



**STATE OF CONNECTICUT  
DEPARTMENT OF AGRICULTURE  
CONNECTICUT MARKETING AUTHORITY**



Steven K. Reviczky  
Chairman

Linda Piotrowicz  
Executive Director

**MINUTES OF SPECIAL MEETING HELD NOVEMBER 13, 2017  
Department of Agriculture, 450 Columbus Boulevard, Suite 702, Hartford, CT 06103**

**MEMBERS PRESENT:** Chairman Steven Reviczky, Bruce Benedict, Randall Fiveash, Alexis Gazy (arrived 10:57 a.m.), David Morse, Frank Musto (by phone), Jennifer Parmelee (by phone), Joseph Ruffini.

**MEMBERS ABSENT:** None.

**ALSO PRESENT:** Staff from the Connecticut Department of Agriculture (DoAg)/Connecticut Marketing Authority (CMA) and several guests.

**CALL TO ORDER:** Chairman Steven Reviczky called the meeting to order at 10:42 a.m.

**APPROVAL OF MINUTES:** David Morse moved to approve the minutes from October 10, 2017. Joseph Ruffini seconded. There was no discussion and the motion carried unanimously.

**UPDATE ON GUIDANCE FROM THE OFFICE OF STATE ETHICS:** Chairman Reviczky reviewed guidance received from Office of State Ethics and reviewed the request-for-proposal process. He reported five proposals were received, with at least one for each stall group and multiple proposals for some groups. A discussion ensued regarding potential conflicts of interest regarding the review of proposals and action taken on those proposals.

**EXECUTIVE SESSION:** David Morse moved to go into executive session with the following members: Steven Reviczky, Randall Fiveash, Bruce Benedict, David Morse, and Alexis Gazy, as well as with CMA Executive Director Linda Piotrowicz and DoAg Chief of Staff Jason Bowsza. Alexis Gazy seconded. There was no discussion and the motion carried unanimously. Members Frank Musto, Jennifer Parmelee, and Joseph Ruffini recused themselves. The aforementioned persons entered executive session at 11:34 a.m. and returned to regular session at 1:04 p.m.

**ACTION AS APPROPRIATE ON PROPOSALS:** Chairman Reviczky reported that members reviewed and discussed scores for proposals based on regulatory scoring criteria, which may be considered in determining leasing of stalls. Members would like to bring in applicants to gather more information before moving forward with formal recommendations for leasing of space. A discussion ensued regarding state ethics laws and input of tenant members of CMA on applicants and on Regional Market needs before the decision-making process.

**NEXT MEETING(S):** A special meeting will be scheduled as soon as possible to invite applicants to provide additional information on proposals.

**ADJOURNMENT:** There being no further business, Chairman Reviczky adjourned the meeting at 1:27 p.m.

Respectfully submitted: Linda Piotrowicz  
November 13, 2017