## STATE OF CONNECTICUT DEPARTMENT OF MOTOR VEHICLES DEALERS AND REPAIRERS DIVISION On The Web At ct.gov/dmv



These specifications are for use with procedures for the obtaining of a Connecticut motor vehicle dealer or repairer license"

## SITE DRAWING - (8 1/2 X 11 Recommended)

The site drawing of the proposed location must be scaled; the minimum size would be to a scale of 1" = 40'. The Site drawing must show all visible features including the following:

- 1. Name and address of the licensed location.
- 2. Property for which the license is proposed; outline or shaded to depict the licensed area with accutare dimensions of the perimeter.
- 3. Point of access to public roads at the highway line and at the gutter line and rights of way into or through the licensed property; with accurate dimensions.
- **4.** All buildings on such property; with accurate building dimensions.
- 5. In the building(s) to be licensed; all doors, the service area, the parts storage area, and the office, in addition to the required display areas for a new or used car dealer, if applicable, plotted to scale.
- 6. Waste oil retention facility, showing 250 gallon minimum capacity and labeled "waste oil". Tanks located out doors must be provided with secondary containment.
- 7. Gasoline pumps, if any (show location and number of gasoline hoses).
- 8. The location of any vehicle service floor drains and the location of the oil separator tank if discharge is made to a sanitary sewer or a holding tank. If discharge is made to a holding tank the location of that must be shown.
- **9.** The location of any storm drains on the site.
- **10.** The location of any spray booth and any stack or exhaust point. The minimum distance of any stack or exhaust to the nearest property line must also be shown.
- **11.** Necessary subsequent revisions and additions may be in ink or indelible pencil. Dated and signed by the applicant.
- 12. Signature of applicant and date; attesting that the sketch represents the actual location. **EXAMPLE:** The sketch is an accurate representation of the proposed licensed area.
- **13.** Date of approval, name, title and signature of local authority attesting to approved use of the site. **EXAMPLE:** The site plan of this location has been reviewed and generally represents the approved location.

NOTE: Local authority signature would be the zoning enforcement official for a dealer or repair license application. The Zoning Commissioner signature is required for a junk yard license application.

14. Site Maps should be sized to 8x10 if possible.