Ned Lamont
*Governor*

STATE OF CONNECTICUT
DEPARTMENT OF HOUSING

Seila Mosquera-Bruno
*Commissioner*

# Small Cities CDBG Bulletin

**Bulletin Number: 2021-003**

| | |
|---|---|
| To: | Small Cities Grantees and Interested Parties |
| Date: | April 12, 2021 |
| From: | Miguel A. Rivera, Director, Housing and Community Development |
| Subject: | Small Cities CDBG 201 Workshop (2018, 2019 and 2020) |

The State of Connecticut, Department of Housing, Small Cities CDBG Team is pleased to announce the first Small Cities CDBG 201 Workshop. This specially designed Workshop has programing with tools to help new grant recipients better manage the processes throughout the life of the grant.

| | |
|---|---|
| Date: | Tuesday, April 27, 2021 |
| Time: | 9:00 a.m. – 1:00 p.m. |
| Location: | **Online Teams Application**<br>Link to be provided |

Join us for helpful tips and gather useful tools to add to your little red toolbox.

Who Should Attend? This is a mandatory workshop for recipients of open Small Cities CDBG grants from 2019/2020, any administrator interested in learning how to successfully manage an open grant and processes. In addition, Town staff person(s) including (CGAs) directly involved with the above referenced grant year(s), Consultants with/without Certified Grant Administrator Certification are required to attend the workshop in its entirety. If you are affiliated with an open Small Cities Grant 2019, 2020 or even 2018, you are required to register below.

Some tools you will confidently add to your little red toolbox:
What a Project should look like, Davis Bacon is a must, New Section 3 Compliance, Why Radon testing, Homeowners rights and protections/Department of Public Health, Affirmatively Furthering Fair Housing, ATS compliance, Construction Monitoring/Monthly Interim Reports, Semi Annual Reports, How to Complete a Payment Request, How to take project photos/ What's a good photo vs. bad one and Record keeping/Monitoring.

To register, please e-mail your response with the required information as noted in the embedded table no later than Wednesday April 22, 2021 to **info.CDBG@ct.gov** (e-mail responses only). We look forward to seeing you.

| TOWN | First Name | Last Name | TITLE | CGA Yes/No | Office Phone | Cell Phone | EMAIL |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| | | | | | | | |