



**Request for Inclusion or Revision to an  
Administrative Directive  
Connecticut Department of Correction**

CN 1301  
REV 02/06/15

Administrative Directive Number: **9.6** Title: **Administrative Remedies**

☒ I recommend the following inclusion or revision to the above referenced Administrative Directive (provide detailed explanation):

I recommend the following changes to AD 9.6, *Administrative Remedies* based upon the creation of the Departments centralized Community Release Unit:

Current language:

7. Appeal of a Classification Decision

Transitional Supervision denials and inmates with a firm voted-to-parole date who have been denied halfway house placement are not required to submit an appeal. These denials shall be automatically reviewed by the appropriate District Administrator. The decision of the District Administrator shall not be subject to further appeal

New language:

7. Appeal of a Classification Decision

Discretionary release denials under the authority of the Commissioner of Correction or designee not subject to appeal, Administrative Remedy or Grievance.

☐ See attached documents

**ORIGINATOR**

Name: Karl Lewis

Title: Acting Director

Date: 2/20/15

Signature: 

Facility/Unit: Programs and Treatment

**UNIT/DISTRICT/DIVISION RECOMMENDATIONS**

Approved Denied

☐☐

Unit Administrator's signature:

Date:

☐☐

District Administrator's signature:  
(only needed if originating from facility)

Date:

☒☐

Division Administrator's signature: 

Date: 3/30/15

**COMMISSIONER'S DECISION**

This request is: ☒ **APPROVED** ☐ **DENIED** Effective date of request: As Practicable

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The language/provisions of this inclusion/revision shall be effective as of: \_\_\_\_\_  
and subsequently added to the Administrative Directive at the next update.

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This inclusion/revision shall be added to the Administrative Directive prior to: \_\_\_\_\_

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This inclusion/revision shall be added immediately to the Administrative Directive.

Commissioner's signature: 

Date: 4/2/15