State of Connecticut

Department of Emergency Services and Public Protection

Division of Emergency Management and Homeland Security

School Security Competitive Grant Program (SSGP)
Grant Application – Part I
Round 6
FY 2023

Public Schools

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Section I. Program Highlights

Program Highlights:

Public Act 21-111 established funding for two competitive grant programs: (1) **School Security Competitive Grant Program** (this application) and (2) Multi-Media Interoperable Communications Systems School Security Program. This application should be used for security improvement projects that DO NOT meet the definition of Multi-Media Interoperable Systems (systems that provide a direct line of communications between the school and law enforcement.

Round 6 SSGP Highlights:

Public Act 21-111 established additional funding in the amount of $10 million for round 6 of the School Security Grant Program for costs incurred between January 1, 2013, and June 30, 2026.

Funding:

There is no maximum application/award amount for eligible public schools; however, IF AWARDED, a schools must be able to fund their entire project and be reimbursed the percentage identified in the Reimbursement Percentage section.

Competitive Program:

Applications will be reviewed and ranked based on the need for security. Priority will be given to those with the greatest need for security infrastructure. Applications will be awarded based on the ranking criteria, up to the amounts available (see SSGP Highlights above). If selected for funding, applicants will be notified and will receive an official award.

Period of Performance:

Eligible expenses can be incurred on or after January 1, 2013, through June 30, 2026. Applicants may apply for allowable security improvements that were completed on or after January 1, 2013 (see Applicant Checklist section for instructions on how to complete the Safe Schools Checklist for completed projects).

Eligible Applicants:

Public schools (K-12), Regional Education Services Centers (RESC), Governing Authority for a state charter school, State Technical High Schools, incorporated endowed high school or academy.

Eligible Expenses:

Eligible expenses include: 1) portable screening and physical security improvements, 2) the cost of vendor provided training on the use of allowable equipment purchased under this program.

Examples of Eligible equipment and systems (not all-inclusive)

Camera Systems	Interior and/or exterior systems that DO NOT tie into law enforcement or their call centers
Portable Entrance Security Devices	Metal detectors, screening machines, and related items
Panic Alarm Systems	Systems that DO NOT tie into law enforcement or their call centers
Radio Systems	For internal use
Door and Window Enhancements	Penetration resistant window film, solid core doors, ballistic glass
Access Control Systems	Computer controlled locks, entry door buzzer system, scan-card access control system
Perimeter Security	Fencing (minimum 6' or higher), security lighting, bollards
Other	Other items as allowed, please email schoolsecuritygrant@ct.gov to confirm eligibility. Decisions on eligibility will be made in accordance with the School Safety Infrastructure Standards. https://portal.ct.gov/-/media/DAS/Communications/Communications-List-Docs/Special-Reports/SSIC-Report-Nov-19-2015.pdf
Training	Funds from the grant program can be used only for vendor provided training on equipment also purchased through this grant program.

Unallowable Costs include:

- Any projects funded by state or federal funds.
- Personnel costs
- Training Program costs (allowable training is limited to the cost of vendor-provided training to staff on use of equipment installed under this program)
- Replacement of landscaping
- Plantings, in-kind services
- Annual licensing or subscription fees
- Fire alarm associated costs
- First aid/CPR or related expenses
- Any other items deemed ineligible after review

*Eligible projects that were completed after January 1, 2013, may be included in the application (for reimbursement, if awarded), as long as the project was not funded with State or federal funds. *

Reimbursement/Requirements

If awarded, this program allows for **reimbursements** of eligible projects completed on or after January 1, 2013 (paid for with school/town/private funds). Awarded schools <u>can submit for reimbursement up to **four** times</u>. Projects funded by state or federal programs are not eligible for reimbursement.

If awarded, prior to final reimbursement under this grant, a school must complete the full National Clearinghouse for Educational Facilities (NCEF) checklist (one per school) with the assistance of law enforcement) and must demonstrate that they have a Security and Safety Plan in place and periodically exercise the plan.

