

TCM Tip Sheet 1

What is a TCM Service:

Targeted Case Management (TCM) is a Medicaid covered service that involves each of the following activities:

- 1) Evaluation and assessments that are conducted for the purpose of informing and guiding a person's individualized recovery plan;
- 2) Any service which involves a meeting with the targeted individual, collateral providers or a natural resource to develop or update a recovery plan including attendance at case conference;
- 3) Any intervention that involved monitoring the progress of a recovery plan objective; and
- 4) Any encounter where the provider has an active role in linking the person to a community resource, another provider or service external to the provider's own agency.

What Needs to be in Place for a TCM Service to be Billable:

- Assessments were completed that inform the development of the Recovery Plan
- A Recovery Plan that identifies the person's Life Goals, smaller SMART objectives, and the interventions or action steps that the person, the provider and the natural supports are going to take to achieve the stated recovery plan objectives.
- An encounter note that includes the goal and objective restated from the person's recovery plan, the intervention that was offered, the person's response to the intervention, and the plan that defines the focus for the next scheduled meeting including the date of the meeting.
- In addition, the encounter note must include:
 - Signature, credentials and title of staff providing the service
 - Location of the service
 - Type of note, TCM, Case management, psychotherapy, etc., with the corresponding code
 - Date of services
 - Start and end time with total minutes

TCM TIPS

- TCM notes cannot be billed for individuals residing in an inpatient hospital setting, a skilled nursing facility or jail.
- When you provide a case management or skill building service with a TCM service in the same contact meeting, you should write separate notes. For the TCM note, only count the amount of time that was used to provide the TCM service, not the total meeting time.
- Transportation, skill building, and counseling are not TCM services.
- Services to individuals who have no assessment, no treatment plan, or an expired treatment plan cannot be billed and should not be coded as TCM.
- TCM codes cannot be used for conducting collateral services **within** your agency

TCM Codes

TCM01	With person face-to-face
TCM02	With person by phone
TCM03	With collateral