



CDBG 101 and CGA Certification Training

The Connecticut Department of Housing (DOH) invites you to attend the following upcoming CDBG 101 and CGA Training course for the Connecticut Small Cities Community Development Block Grant (CDBG) Program.

The Small Cities CDBG program offers funding to assist with housing and community development needs in Connecticut's non-entitlement communities.

The CDBG program involves complex administrative requirements regulated by federal and state policies. Knowledge of the applicable regulations and policies is like an insurance policy that protects grantees from unnecessary monitoring findings due to inexperienced administrators.

This multi-day training course will cover the following topics:

- State Program Overview
- Roles and Responsibilities
- National Objective and Eligible Activities
- Citizen Participation Requirements
- Non-Discrimination and Fair Housing
- Procurement and Conflict of Interest
- Labor Standards
- Acquisition and Relocation
- Financial Management
- Reporting and Monitoring
- Recordkeeping and Closeout
- Environmental Review

This course is recommended for municipal officials, town managers, grant administrators, and all other parties interested in gaining a deeper knowledge of the Small Cities CDBG program and cross-cutting requirements.

The CDBG 101 and CGA Training will be held via webinar/teleconference during the week of October 18-21, 2022 and Environmental Review Training is scheduled for October 25-27, 2022.

<u>CDBG 101/CGA Training Course Schedule</u>		
October 18	9:00am	12:00pm
October 18	1:00pm	4:30pm
October 19	9:00am	12:00pm
October 19	1:00pm	4:30pm
October 20	9:00am	12:00pm
October 20	1:00pm	4:30pm
October 21	9:00am	12:00pm
<u>CDBG Environmental Review Training</u>		
October 25	9:00am	12:00pm
October 25	1:00pm	4:30pm
October 26	9:00am	12:00pm
October 26	1:00PM	4:30PM
October 27	9:00AM	12:00PM

*all courses are required for CGA certification purposes

REMINDER: Current CGA's whose certification is expiring November 30, 2022 must attend all sessions to maintain their certification (tests are not required).

YOU MUST REGISTER FOR BOTH COURSES IF YOU ARE SEEKING THE CGA CERTIFICATION

Please register for DOH Certified Grant Administrator Training on Tuesday, October 18, 2022 9:00 AM – Friday, October 21, 2022 12:00 PM EDT at:

<https://attendee.gototraining.com/r/4753907172655815682>

After registering you will receive a confirmation email containing information about joining the training.

Please register for CGA Environmental Review Training on Tuesday, October 25, 2022 9:00 AM – Thursday October 27, 12:00 PM EDT at:

<https://attendee.gototraining.com/r/8509445267975988482>

After registering you will receive a confirmation email containing information about joining the training.

PLEASE READ VERY IMPORTANT EQUIPMENT AND SET UP INFORMATION FOR VIRTUAL TRAINING BELOW

Computer logistics:

- 1) Make sure to add kathleen@kw-consultants.com to your safe senders so you can receive all training emails from me.
- 2) Make sure to add customercare@gototraining.com to your safe senders so you will receive the reminder emails from the GoToTraining system.
- 3) In order to fully participate, you **must** use a Google Chrome or a Microsoft Edge Chromium browser. You can download Chrome [here](#). The Breakout Room function only works with Chrome and Edge and doesn't work on the mobile app.
- 4) Make sure to set your default browser to **Chrome or Edge** **prior to clicking the join link**. More information on GoToTraining Instant Join [here](#).

If you have any questions regarding the above webinars, please email info.cdbq@ct.gov.