

Do you have a landlord who is willing to participate in UniteCT?

Yes, I have a landlord who will work with me

I'm working with my existing landlord

You may apply to UniteCT to cover your rental arrearages and three months of prospective rent.

I'm working with my previous landlord

I owe my landlord rent, and they are willing to submit a UniteCT application.

I am working with a new landlord

You may apply to UniteCT to cover your security deposit and three months of prospective rent.

No, my landlord refuses to submit an application

I found a new landlord.

I cannot find a new landlord.

Before you submit your UniteCT application, go to www.UniteCT.ct.gov and click on the Tenant Resources button. Download the "**Tenant Request Rental Arrears with Previous Landlord**" form. Fill it out and upload it to your **Tenant Documents tab** within your application portal.

You may have already started or submitted an application with a different landlord. That's okay. Please follow the same directions as above.

If you have an existing UniteCT application with your old landlord, your application must be denied in order to Recertify with your new landlord. To Recertify, click the button "**Add Case (New Landlord)**" on your Case tab. Once you submit, please note your new landlord must also submit their application for your case to be fully submitted.

If you do not have an existing application with your old landlord, you may start a new application with your new landlord.

Email **UniteCTDirectPayment@ct.gov** to notify a UniteCT staff member that you cannot find a new landlord. Then, upload the "**Attestation for Direct Tenant Payment**" form into the Applicant Info section under your Documents tab. This form can be found under the Tenant Resources section of the UniteCT website. An auditor will review your application, and if you qualify, you will be sent a \$3,000 check directly to the address provided in your application. If you need to contact your auditor, their email can be found under your Case tab.



UniteCT



www.UniteCT.ct.gov

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