

## **IMPORTANTE – Tenga Esto Traducido Inmediatamente**

### **WEEKLY WORK SEARCH EFFECTIVE MAY 30, 2021**

A Message to Department of Labor Weekly Continued Claims Filers:

During the pandemic, Connecticut Department of Labor Commissioner Kurt Westby waived the mandatory work search requirement as part of Connecticut's public health response to the pandemic. The waiver allowed claimants to receive benefits even though they were not actively looking for work.

Beginning May 30, 2021, the work search will be back in effect and will require claimants to document their efforts to find a job. Failure to look for work will result in a denial of unemployment benefits. Keeping track of your search for work will help you to meet this requirement.

#### **WORK SEARCH EFFORTS:**

Each week you file a claim for benefits, you must:

1. **Actively** look for work.
2. Make a minimum of **3 work search activity efforts** per week.
3. Document all efforts to find work.
4. Be prepared to provide proof of your work search activities.

**Work search activities can be in person or virtual and may include, but are not limited to the following:**

- Contacting an employer for full-time work.
  - **You must have at least 1 employer contact in your weekly efforts.**
- Attending a workshop provided by an [American Job Center](#).
- Attending a job fair.
- Participating in reemployment service activities provided by an American Job Center.
- Creating a reemployment plan.
- Attending a job interview.
- Creating a resume, uploading the resume and making the resume viewable to employers in [CTHires](#).
- Creating a personal user profile on a professional networking site.

Your search for work can be a combination of activities as long as at least one of the work search activities is an employer contact. For example:

- 3 employer contacts, or
- 2 employer contacts, plus 1 other work search activity, or
- 1 employer contact, plus 2 other work search activities.

## **HOW TO DOCUMENT:**

- Claimants are required to keep records on work search activities. CTDOL will provide a [form for guidance](#).
- Beginning July 2021, all claimants filing their weekly claims are required to report their work search activity as part of the filing process.

## **FAILURE TO COMPLY WITH THE WORK SEARCH REQUIREMENT:**

Your work search activities may be audited at any time. Failure to provide information could result in you being denied unemployment for that week and you may also have to pay back the benefits you received.

For Extended Benefits claimants, if CTDOL determines that you did not conduct required work search efforts, you will be ineligible for benefits under section 31-232I of the Connecticut General Statutes until you have again become employed in at least four subsequent weeks and earned wages of at least four times your weekly benefit amount.

If you are selected for the UI Reemployment Services and Eligibility Assessment (UI RESEA) program, your work search efforts for the week prior to your RESEA meeting will be reviewed during your mandatory meeting. Failure to conduct reasonable efforts may disqualify you from receiving benefits for that week.

Visit the CTDOL [Work Search](#) webpage for additional information. Questions should be directed to the CTDOL Consumer Contact Center at [www.FileCTUI.com](http://www.FileCTUI.com)

**Monday - Friday: 8:00am - 5:00pm**

**Saturday: 8:00am - 3:00pm**

**Closed Sun & holidays**

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