

# State of Connecticut

Department of Emergency Services and Public Protection

Division of Emergency Management and Homeland Security



## School Security Competitive Grant Program (SSGP)

Grant Application – Part I

Round 6

FY 2023

*Non-Public / Private Schools*

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*An Affirmative Action/Equal Opportunity Employer*

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## Section I. Program Highlights

**Program Highlights:** Public Act 21-111 established funding for two competitive grant programs: (1) **School Security Competitive Grant Program** (this application) and (2) Multi-Media Interoperable Communications Systems School Security Program. This application should be used for security improvement projects that DO NOT meet the definition of Multi-Media Interoperable Systems (systems that provide a direct line of communications between the school and law enforcement).

**Round 6 SSGP Highlights:** Public Act 21-111 established additional funding in the amount of \$10 million for round 6 of the School Security Grant Program for costs incurred between January 1, 2013 and June 30, 2026. The total funding available for nonpublic schools is 10% or \$100,000.00

**Funding:** The match requirement (applicant share) for non-public schools is 50%. The maximum state share award per applicant is \$50,000. Please note that this maximum is in effect for each school/location. If applying for both R6 SSGP and Multi-Media SSGP - the overall award to a non-public applicant cannot exceed \$50,000.

**Competitive Program:** Applications will be reviewed and ranked based on the need for security. Priority will be given to those with the greatest need for security infrastructure. Applications will be awarded based on the ranking criteria, up to the amounts available (see SSGP Highlights above). If selected for funding, applicants will be notified and will receive a official award.

**Period of Performance:** Eligible expenses can be incurred on or after January 1, 2013, through June 30, 2026. Applicants may apply for allowable security improvements that were completed on or after January 1, 2013 (see Applicant Checklist section for instructions on how to complete the Safe Schools Checklist for completed projects).

**Eligible Expenses:** Eligible expenses include: 1) portable screening and physical security improvements, 2) the cost of vendor provided training on the use of allowable equipment purchased under this program.

**Eligible Applicants:** Nonpublic / private schools, licensed childcare centers or preschools.

### Examples of Eligible equipment and systems (not all-inclusive)

<b>Camera Systems</b>	Interior and/or exterior systems that DO NOT tie into law enforcement or their call centers
<b>Portable Entrance Security Devices</b>	Metal detectors, screening machines, and related items
<b>Panic Alarm Systems</b>	Systems that DO NOT tie into law enforcement or their call centers
<b>Radio Systems</b>	For internal use
<b>Door and Window Enhancements</b>	Penetration resistant window film, solid core doors, ballistic glass
<b>Access Control Systems</b>	Computer controlled locks, entry door buzzer system, scan-card access control system
<b>Perimeter Security</b>	Fencing (minimum 6' or higher), security lighting, bollards
<b>Other</b>	<p>Other items as allowed, please email <a href="mailto:schoolsecuritygrant@ct.gov">schoolsecuritygrant@ct.gov</a> to confirm eligibility.</p> <p>Decisions on eligibility will be made in accordance with the School Safety Infrastructure Standards. <a href="https://portal.ct.gov/-/media/DAS/Communications/Communications-List-Docs/Special-Reports/SSIC-Report-Nov-19-2015.pdf">https://portal.ct.gov/-/media/DAS/Communications/Communications-List-Docs/Special-Reports/SSIC-Report-Nov-19-2015.pdf</a></p>
<b>Training</b>	Funds from the grant program can be used only for vendor provided training on equipment also purchased through this grant program.

### Unallowable Costs include:

- Any projects funded by state or federal funds.
- Personnel costs
- Training Program costs (allowable training is limited to the cost of vendor-provided training to staff on use of equipment installed under this program)
- Replacement of landscaping
- Plantings, in-kind services
- Annual licensing or subscription fees
- Fire alarm associated costs
- First aid/CPR or related expenses
- Any other items deemed ineligible after review

**\*Eligible projects that were completed after January 1, 2013, may be included in the application (for reimbursement, if awarded), as long as the project was not funded with State or federal funds. \***

**Reimbursement/Requirements:** If awarded, this program allows for **reimbursements** of eligible projects completed on or after January 1, 2013 (paid for with school/town/private funds). Awarded schools can submit for reimbursement up to four times. Projects funded by state or federal programs are not eligible for reimbursement.

