CONNECTICUT LICENSE/REGISTRATION REQUIRMENT INFORMATION SHEET R-320 REV. 12-98

STATE OF CONNECTICUT DEPARTMENT OF MOTOR VEHICLES BRANCH OPERATIONS DIVISION





HOW TO APPLY FOR A CONNECTICUT REGISTRATION:

TO GET A YOU MUST —	FILL OUT H-13 (APPLICATION FOR REGISTRATION AND CERTIFICATE OF TITLE)	PRESENT TITLE (ASSIGNED PROPERLY, IF NECESSARY*)	PRESENT A CT. INSURANCE I.D. CARD	VEHICLE MUST PASS SAFETY INSPECTION	BRING VEHICLE FOR EMISSIONS INSPECTION	V.I.N. CHECK (PERFORMED AT ANY EMISSIONS STATION, OR DMV OFFICE THAT PERFORMS SAFETY INSPECTIONS)	BILL OF SALE
CONNECTICUT REGISTRATION IN EXCHANGE FOR AN OUT-OF-STATE REGISTRATION	•	•	•	•	•		
CONNECTICUT REGISTRATION IN EXCHANGE FOR AN OUT-OF-STATE REGISTRATION WITH VALID OUT-OF- STATE INSPECTION	•	•	•	(IF VEHICLE IS 10 YRS OLD OR GLDER)	•	(IF VEHICLE'S UNDER 10 YRS OLD)	
TRANSFER OF VEHICLE TO AN IMMEDIATE FAMILY MEMBER	. •	•	•	(IF VEHICLE IS 10 YRS OLD OR OLDER)	● IF NEEDED		
SALE/TRANSFER OF AN OUT-OF-STATE VEHICLE	•	•	•	•	•		•
REGISTRATION OF A USED VEHICLE	•	•	•	(IF VEHICLE IS 10 YRS OLD OR OLDER)	● IF NEEDED		•

^{*} ASSIGNMENT OF A TITLE MEANS SIGNED OVER TO THE NEW OWNER. NECESSARY WHENEVER VEHICLE IS REGISTERED IN A DIFFERENT NAME.

SAFETY TIPS AND IMPORTANT INFORMATION FOR CONNECTICUT MOTORISTS

- ★ Any questions concerning REGISTRATIONS, LICENSES, or GENERAL INFORMATION can now be answered 24 HOURS A DAY by DMV'S Automated Information Phone System. Call in THE GREATER HARTFORD AREA 263-5700 or TOLL FREE 1-800 842-8222.
- ★ SEAT BELTS AND CHILD SAFETY SEATS SAVE LIVES Please protect yourself and your child, buckle-up every time you travel!
- ★ IN BAD WEATHER When you turn on your windshelld wipers, turn on your headlights. IT'S THE LAW IN CONNECTICUT!
- ★ DRIVE A CLEAN MACHINE Have your car tested for emissions during your test period. AVOID A LATE FEE!
- ★ HELP PRESERVE LONG ISLAND SOUND. ORDER YOUR LONG ISLAND SOUND PLATE TODAY! Call 1-800 CT SOUND for information.
- ★ Avoid long lines at your local DMV office RENEW YOUR REGISTRATION BY MAIL.
- ★ IF YOU DRINK AND DRIVE IN CONNECTICUT, you face an immediate 90 DAY LICENSE SUSPENSION.

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HOW TO APPLY FOR A CONNECTICUT NON-CDL DRIVER'S LICENSE:

TO GET A YOU MUST —	RESIDENT ADDRESS VERIFICATION	FILL OUT R-229	SHOW APPOINTMENT LETTER	PAY \$36.00	PAY \$35.50	PAY \$28.75 - 43.50	PAY \$10 1st Dup. \$20 2nd Dup. \$30 3rd Dup.	PAY \$10	SURRENDER DRIVER'S LICENSE	SHOW 1 FORM OF I.D.	SHOW 2 FORMS OF I.D.
CONNECTICUT LICENSE IN EXCHANGE FOR AN OUT-OF-STATE LICENSE WITH PHOTO AND DATE OF BIRTH	•	•		• .		•			AND ONE ADDITIONAL FORM OF ID	•	
CONNECTICUT LICENSE IN EXCHANGE FOR AN OUT-OF-STATE LICENSE WITHOUT PHOTO OR DATE OF BIRTH	•	•		•		•			•		•
FIRST TIME CONNECTICUT LICENSE (I.N.S. DOCUMENT REQUIRED FOR ALIENS)	•	•	•	PRE-PAID WHEN APPOINTMENT IS MADE		•					•
DUPLICATE CONNECTICUT LICENSE (MUST COMPLETE APPLICATION 18)						-	•				•
RENEWAL OF A CONNECTICUT LICENSE					•				•		
CONNECTICUT NON-DRIVER I.D. (I.N.S. DOCUMENT FOR ALIEN)	•							•	<u></u>		•
NAME CHANGE (LEGAL DOCUMENTATION REQUIRED)		-							•		
REMOVAL OF YOUTH DESIGNATION									•		

PRIMARY DOCUMENTS:

- VALID U.S./U.S. TERRITORY OR CANADIAN PHOTO DRIVER LICENSE
- CERTIFIED BIRTH CERTIFICATE OR REGISTRATION OF BIRTH
- CT. NON-DRIVER IDENTIFICATION CARD ISSUED 10/1/97 OR AFTER
- VALID PASSPORT, U.S. OR CANADIAN
- MILITARY I.D. OR DEPENDENT CARD WITH PHOTO
- VALID OUT-OF-STATE OR CANADIAN ISSUED LEARNER'S PERMIT WITH PHOTO
- MILITARY DISCHARGE/SEPARATION PAPERS
- CT. PISTOL PERMIT WITH PHOTO

- CERTIFIED ADOPTION PAPERS
- I.N.S. DOCUMENTS
 CERTIFICATE OF NATURALIZATION
 CERTIFICATE OF CITIZENSHIP
 VALID FOREIGN PASSPORT
 EMPLOYMENT AUTHORIZATION CARD
 ALIEN REGISTRATION RECEIPT CARD
 TEMPORARY RESIDENT CARD
 REFUGEE TRAVEL DOCUMENT

SECONDARY DOCUMENTS:

- ALL PRIMARY DOCUMENTS
- EXPIRED U.S./U.S. TERRITORY OR CANADIAN PHOTO DRIVER LICENSE
- COURT ORDER
- FOREIGN BIRTH CERTIFICATE
- MARRIAGE LICENSE
- PARENT/GUARDIAN AFFIDAVIT
- PILOTS LICENSE
- \$CHOOL RECORD/TRANSCRIPT
- SOCIAL SECURITY CARD
- CT. STATE (DSS) ISSUED PHOTO PUBLIC ASSISTANCE CARD
- PRISON RELEASE DOCUMENT

- EXPIRED PASSPORT
- BAPTISMAL CERTIFICATE OR SIMILAR DOCUMENT
- DIVORCE DECREE
- EMPLOYEE I.D.(STATE OR FEDERAL)
- I.N.S. DOCUMENTS

 ARRIVAL/DEPARTURE RECORDS

 RE-ENTRY PERMIT

 ACCEPTABLE FORMS OF RESIDENT

 ADDRESS VERIFICATION:
- UTILITY BILL
- LEASED OR RENTAL AGREEMENT
- POSTMARKED LETTER
 - MORTGAGE DOCUMENT

NOTE: PHOTOCOPIES OF DOCUMENTS ARE NOT ACCEPTABLE NOTE: SEE REVERSE FOR REGISTRATION INFORMATION