Decision Matrix

Of the applicants with the greatest need for security infrastructure, first priority shall be given to applicants on behalf of schools that have no security infrastructure at the time of the assessment (based on the Safe Schools Checklist survey).

Applicants that have not received funding under previous rounds of the School Security Grant Program (SSGP) or Multi-Media School Security Grant Program (MMSSGP) will be given priority over applicants that have previously received funding.

Please note, if awarded, **only projects included in the application and approved will be funded**. New projects cannot be added after the award is issued.

Section II. Key Dates and Instructions

A **completed application** includes both **Parts I and II**

All parts of the application must be submitted to
SchoolSecurityGrant@ct.gov no later than Friday, April 28, 2023, at 3 pm, EST.

<u>Application Part I</u>

Applicant Data Sheet:

> Please provide the requested information in Boxes 1 through 8 of this form. Please note that your grant award and any related documents will be sent to you via e-mail, so it is imperative that you include e-mail addresses in the contact boxes. Box 4 is intended for the person authorized to sign documents on behalf of your municipality/organization. The application must be approved by the authorized person in Box 8 (digital or ink signatures are acceptable). Please include more than one point of contact for your organization.

Project Narrative:

> Use the Project Narrative section to provide a needs statement and overview of your proposed project. Identify how the proposed projects will close existing infrastructure gaps and an overview of the population served.

> ***Be specific***, include the type of project you intend to implement (i.e., cameras, radios, panic buttons, etc.,).

Previous Funding:

> Use this section to provide information on funding received previously through either the School Security Grant Program (SSGP), Multi-Media School Security Grant Program (MMSSGP), and other state or federal grants, such as construction grants through the Connecticut State Department of Education.

Budget:

> Use this section to identify your estimated budget for the identified projects. Budget totals for each project should include any labor, materials, or additional (i.e., permits, etc.,) costs associated with the project. <u>Use the separate spreadsheet to complete your budget.</u>

If applying for more than one school, **ONE** Part I should be submitted **per district** and **ONE Part II survey must be submitted <u>per school</u>**.

Save and rename the Application Part I document as:

*"**2023 SSGP Public_School District Name**"*

Application Part II

It is encouraged to complete this survey with assistance from law enforcement or security personnel to identify the current gaps in the school's security infrastructure and to propose solutions that will help enhance the school's security that are within the capabilities of the law enforcement agency.

Use the link above to complete the online Safe Schools Checklist. The Safe Schools Checklist demonstrates a school's need for security and may assist applicants in identifying potential projects for their application.

If applying for more than one school, **a separate survey must be completed for each school**. If you are applying for retroactive projects, that is projects that have been completed after January 1, 2013, and have not been funded or reimbursed by another state or federal program, complete part II of the application as if the projects have *not yet been implemented*.

If applying for more than one school, **ONE Part I should be submitted per district** and **ONE Part II survey must be submitted per school**

Section III. Application Checklist

A completed application submission must include the following:

- o Completed Application Part I (this document)
    - o Budget Spreadsheet
- o Completed Application Part II (survey)

Application Part I: (One per <u>district</u>):

- Applicant Data Sheet
- Project Narrative
- Previous Funding
- Budget (separate spreadsheet)

Application Part II: (One per <u>school</u>)

https://www.surveymonkey.com/r/PUBLIC-SCHOOLS

Please complete the online Safe Schools Checklist survey. The survey will be automatically submitted to DEMHS upon completion.

If applying for more than one school, **ONE Part I should be submitted <u>per district</u>** and **ONE Part II survey must be submitted <u>per school.</u>**

***Ensure that the school's name on both Parts I and II <u>match exactly.</u> ***

Completed application packages should be emailed to SchoolSecurityGrant@ct.gov with the subject line:

"2023 SSGP Public _School District Name."

