**2023 Climate Smart Agriculture:**

**Farming and Forestry Grant Narrative**

Please answer the following questions regarding the project for which you are applying. The page limit for responses to these questions is **5 pages total, single-spaced**. Font size should be no smaller than 11 pt, and the page margins should be no smaller than 1 inch.

The page limit does not include the following: Project Timeline (Question #4), Reference page(s) (if applicable), or quotes, letters of support, or other project justification items. You can delete the text containing the questions if you run out of room. The grant reviewers will have copies of the questions asked.

**Please number your responses #1-6.**

1. Introduce yourself and your organization to the reviewers. Include information such as:
	1. An overview of the history and mission.
	2. Brief description of agricultural experience and background and long-term plans for agriculture.
	3. Are there staff and/or committees dedicated to agriculture and to this project?
2. **Project Explanation** – Explain in detail your project proposal and how it will address climate smart farming.

Applicants must describe:
3. What the climate smart practices is
4. Why the climate smart practice(s) were chosen
5. How it will be implemented
6. Who will benefit, and are there measurable outcomes
7. The duration for implementation
8. Overall project budget
9. **Project Outcome or Impact** – Identify an outcome you strive to achieve through completing this project. Identify the objectives necessary to meet the outcome(s) and the process.

*For Municipal applicants:* How does your project conform with the approved Plan of Conservation and Development?

An *outcome* is defined as a quantifiable result and is a result of accomplishing the project.

*Example:* There will be a 25% engagement of eligible producers with 100% implementation of the identified climate smart agricultural practices.

1. **Project Timeline** – Include all project milestones and related deadlines. No extensions will be given for projects and project timelines should reflect reasonable deadlines to accomplish objectives. No incomplete project work shall be funded.

The following template will need to be used to provide the project timeline:

|  |  |
| --- | --- |
| **Task** | **Anticipated Timeline** |
|  |  |
|  |  |

1. **Target Audiences** – Describe your target audience. How are you ensuring equity of all producers regardless of size, years of experience and ethnicity? Are you serving any USDA identified historically underserved farmers, including but not limited to:
* BIPOC producers
* Veterans
* New and beginning farmers
* Anyone in a protected class
* Anyone that speaks English as a second language
1. **Project Summary and Conclusions** – Summarize the key points of this project. Explain why the project should be supported and how the goals/outcomes directly support the implementation of climate smart farming and forestry practices.