*If awarded, prior to final reimbursement under this grant, a school must complete the full National Clearinghouse for Educational Facilities (NCEF) checklist with the assistance of law enforcement) and must demonstrate that they have a Security and Safety Plan in place and periodically exercise the plan.*

**Decision Matrix:** Of the applicants with the greatest need for security infrastructure, first priority shall be given to applicants on behalf of schools that have no security infrastructure at the time of the assessment (based on the Safe Schools Checklist survey).

Applicants that have not received funding under previous rounds of the School Security Grant Program (SSGP) or Multi-Media School Security Grant Program (MMSSGP) will be given priority over applicants that have previously received funding.

Please note, if awarded, **only projects included in the application and approved will be funded**. New projects cannot be added after the award is issued.

## Section II. Key Dates and Instructions

A completed application includes both **Parts I and II**

**All parts of the application must be submitted to [SchoolSecurityGrant@ct.gov](mailto:SchoolSecurityGrant@ct.gov) no later than Friday, April 28, 2023, at 3 pm, EST.**

### **Application Part I**

#### **Applicant Data Sheet:**

Please provide the requested information in Boxes 1 through 8 of this form. Please note that your grant award and any related documents will be sent to you via e-mail, so it is imperative that you include e-mail addresses in the contact boxes. Box 4 is intended for the person authorized to sign documents on behalf of your municipality/organization. The application must be approved by the authorized person in Box 8 (digital or ink signatures are acceptable). Please include more than one point of contact for your organization.

#### **Threat Information:**

Eligible nonpublic licensed childcare centers and pre-schools must complete the threat information section (not required for other nonpublic schools). In this section, please include specific examples of threats, or actual acts, of violence carried out against your organization or the community that you represent.

#### **Project Narrative:**

Use the Project Narrative section to provide a needs statement and overview of your proposed project. Identify how the proposed projects will close existing infrastructure gaps and an overview of the population served.

***Be specific***, include the type of project you intend to implement (i.e., cameras, radios, panic buttons, etc.,).

#### **Previous Funding:**

Use this section to provide information on funding received previously through either the School Security Grant Program (SSGP), Multi-Media School Security Grant Program (MMSSGP), Connecticut Nonprofit Security Grant Program (CT-NSGP), Federal Nonprofit Security Grant Program (NSGP-S), or other state or federal grants, such as construction grants through the Connecticut State Department of Education.

**Budget:**

Use this section to identify your estimated budget for the identified projects. Budget totals for each project should include any labor, materials, or additional (i.e., permits, etc.,) costs associated with the project.

**The total budget (state share plus local match) should not exceed \$100,000.00.** The maximum award (state share) is \$50,000.00, with a 50% awardee share.

**Total budgets exceeding \$100,000.00 may be disqualified.**

**If applying for more than one school, a separate Application Part I must be submitted for each school.**

Save and rename the Application Part I document as:

***“2023 SSGP NonPub\_School Name\_Town”***

## **Application Part II**

<https://www.surveymonkey.com/r/Appl-Non-Public>

*Applicants should complete this survey with assistance from law enforcement personnel to identify the current gaps in the school's security infrastructure and to propose solutions that will help enhance the school's security.*

Use the link above to complete the online Safe Schools Checklist. The Safe Schools Checklist demonstrates a school's need for security and may assist applicants in identifying potential projects for their application.

If applying for more than one school, **a separate survey must be completed for each school**. If you are applying for retroactive projects, that is projects that have been completed after January 1, 2013, and have not been funded or reimbursed by another state or federal program, complete part II of the application as if the projects have *not yet been implemented*.