Section IV. Applicant Data Sheet

Instructions: Please fill in the shaded areas. **All fields in this section are required**

Period of Performance: 01/01/2013 – 06/30/2026

1. **Name of School District**

   Name:

   Address Line 1:

   Address Line 2:

   Town, State, Zip Code:

2. **FEIN, DUNS, UEI**

   FEIN

   DUNS

   UEI

3. **Point of Contact (Project Director)**

   Name:

   Title:

   Address Line 1:

   Address Line 2:

   City, State, Zip Code:

   Phone:

   Email:

4. Official Authorized to Sign

Name:

Title:

Address Line 1:

Address Line 2:

City, State, Zip Code:

Phone:

Email:

5. Application Prepared By

Name:

Title:

Address Line 1:

Address Line 2:

City, State, Zip Code:

Phone:

Email:

6. Entity Financial Officer

Name:

Title:

Address Line 1:

Address Line 2:

City, State, Zip Code:

Phone:

Email:

7. Audit Information or Similar Report

Applicant Fiscal Year End

Date of Last Audit

Dates Covered by Last Audit

Date of Next Audit

Dates Covered by Next Audit

8. Authorized Official Application Approval

I, the undersigned, am the authorized official and can sign a subgrant award (if awarded) on behalf of the above referenced public school / district. If a typed or electronic signature, I further certify that it is intended to have the same force as a manual signature.

_____   _____

Signature of Authorizing Official   Date

_____

(Name, printed)

Section V. Project Narrative

1. **Needs Statement** – provide a brief description of the issues or gaps that will be addressed if this grant is awarded.

2. **Provide an overview of the projects being applied for in this application.** – include specific equipment to be purchased and make/models of equipment (if available).

3. **Target Population-** Identify the school / facility that will be served by this grant. Please include grades or ages of students, number of students, and number of faculty and staff.

Section VI. Previous Funding

Funding Under Round 1 (2021) of the Multi-Media School Security Grant Program (MMSSGP)

In this section, detail any funding the school has received through the 2021 Multi-Media School Security Grant Program (MMSSGP).

Has this school received funding under the 2021 Multi-Media School Security Grant Program (MMSSGP)?

If yes,

What is the grant number?

How much funding was awarded?

Describe the projects funded under 2021 MMSSGP:

Funding Under the School Security Grant Program (SSGP)

In this section, detail any funding the school has received through the School Security Grant Program (SSGP).

Has this school received funding under any rounds of the School Security Grant Program (SSGP)? (2013, 2014, 2017, 2018, 2021)

If yes,

What is the grant number(s)?

How much funding was awarded (per round)?

Describe the projects funded under previous rounds of SSGP:

Other State or Federal Grants

In this section, please detail any funding the school has received through other state or federal grants, not previously mentioned, that are <u>relevant to the projects identified in this application</u>.

Has this school received funding under any other state or federal grant program not mentioned previously?

If yes,

Name of Grant Program:

Administering Agency (i.e., SDE, DAS):

Amount of funding awarded:

Year(s) funding was awarded:

Grant numbers, if available

Section VII. Budget

School Security Grant Program Project Budget

Enter the estimated cost for each allowable project. If a project / item is not listed, email SchoolSecurityGrant@ct.gov for allowability. If deemed allowable, include the item in the 'Other' category.

Directions:

Use the "*2023 Public SSGP Budget Sheet*" *document* to complete this section

1. Reference the ***DAS Reimbursement Rates Table*** (first tab) to determine your town's/district's reimbursement rate.
2. Enter the percentage rate in the Budget tab, in the indicated ***Reimbursement Rate (%)*** *green* highlighted box.
3. Please indicate the estimated amount per project per school in the correlating section.
    a. Please include any labor, material, or miscellaneous costs associated with the project.
4. The project budget *per school* and *total project budget* will automatically be summed and identified in the *blue* boxes.
5. The state share *per school* and *total state share* will automatically be summed and identified in the *yellow* boxes.

ONE Budget Spreadsheet should be submitted for **_each district_**

Save the Budget Spreadsheet as

"2023 SSGP Public _School District Name_Budget."