

 <p>State of Connecticut Department of Correction</p> <p>ADMINISTRATIVE DIRECTIVE</p>	Directive Number 11.2	Effective Date 1/31/2009	Page 1 of 2
	Supersedes Transitional Placement, dated 7/1/2006		
Approved By <i>Theresa C. Lantz</i>	Title Transitional Placement		

1. Policy. The Department of Correction (DOC) may transfer eligible offenders who are serving their sentence in a community residential program and demonstrate satisfactory participation in such program to any approved community or private residence to support successful community reintegration.
2. Authority and Reference.
 - A. Connecticut General Statutes, Sections 18-81, 18-100 and 18-100c.
 - B. Administrative Directive 9.2, Offender Classification.
 - C. American Correctional Association, Standards for Adult Probation and Parole Field Services, Third Edition, August 1998, Standards 3-3130 through 3-3132.
3. Definitions. For the purposes stated herein, the following definitions apply:
 - A. Community-Contracted Residential Program. Community-based, private or non-profit agencies contracted by the Department to provide community reintegration services.
 - B. Offender. A person placed under, or made subject to, supervision as the result of the commission of a criminal offense and released to the community under the jurisdiction of courts, paroling authorities, corrections, or other criminal justice agencies.
 - C. Residential Services Parole Officer. A community-based DOC employee assigned to the Residential Services Unit trained in community supervision techniques and case management methods who manages offenders on community release and parole status who are assigned to a residential, work, education, substance abuse, mental health and/or inpatient program.
 - D. Residential Services Unit. A component of the Parole and Community Services Division designed to supervise and manage offenders released or transferred to community-contracted residential programs.
 - E. Sponsor. An individual who provides an approved community or private residence and who consents to the transitional placement of an offender and to the conditions required by the Department.
 - F. Transitional Placement. A program in which certain offenders in the custody of the Commissioner of Correction may be transferred by the Commissioner of Correction or designee to an approved community or private residence after satisfactory performance in a residential program pursuant to Section 18-100(e) of the Connecticut General Statutes.
4. Eligibility Criteria. Transitional Placement may provide an offender with the opportunity to reintegrate into the community to an approved program-based or private residence after successful participation in a residential program. Community placement is available at the discretion of the Commissioner or designee for offenders satisfactorily participating in a residential program, supervised by the DOC Parole and Community Services Division. Satisfactory participation is defined as:

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- A. Having obtained gainful employment or having participated in an employment readiness or educational program unless waived by the Director of Parole and Community Services on a case-by-case basis;
 - B. Demonstrating compliance with all expectations and goals as established by the residential program staff and Residential Services Parole Officer; and,
 - C. Having secured a suitable sponsor or residence, which shall be investigated and approved by a parole officer.
5. Approval for Transitional Placement. Approval for Transitional Placement shall be contingent upon the offender satisfying the requirements of Section 4 of this Directive. Final approval for Transitional Placement shall be made by the Director of Parole and Community Services or designee.
6. Suspension of Privileges and Risk Level Increase.
- A. The Commissioner or designee may suspend the privileges of any offender on Transitional Placement who violates the provisions of such program or whose conduct is believed unsuitable for the continuation of such privileges.
 - B. Any person who is remanded to a correctional facility and whose privileges of Transitional Placement have been suspended shall be provided the risk level reclassification process in accordance with Administrative Directive 9.2, Offender Classification.
7. Forms and Attachments. The following forms are applicable to this Administrative Directive and shall be utilized for the intended function:
- A. CN 110201, Transitional Placement Decision Sheet; and,
 - B. CN 110202, Transitional Placement Program Application.
8. Exceptions. Any exceptions to the procedures in this Administrative Directive shall require prior written approval from the Commissioner.