### Section III. Application Checklist

**A completed application submission must include the following:**

- Completed Application Part I (this document)
- Completed Application Part II (survey)

**Application Part I:** (One *per* school)

Sections to Complete	Nonpublic / Private Pre-Schools and Child Care Centers	Non-Public (K-12) Schools
Applicant Data Sheet	X	X
Project Narrative	X	X
Threat Information	X	
Previous Funding	X	X
Budget	X	X

X – denotes required field

**Application Part II:** (One *per* School)

<https://www.surveymonkey.com/r/Appl-Non-Public>

Please complete the online Safe Schools Checklist survey. The survey will be automatically submitted to DEMHS upon completion.

**\*Ensure that the school's name on both Parts I and II match exactly. \***

Completed application packages should be emailed to  
[SchoolSecurityGrant@ct.gov](mailto:SchoolSecurityGrant@ct.gov) with the subject line:

***“2023 SSGP NonPub\_School Name\_Town.”***

## Section IV. Applicant Data Sheet

**Instructions:** Please fill in the shaded areas

**Period of Performance: 01/01/2013 – 06/30/2026**

**1. Name of Non-Public school / eligible licensed childcare center or pre-school**

Name:

Address Line 1:

Address Line 2:

Town, State, Zip Code:

**2. FEIN, DUNS, UEI**

FEIN

DUNS

UEI

**3. Point of Contact (Project Director)**

Name:

Title:

Address Line 1:

Address Line 2:

City, State, Zip Code:

Phone:

Email:

**4. Official Authorized to Sign**

Name:

Title:

Address Line 1:

Address Line 2:

City, State, Zip Code:

Phone:

Email:

**5. Application Prepared By**

Name:

Title:

Address Line 1:

Address Line 2:

City, State, Zip Code:

Phone:

Email:

**6. Entity Financial Officer**

Name:

Title:

Address Line 1:

Address Line 2:

City, State, Zip Code:

Phone:

Email:

**7. Audit Information or Similar Report**

Applicant Fiscal Year End

Date of Last Audit

Dates Covered by Last Audit

Date of Next Audit

Dates Covered by Next Audit

**8. Authorized Official Application Approval**

I, the undersigned, am the authorized official and can sign a subgrant award (if awarded) on behalf of the above referenced nonpublic school, eligible preschool, or childcare center. If a typed or electronic signature, I further certify that it is intended to have the same force as a manual signature.

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Signature of Authorizing Official signifying approval of application

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(Name, printed)

## Section V. Threat Information

*\*This section is only required for pre-schools and licensed childcare center applicants\**

### **Definitions:**

**Threat** – a threat is an oral or written message, or physical action, which demonstrated an intent to create an imminent safety risk to person or property or to create a fear of such risk (based on Connecticut General Statutes 53a-62 and 1-210b.)

**Childcare Center** – A Child Center is a center that offers or provides a program of supplementary care to more than twelve (12) related or unrelated children outside their own home on a regular basis (please note family daycare centers are not eligible for funding under this program.

**Pre-School** – A pre-school is a facility that offers early childhood education for three (3) to five (5) year old students.

- 1. Is the pre-school or licensed childcare center a member of a broader community that has received threats, or does it serve a community that has received such threats?  
Please explain in detail.**

2. What is the number of threats received at the center/preschool since 01/01/2013?

3. For each threat identified in #2 above, please provide the following:

<b>Date of Incident:</b>	
<b>Type of Threat:</b>	
<b>Law Enforcement / other agencies notified:</b>	
<b>Severity / nature of threat:</b>	
<b>Additional comments:</b>	

<b>Date of Incident:</b>	
<b>Type of Threat:</b>	
<b>Law Enforcement / other agencies notified:</b>	
<b>Severity / nature of threat:</b>	
<b>Additional comments:</b>	

<b>Date of Incident:</b>	
<b>Type of Threat:</b>	
<b>Law Enforcement / other agencies notified:</b>	
<b>Severity / nature of threat:</b>	
<b>Additional comments:</b>	

## Section VI. Project Narrative

1. **Needs Statement** – provide a brief description of the issues or gaps that will be addressed if this grant is awarded.

