Request for Inclusion or Revision to an Administrative Directive
Connecticut Department of Correction

Administrative Directive Number: 2.17  Title: Employee Conduct

I recommend the following inclusion or revision to the above referenced Administrative Directive (provide detailed explanation):

In light of a recent field review conducted for Administrative Directive 6.7, Searches Conducted in Correctional Facilities, the need to identify and prohibit the use and/or possession of any form of smart watch was identified and deemed a priority.

As this relates to Administrative Directive 2.17, Employee Conduct, the following will be added as an exception to the directive:

A smart watch shall be defined in Section -3 as:

- K. Smart Watch. Any device worn or retained that has a mobile operating system with cellular communication abilities, either standalone or paired with a smart phone, Bluetooth, photographic/video recording or playing abilities.

These devices shall also be identified under Section –6, B.
- 34. Conveying or possessing the following in a correctional facility unless authorized in writing by the Unit Administrator or higher authority:
  
  d. Any smart watch with capabilities as defined above in Section 3.

☐ See attached documents

**ORIGINATOR**

Name: [redacted]  Title: [redacted]  Date: [redacted]

Signature: [redacted]  Facility/Unit: [redacted]

**UNIT/DISTRICT/DIVISION RECOMMENDATIONS**

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Unit Administrator’s signature: [redacted]  Date: [redacted]

District Administrator’s signature: [redacted]  Date: [redacted]

(only needed if originating from facility)

Division Administrator’s signature: [redacted]  Date: 5/11/16

Reviewed by:

Office of Standards and Policy Staff signature: [redacted]  Date: 5/10/18

**COMMISSIONER’S DECISION**

This request is: ☑ APPROVED  ☐ DENIED  Effective date of request: [redacted]

☑ The language/provisions of this inclusion/revision shall be effective as of and subsequently added to the Administrative Directive at the next update: Date: 6/3/16

☐ This inclusion/revision shall be added to the Administrative Directive prior to: Date: [redacted]

☐ This inclusion/revision shall be added immediately to the Administrative Directive. Date: 6/3/16

Commissioner’s signature: [redacted]  Date: 6/3/16