

**Unapproved Minutes**  
**Public Safety Data Network Governance Board**  
**June 17, 2020**  
**Department of Emergency Services and Public Protection**  
**1111 Country Club Road**  
**Conference Call**  
**Middletown, Connecticut**

**Committee Members**

John Elsesser  
Jeff Morrissette  
Joanne Miles  
Bob Guthrie  
Raffaella Coler

**Representing**

Council of Small Towns  
State Fire Administrator DESPP  
Willimantic Switchboard  
Volunteer Fire Service  
Department of Public Health/OEMS

**Others in Attendance**

Bill Youell	Division of Statewide Emergency Telecommunications
John Masciadrelli	Division of Statewide Emergency Telecommunications
Bonnie Guarnieri	Division of Statewide Emergency Telecommunications
Chuck Fuller	Division of Statewide Emergency Telecommunications
Clayton Northgraves	CTS/Division of Statewide Emergency Telecommunications
Rick Darin	Valley Shore
Troy Clark	Valley Shore
Lauren Clarke	DAS/BEST
Timothy Searles	DAS/BEST
Brian Mirizzi	Litchfield County Dispatch

**Call to Order**

John Elsesser called the meeting to order at 10:31 a.m.

**Approval of the minutes**

Bob Guthrie made a motion to approve the minutes of February 19, 2020. Raffaella Coler seconded the motion. The minutes were voted on and approved.

**Public Comment**

No Public Comment.

**PSDN Technical Update**

Timothy Searles, DAS/BEST, reported that DAS/BEST performed the following network services.

- Provisioned 21 L2VPN's between DESPP HQ and the State Police Training Academy to extend wireless network.
- Twenty-four "Phase 2" PSDN UPS units replaced and connected to the centralized management domain.
- Two L2VPN circuits from New Britain PD to the P25 radio network.
- Provisioned 22 additional circuits between Mutualink and State Police Troop locations.
- Provisioned Middletown Inter-RF Subsystem Interface (ISSI) backhaul to P25 master sites.
- CEN ISP services provisioned to the Town of Winchester.

**Application Status Report**

John Masciadrelli reported that to date, 165 requests have been submitted to the Public Safety Data Network (PSDN) Governance Board. One hundred thirty-three requests have been raised, reviewed and approved to operate on the PSDN. To date there are 124 requests operating on the PSDN. There are an additional nine requests awaiting an implementation date or are in the process of being implemented. There are currently 14 on hold. The remaining requests are in various stages of the connection process.

### **Application Review and Approval**

John Masciadrelli presented request NM17320, Redding PD is requesting access to the PSDN to provide radio operations / status and console extension from the Redding PD Dispatch Center to the West Redding Fire Department and Georgetown Fire Department for Public Safety Police Radio Communications and Dispatch.

John Masciadrelli presented request NM17327, Valley Shore Emergency Communications is requesting access to the PSDN to provide emergency contingency for their computer aided dispatch system and radio dispatch system at the Guilford EOC at 390 Church St, Guilford in the event of an emergency relocation during COVID-19. Mr. Masciadrelli reported that due to COVID-19, this request has already been completed. John Elsesser made a motion to ratify request NM17327 which was implemented due to COVID-19. Raffaella Coler seconded the motion. NM17327 was voted on and approved.

Raffaella Coler stated that emergency PSDN requests should be disseminated to the committee members by email for a vote of approval before being implemented.

John Elsesser suggested we have an interim policy for emergency PSDN requests.

John Elsesser and Bill Youell agreed to reach out to the committee members in the event an emergency PSDN request is submitted to the board.

John Masciadrelli reported that due to COVID-19, this request has already been completed. Mr. Masciadrelli presented request NM17340, Waterford PD is requesting access to the PSDN to provide access to their Computer Aided Dispatch (CAD) server, email client software and network file resources to handle dispatch calls remotely. In the event Waterford Emergency Operations Center's staff needs to evacuate their 911 dispatch center, a PSDN failover circuit will be in place allowing the 911 dispatch staff to access Waterford PD's CAD software and services from East Lyme Emergency Communications Center or New London PD. John Elsesser made a motion to ratify request NM17340. Raffaella Coler seconded the motion. NM17340 was voted on and approved.

John Masciadrelli presented request NM17344, Connecticut Telecommunications Systems (CTS) is requesting a circuit on the PSDN to provide P-25 compliant public safety radio backhaul services between the city of Madison (police department) and the CT State Police radio tower site Goose Hill in Haddam. This is a Core request and no vote is necessary.

John Masciadrelli presented request NM17345, Amendment to Request NM13002 Litchfield County Dispatch (LCD) provides public safety services to Winsted PD to include answering the town's 911 calls. LCD is requesting an increase in bandwidth for the Winsted PD circuit to support the public safety services provided to the town.

Litchfield County Dispatch (LCD) request NM13002 is requesting use of the PSDN network to interconnect the emergency services and communication facilities for the 20 towns that we provide emergency dispatching services. Bob Guthrie made a motion to approve NM17345. Jeff Morrisette seconded the motion. NM17345 was voted on and approved.

John Masciadrelli presented NM17349 Connecticut Telecommunications System (CTS) is requesting a circuit on the PSDN to provide P25 public safety backhaul services between the Cheshire Police and Fire Dept., the Connecticut State Police master radio system (Rocky Hill) and the UCONN Tower Site 66. This is a Core request and no vote is necessary.

John Masciadrelli presented request NM17365, Connecticut Telecommunications System (CTS) is requesting a circuit on the PSDN to provide P25 public safety backhaul services between Troop G and the Connecticut State Police secondary master radio system (Storrs). This is a Core request and no vote is necessary.

### **Discussion**

John Masciadrelli announced that the next PSDN Governance Board meeting is tentatively scheduled for August 19, 2020.

Mr. Masciadrelli reported that the PSDN UPS upgrade project being performed by Adesta was put on hold due to COVID-19 for about two and a half weeks. The project has since been restarted and 18 PSAPs have been upgraded so far.

### **Public Comment**

Rick Darin, Valley Shore, thanked the DSET team for processing their request.

### **Adjournment**

Raffaella Coler motioned to adjourn the meeting. The motion was seconded by Jeff Morrissette. The meeting was adjourned at 10:57 a.m.