



Connecticut DOT
Bureau of Engineering and Construction

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CONSTRUCTION DIRECTIVE

Construction Administrator

Revised Contractor Evaluation Form and Instructions (2020)

Effective immediately, Construction personnel conducting a Contractor Performance Evaluation are to use the [Contractor Evaluation Form](#) and associated [Instructions for Completing Contractor Evaluations](#). This supersedes [CD-2017-3](#) which introduced the 2017 revised documents.

The new rating form and instructions have completely overhauled the rating process to be more like a “report card” replacing the 1 through 4 rating system with larger ranges for each level of performance quality. The Prime Contractor rating forms will be used by the DOT Office of Contracts to modify or revoke a Prime Contractor’s Prequalification Work Classification.

The revised *Contractor Performance Evaluation Form* and the associated *Instructions for Completing Contractor Evaluations* are also available in the ProjectWise Construction Libraries - 4.200 Approved Forms and Inspection Checklists folder.

The requirements for contractor performance evaluations are addressed in Volume 1, Chapter 10 of the Construction Manual (version 3.1). The revised form and instructions referenced above supersede any conflicting guidance in Volume 1 Chapter 10 of the Construction Manual (version 3.1). Volume 1 Chapter 10 of the Construction Manual will be updated in the near future to reflect these changes.

These changes are effective immediately.