

**CT State Department of Agriculture Bureau of Aquaculture (DA/BA) Licensed Shellfish Company
RECALL PROCEDURES**

Company Name: _____ Certification Number: CT _____

Signature of Dealer Accepting this Procedure: _____

This recall procedure is to be kept on file by your company in an easily-accessible location. Should the DA/BA or a Dealer/Grower (Firm) initiate a recall of shellfish product because of public health concerns, the DA/BA will monitor the progress and success of the recall. The DA/BA will immediately notify the Food and Drug Administration (FDA) and the Authorities in other states if products involved in the recall have been distributed outside of CT. Each Authority involved in a recall will implement actions to ensure removal of recalled product from the market and issue public warnings if necessary to protect public health. The FDA will decide whether to audit or issue public warnings after consultation with the DA/BA and/or other Authorities and after taking into account the scope of the product distribution and other related factors. If the FDA determines that the Authority in any state involved in the recall fails to implement effective actions to protect public health, the FDA may classify, publish and audit the recall, including issuance of public warnings when appropriate.

The DA/BA will monitor the progress and success of all recalls within CT. Should there be a need to initiate a recall either by direction of the DA/BA or by a licensed shellfish company, you are required to adhere to the following:

- 1) Promptly follow the directions of the DA/BA in reacting to a recall and/or promptly notify the DA/BA by telephone when any situations come to your attention which could warrant initiating a recall. These situations could be any reports of illness, biotoxin closures, sewage spills, petroleum products spills, etc.
- 2) Once informed that a DA/BA directed recall or a Firm-initiated recall is implemented promptly contact each of your customers by telephone or in person and notify them about the recall. Direct your customers to stop all sales and secure any products involved in the recall that may still be on hand.
- 3) Properly identify each bag/container of shellstock involved in the recall with an On-Hold for Recall placard or marker with date and separate them from other products not involved in the recall. These recall products must be properly secured.
- 4) Properly identify each container of shucked meats involved in the recall with an On-Hold for Recall placard or marker with date and separate them from other products not involved in the recall. These recall products must be properly secured.
- 5) Request that your customers report back to you as soon as possible, but no later than 24 hours, where the recalled products were distributed and whether your customers still have any product on hand. Maintain an accurate Recall Account Summary Report of products sold to each of your customers and the current disposition of the products:
 - i) Amount sold to each customer during the recall period
 - ii) Amount still on hand at your facility
 - iii) Amount still on hand at each of your customers facilities
 - iv) Amount already sold and consumed and not returnable by each of your customers

1. If there is recalled product, you will instruct your customers to return the product to you for proper securing of it in your facility or to hold it in a separate location at their facility and clearly mark it as not for sale and wait for final disposition instructions.

2. You will promptly notify the DA/BA as to where the entire recalled product is located. You will coordinate with the DA/BA or the local health jurisdiction in your area to witness destruction of the product. If required, all product returned to you will be destroyed in the presence of a witness from the DA/BA or a local or state health jurisdiction, or if approved, you may place shellstock product back in the original growing area on an approved harvest site. You will provide a Recall Account Summary Report of the recalled product to the DA/BA within 48 hours.

3. A list of your current direct customers and their telephone numbers will be maintained in your records for recall notification.

The DA/BA contact telephone numbers for recall notification purposes are 203-874-0696 during business hours and 203-209-4023 or 860-209-6358 during non-business hours.

The following customer notification list is for your use in contacting your customers.

