TO: News Media Outlets

DATE: Wednesday, March 25, 2015

RE: Board of Pardons and Paroles rescission hearing of inmate Castonguay, Gary #38371

LOCATION: MacDougall-Walker Correctional Institution Suffield, CT

TIME: 9:00 A.M.

- The hearing shall begin promptly at 9:00 a.m. at the visiting room of MacDougall building. The room will be open beginning at 8:00 a.m.
- Due to space limitations, news media seating will be limited to fifteen (15) seats, one (1) per news media outlet, on the basis of the order of requested credentials.
- Any member of the news media who desires to attend this hearing is required to contact the Connecticut Department of Correction’s Office of Public Information at doc.pio@ct.gov, (cleary note “Castonguay Hearing” in the subject line) no later than 4:30 p.m. on Friday, March 20, 2015, with a completed background check application form attached to that email (form provided with this advisory). This agency’s Public Information Office will communicate approval confirmations to the fifteen (15) news media seats according to requested credentials received, as instructed above.
- At the facility (directions are attached at the bottom of this advisory) you will be required to present valid photo identification and successfully pass through a metal detector in compliance with Connecticut General Statutes 18-81v.
- NO cell phones, paging devices, backpacks, briefcases and/or handbags of any kind are allowed. They must be left in your vehicle.
- One laptop, a paper notepad and a pen or pencil per news media seat, will be permitted.
- Wifi will not be available due to the correctional setting and infrastructure.
- Any news media activity must be conducted after the hearing is fully concluded and only within the designated news media staging area located at the top of the prison property’s driveway, near the entrance/exit adjacent to Route 159. This staging area will remain open for one (1) hour immediately following the conclusion of this hearing.
- NO video, still photography and/or parking of media broadcast vehicles will be permitted on any undesignated portion of prison property.
- This hearing will be videotaped on a pool basis by WFSB, utilizing a mult-box and an HD 1080i SDI feed. All other stations wishing to obtain copy of the videotaping must provide WFSB a recording deck and media to record on that must accept the HD SDI embedded audio, and which must be provided to WFSB and IN ADVANCE by the evening before this hearing date for security purposes. WFSB will be the only television broadcast station to have a technical crew and its related equipment inside the prison facility for this hearing; and will operate the other stations’ recording decks, as accepted by WFSB in advance. Contact Frank Glowski, WFSB Media Operations Manager at Frank.Glowski@wfsb.com / phone: 860-977-0273 or Tracy Phelan, Senior Assignment Editor Tracy.Phelan@wfsb.com / phone: 860-244-1700, to coordinate equipment drop-off and pool requirements. Dissemination by WFSB of the recorded media material will take place at the designated news media staging area following the hearing.
- There will be still photography limited to one fixed position camera (no motor drive, no flash) pooled by the Associated Press. You may contact the Hartford Bureau at 860-246-6876 for details on obtaining copies.
- Information about the Board of Pardons and Paroles is available at www.ct.gov/bopp. Additional questions about parole, procedures, etc. should be referred to the Board of Pardons and Paroles at 203-805-6605.
- Location and directions of this dated event: MacDougall-Walker Correctional Institution 1153 East Street South Suffield, Connecticut 06080 (860)627-2100 - MacDougall Building From Hartford: Take I-91 north to exit 42. Take a left at the light, onto route 159 north and continue for 2-1/2 miles, bearing right at the fork. Follow the signs to MacDougall-Walker CI. From I-84 East (Danbury, Newtown and Waterbury): Take I-84 east to I-91 north. Then follow the above instructions. From I-91 South: Take I-91 south to exit 47W (route 190). Take a left at the light (route 159 south) and continue for several miles. Take a right after the railroad tracks and follow the signs to MacDougall-Walker Correctional Institution.

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