



STATE OF CONNECTICUT
DEPARTMENT OF AGRICULTURE
Office of the Commissioner



Bryan P. Hurlburt
Commissioner

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Connecticut Milk Promotion Board

SPECIAL MEETING MINUTES

May 19, 2021

10:00 AM

Microsoft Teams meeting

Members Present: Chairman Paul Miller, Joe Greenbacker, Jon Hermonot, Commissioner Bryan Hurlburt

Members Absent: Seth Bahler

DoAg staff: Rebecca Eddy, Jaime Smith, Lindsay Raymond

Guests: Heidi Harkopf, Ned Ellis

1. **Welcome:** Chairman Miller called the meeting to order at 10:05 a.m.
2. **Public Comment.** Ned Ellis shared concerns on the new process and importance of working with educators and respected professionals. Discussion ensued on the reason for the process and the time spent developing the strategic vision plan.
3. **New England Dairy mid-contract report:** Board members received the complete mid-contract report and addendums in advance of the meeting for review.
 - a. Discussion ensued on length of report and number of staff accounted for on timesheet. Commissioner Hurlburt moved to accept the mid-term report and issue payment as request. Joe Greenbacker seconded. All in favor, motion passes.
 - b. Heidi Harkopf spoke regarding the reallocation of funds request in the amount of \$12,500. Joe Greebacker motioned to accept the reallocation request. Jon Hermonot seconded. All in favor, motion passes.
4. **Old Business**
 - a. Appointments: no update on reappointments; continuing to follow up. Chairman Miller reiterated need to fill the spots.
 - b. Member Training: Rebecca shared that email would be forthcoming on virtual training dates.
 - c. Review Panel Guidance and Scoring: Commissioner Hurlburt moved to recess regular meeting and move to executive session. Joe Greenbacker seconded. All in favor, motion passes. Commissioner Hurlburt motioned to adjourn executive session and return to regular meeting. Jon Hermonot seconded. All in favor, motion passes.
5. **Adjournment:** Joe Greenbacker motions to adjourn the meeting, Commissioner Hurlburt seconded. All in favor, meeting adjourned at 11:01 a.m.

Respectfully submitted by Rebecca Eddy, AMIR 2, May 24, 2021