new time if available. In order to guarantee your spot, do not navigate away from this page until you've submitted the form.

Your reservation expires in **4:08**

Where: Twin River Casino A, Main Parking Lot

When: June 8, at 4:45 pm

All fields are required, unless they are marked as optional.

Patient information

First name

Last name

Address line 1

Address line 2 (optional)

City

State

Zip code

Date of birth

Hint: MM/DD/YYYY

Patients must be 18 years or older to take a COVID-19 test.

Gender

 Female Male

Race

Ethnicity

Contact information

You'll get a confirmation and reminders by email and text. A provider may call you to get your personal details and confirm your eligibility.

Email address

Mobile number

A mobile number is required. We may need to call you while you're at the testing location.

I agree to the [Terms of use](#).

I authorize MinuteClinic to leave a detailed message regarding my visit today on the voicemail of the telephone number I have provided.

 Yes No

Primary care provider information

At your request, we can send results to your provider.

I don't have a primary care provider.

Practice name, provider first and last name

Do we have permission to notify your primary care provider of your results?

 Yes No

Primary care provider address (optional)

Address line 1

Address line 2 (optional)

City

State

ZIP code

Help keep our front-line workers safe

Providing this information in advance will help our providers identify you at the testing location and allow them to focus on the health and safety of all.

Vehicle information (optional)

Our providers will only use this information to identify you when you arrive at the testing location.

Make

e.g. Toyota

Model

e.g. RAV4

License plate

I understand that I am scheduling to receive testing for COVID-19. I have reviewed the [COVID-19 test fact sheet \(CVS location\) \(PDF\)](#), the [COVID-19 rapid result Abbott fact sheet \(non-CVS location\) \(PDF\)](#) and [instructions to see how swabbing is performed \(PDF\)](#). I have been informed that testing is voluntary, that I have the right to decline any tests and that positive test results will be reported to the state health department where required by law. I consent to testing for COVID-19 and agree to these terms.

I give my permission to notify my organization of my results. [Disclosure agreement \(PDF\)](#)

Submit

[Cancel](#)

You have 2 minutes remaining.

Consider skipping optional fields in order to submit the form in time for your slot to be held. Otherwise timer will end and you can choose a new time.

Back to form

[Cancel](#)

Step 4

You have 6 minutes to complete and confirm the information in this form (you will receive a notice of minutes remaining)

Prior to pushing "submit", you will be asked to give consent to testing terms and to give permission for "my organization" (CTDOT) to receive results. You are strongly recommended to give permissions to CTDOT to receive your results, like other medical examines arranged by the Department. If you do not check the box to give permissions to CTDOT to receive your results directly from CVS, you will be required to provide documentation/copies of your test results to CTDOT.



Your COVID-19 test is scheduled

You've successfully reserved your COVID-19 test.

When: Wednesday, March 25, 2018 at 4:45 pm

Where: Bank of America Corporate
COVID-19 rapid-result

[Get Directions](#)



Important:

When you arrive at the test site, **stay in your car** with the windows up. **Do not arrive more than 5 minutes** prior to your testing time.



What to bring:

- Proof of identity and employment/enrollment
- Appointment confirmation email or text message
- Mobile phone in case we need to reach you
- Office workers: personal belongings in case you cannot return to work



What to do:

- Wear a face covering at all times. Do not remove it until instructed to do so.
- When you arrive, stay in your car. Follow signage or instructions of staff onsite.
- When it is time for your test we will help you **self-administer the swab** and drop off your sample.



Where to go:

Corporate/university locations

- Follow the signs to an indoor location

CVS locations

- Do not go into CVS store
- CVS drive-thru: Proceed to the drive-thru window
- CVS tent on site: You will be directed to a tent in the parking lot



Getting your results

- Corporate/university locations will return your results within 30 minutes
- CVS locations: we will email you the link to view your results through MyChart within 2-4 days



Review these forms before your test.

- [COVID-19 rapid result Abbott fact sheet \(non-CvS location\)](#) (PDF)
- [COVID-19 test fact sheet \(CvS location\)](#) (PDF)
- [See how swabbing is performed](#) (PDF)



Step 5

You will receive a confirmation that your COVID-19 test is scheduled.

Please follow the instructions on:

1. What to bring
2. What to do
3. Where to go
4. Getting your results
5. Review forms before you test

If you have any questions on scheduling your appointment, contact:

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