- 2. Provide an overview of the projects being applied for in this application.** – include specific equipment to be purchased and make/models of equipment (if available).

3. **Target Population-** Identify the school / facility that will be served by this grant. Please include grades or ages of students, number of students, and number of faculty and staff.

## Section VII. Previous Funding

### **Funding Under Round 1 (2021) of the Multi-Media School Security Grant Program (MMSSGP)**

In this section, detail any funding the school has received through the 2021 Multi-Media School Security Grant Program (MMSSGP).

Has this school received funding under the  
2021 Multi-Media School Security Grant  
Program (MMSSGP)?

**If yes,**

What is the grant number?

How much funding was awarded?

Describe the projects funded under 2021 MMSSGP:

### **Funding Under the School Security Grant Program (SSGP)**

In this section, detail any funding the school has received through the School Security Grant Program (SSGP).

Has this school received funding under any rounds of the School Security Grant Program (SSGP)? (2013, 2014, 2017, 2018, 2021)

**If yes,**

What is the grant number(s)?

How much funding was awarded (per round)?

Describe the projects funded under previous rounds of SSGP:

**Funding Under the Connecticut Nonprofit Security Grant Program (CT-NSGP)**

In this section, detail any funding the school has received through the Nonprofit Security Grant Program (CT-NSGP)

Has this school received funding under any rounds of the Connecticut Nonprofit Security Grant Program (CT-NSGP)? (2021, 2023)

**If yes,**

What is the grant number(s)?

How much funding was awarded (per round)?

Describe the projects funded under previous rounds of CT-NSGP:

### **Funding Under the Federal Nonprofit Security Grant Program (NSGP-S)**

In this section, detail any funding the school has received through the Nonprofit Security Grant Program (NSGP-S)

Has this school received funding under any rounds of the Federal Nonprofit Security Grant Program (NSGP-S)? (2018-2022)

**If yes,**

What is the grant number(s)?

How much funding was awarded (per round)?

Describe the projects funded under previous rounds of NSGP-S:

### **Other State or Federal Grants**

In this section, please detail any funding the school has received through other state or federal grants, not previously mentioned, that are relevant to the projects identified in this application.

Has this school received funding under any  
other state or federal grant program not  
mentioned previously?

**If yes,**

Name of Grant Program:

Administering Agency (i.e., SDE, DAS):

Amount of funding awarded:

Year(s) funding was awarded:

Grant numbers, if available

## Section VIII. Budget

### Multi-Media Interoperable Communications Systems Project Budget

Enter the estimated cost for each allowable project. If a project / item is not listed, email [SchoolSecurityGrant@ct.gov](mailto:SchoolSecurityGrant@ct.gov) for allowability. If deemed allowable, include the item in the 'Other' category.

**School Name:**

**Address:**

Budget Item	Estimated Cost (Include all labor, materials, etc.)	Notes / Comments (Include vendor, make/model, quantity, etc.)
<b>Cameras</b>		
Interior Camera System		
Exterior Camera System		
<b>Portable entrance security devices</b>		
Metal Detectors		
Screening Machines		
<b>Door and Window Enhancements</b>		
Penetration Resistant Window Film		
Solid Core Doors		
Ballistic Glass		
<b>Access Control Systems</b>		
Computer Controlled Locks		
Entry Door Buzzer System		
Scan-Card Access Control System		
<b>Perimeter Security</b>		
Fencing (min. 6' or higher)		
Security Lighting		
Bollards		
<b>Panic Alarm Systems</b>		
<b>Radio System</b>		
<b>Vendor Provided Training</b>		
<b>Other</b> (please email to confirm eligibility)		
<b>Other</b> (please email to confirm eligibility)		
<b>TOTAL Project Budget:</b>		*Please do not submit a total project budget greater than \$100,000.00. Budgets greater than \$100,000.00 may be disqualified.
State Share, if awarded (50%)		