



Connecticut Bicycle and Pedestrian Advisory Board

Volunteer board members advising agencies of the state on policies, programs, and facilities for bicycles and pedestrians.



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Meeting Minutes REGULAR MEETING Tuesday February 26nd, 2013 8:30 AM

Meeting at DOT Headquarters
2800 Berlin Turnpike, Newington, CT 06111
Room 2141

1.0 Preliminaries (8:45)

1.1 Call to Order

Present Board Members:

Chair Neil Pade, Ray Rauth, Deb Dauphinais, Charlie Beristain, Joe Balskus, Al Silvestre (9:22am)

Other Guests:

Kate Rattan (ConnDOT), Tony Philpin, Kelly Kennedy (BikeWalkCT), Bruce Donald (FVTC), Colleen Kissane (ConnDOT)

Absent Board Members:

Rod Parlee, Tom Gutman, Francis Pickering, Thomas Harned

Bold items indicate action items for next Board meeting.

Chair introduced newest member Joe Balskus, appointed for remainder of Richard Stowe's term until June 30, 2013. Assigned note taker for meeting as Board secretary absent.

1.2 Amendment of Agenda
Deferred action until quorum present.

1.3 Approval of January Minutes
http://www.ctbikepedboard.org/uploads/1/0/3/8/10385744/minutes_cbpab_0122131.pdf
Deferred action until quorum present.

2.0 Reports (8:55)

2.1 DOT Projects and News

a. General News

- Lab survey completed
- DEEP awarded bike friendly business award this year, ceremony beginning of month
- Putnam bridge project underway, webinar tomorrow focusing on commuters in immediate area, majority users for walkway (walkway study). Additional opportunities for outreach meetings forthcoming.

b. Other

- Merritt Parkway Advisory Committee met last month – some control over how manage/input on Merritt Parkway – maintenance asking for 30' clearance, safety is top priority – more clearing on Merritt expected
- Recreational trails program – march 29th solicitation ending for funding requests
- DOT also met with Naugatuck river valley greenway – project moving forward, America's great outdoors –part of us park service – get more projects on the ground. – Internal meeting at ConnDOT to review how to do this. One project is Waterbury town green

2.2 Reports from other Agencies (State, Regional, Local, Other)

a. Bikes on Buses

List of bikes on buses from other agencies pending.

b. Other

- CTfastrack – TOD benefits workshops being provided
- Needs assessment form – update bike ped assessment form with DOT – meeting with DOT on the form
- Email from Eric Weiss regarding Merritt Parkway trail study
- Email from ITE CT Chapter president regarding – April 2 – ITE CT Chapter meeting – **Neil to do a presentation and quick run down on the annual report with Dave Head (ConnDOT) at the Chapter meeting**
- Plainville – request to stripe roadways near bike paths – **Sharrows on State roads – Where does it stand with OSTA? DOT to determine.**

3.0 Old Business (9:15)

3.1 Review of Actions Steps from 1-22-13 Meeting (60 minutes)

- a. Inquiry for assistance regarding membership
Assistance still needed regarding appointments and expired board member terms.

- b. Support changes to Highway Design Manual
Still out there as an action item. No clear steps have been provided.

- c. Discuss with CRCOG Complete Streets goals and interest
To be scheduled for March meeting.

- d. Outreach to Connecticut Technology Transfer Center regarding Connecticut
Municipal Local Traffic Authority Program
Pending

- e. Outreach to Office of the State Traffic Administration
Pending.

- f. Outreach to Chief Elected Officials and LTA's regarding 11' lanes and
Complete Street implementation at the local level
Chair to draft letters in next two months.

- g. Discuss with SWRPA & HVCEO regional mobility mapping/ development of
cross state bike routes that include local roads and transit opportunities
Ray to discuss with SWRPA.
HVCEO is already pursuing a regional bike map.

- h. Inventory State Routes changed to 11 foot lanes
Nothing to report.

Meeting quorum met at 922am

- i. Determination of sources for entry of transit into Google Maps
Rod to pursue follow through to see if get google maps for remaining transit places.

- j. Outreach to CT Department of Motor Vehicles with recommended language
for drivers manual and drivers licensing exam pertaining to cyclists
Draft letter prepared by Charlie. **Send letter out.**

- k. Additional communication with Transportation Committee regarding Annual
Report
Copy of CBPAB Annual report to be distributed to committee.

- l. Printing costs for annual report printing

Rod to look into costs from printers.

- m. AMTRAK – Prohibition of bikes on trains
Letter needs a complete redraft. **Ray to work on new version.**
- n. Letters of recognition for Complete Street initiatives
Neil to redraft letter of recognition and meet with Tom Maziarz
 - o. Survey of State bicycle pedestrian activity
Not needed. No support for it.
- p. Outreach to municipalities regarding sidewalk maintenance and snow removal
Pending (Rod).
- q. Legislative testimony – Proposed Bill No. 103 - single file riders and Proposed Bill No. 191 - vulnerable users.
No report.

Meeting Quorum Lost at 10:22am Board member left meeting.

- 3.2 2012-2013 Annual Report (10 minutes)
 - a. Discussion on other specific actions of the board to facilitate implementation and tracking of progress on report recommendations.
Chair requested that progress be tracked each month for various sections of the Annual Report to be updated.
Responsibilities need to be assigned to board members for various report sections.

- b. Other

http://www.ctbikepedboard.org/uploads/1/0/3/8/10385744/cbpab_2012-2013_annual_report2.pdf

http://www.ctbikepedboard.org/uploads/1/0/3/8/10385744/cbpab_2012-2013_annual_report_cover_letter2.pdf

Letters written on behalf of CBPAB should be posted to website.

- 4.0 New Business (10:30)
Special license plates for CBPAB to be reviewed, need minimum 400.
- 4.1 Review of other pending legislation
No discussion.
- 4.2 Other Policy Discussion
None.
- 4.3 2013-2014 Annual Report

- a. Discussion on report format and assignments.
No discussion.
 - b. Documentation of reporting items.
No discussion.
- 5.0 Membership (10:40)
- 5.1 Status of membership, expirations, and vacancies
No discussion.
- 6.0 Free Format Discussion and Other Announcements (Time Permitting)
FVTC is doing a study of trail use – trail counters using hidden lasers on trail. Will be a full study on use of trail and will be disseminated to those who need it.
- 7.0 Next Meeting Time/Date, Agenda Items and Adjournment
Meeting 8:30 AM, DOT HQ, March 26th, 2013, Room 2141