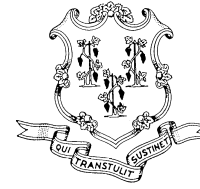




**STATE OF CONNECTICUT
DEPARTMENT OF PUBLIC SAFETY
DIVISION OF STATE POLICE
Reports & Criminal Records**



Rate Change Effective March 19, 2012

Effective March 19, 2012, the federal criminal history record search rate for the general public will drop from \$19.25 to \$16.50 and for volunteers will drop from \$15.25 to \$15.00. Pursuant to C.G.S. § 29-11, the following fee structure applies to the listed state services for all requesters, including volunteers. Please make all checks payable to “**Treasurer - State of CT.**” All fees received which are not in accordance with this notification will be returned.

Name Search - **\$36.00 (Form DPS-846-C)** - A name search will only provide a yes or no response letter as to whether or not the subject was found in the database. To receive the full criminal history record associated with a yes response, a subsequent request must be submitted with the statutory fee of \$50.00. **NOTE: Form DPS-846-C-1 Volunteer Criminal History Request and Authorization Form will no longer be accepted effective March 19, 2012.**

Fingerprint Search - **\$50.00** - Criminal history record information will be searched by the subject's fingerprints. A full set of fingerprints must be submitted with the request. A full criminal history record will be provided, if applicable.

Fingerprinting - **\$15.00** - This fee covers fingerprinting services performed at a State Police location.

Personal Record Search - **\$50.00** - A personal record search is a criminal history record information search on yourself. A full criminal history record response will be provided, if applicable.

Letters of Good Conduct - **\$50.00** - In accordance with C.G.S. § 54-142p, an individual may obtain criminal history record information about them self “in conjunction with an application to enter the United States or any foreign nation when the subject of the record (1) certified that the information is needed to complete an application to enter the United States or a foreign nation, and (2) provides proof that he is the subject of the record.” This request must include a full set of fingerprints (see notation above regarding fingerprinting) with request. A full criminal history record response will be provided, if applicable.

Criminal History Record Information Search - **\$50.00** - A request submitted for any individual in which a full criminal history record response is being sought. A full criminal history record response will be provided, if applicable.

Phone: (860) 685-8250 Fax: (860) 685-8675 (Accident & Incident Report Requests)
Phone: (860) 685-8480 Fax: (860) 685-8361 (Criminal Conviction History Requests)
1111 Country Club Road, Middletown, CT 06457-2389

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