**Addendum 1: Revised Procurement Schedule to Extended Due Dates**

The following is a revised schedule to extend the due dates for:

* Letter of intent;
* RFP Questions;
* Release of answers to questions; and
* Proposal due date.

**Procurement Schedule.** Dates marked (\*) are target dates only, and may be subject to change. The Department may amend the schedule, as needed. Any change will be made by means of an amendment to this RFP and will be posted on the State Contracting Portal and the Department’s Web Site.

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| --- | --- | --- | --- |
| Activity | Dates | Time |  |
| RFP Released | 4/3/19 |  |  |
| MANDATORY Letter of Intent Due | 4/23/19 | 3:00 PM | Eastern Standard Time |
| RFP Questions | 4/26/19 | 3:00 PM | Eastern Standard Time |
| Answers Released | \*5/6/19 |  |  |
| Proposals Due | 6/3/19 | 3:00 PM | Eastern Standard Time |
| Contract(s) Execution | \*10/1/19 |  |  |

\* *Dates subject to change*

**Letter of Intent.** A mandatory **Letter of Intent (LOI) is required** from each Respondent(s) intending to respond to this RFP. The **LOI is non-binding** **and does not obligate the sender to submit a proposal**. The LOI must be submitted to the Official Contact identified in Section C.1 of this RFP. LOI’s may be submitted by US mail, or e-mail by the deadline established in the Procurement Schedule. The LOI must clearly identify the sender, including agency name, contact person, postal address, telephone number and e-mail address. LOI must be submitted using **Form # 7** in the appendix of this RFP. It is the sender’s responsibility to confirm the Department’s receipt of the LOI. **Failure to submit the required LOI in accordance with the requirements set forth herein shall result in disqualification from further consideration.**