State of Connecticut

Department of Emergency Services and Public Protection

Division of Emergency Management and Homeland Security

Multi-Media School Security Competitive Grant Program (MMSSGP)
Grant Application – Part I
Round 2
FY 2023

Public Schools

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Section I. Program Highlights

Program Highlights: Public Act 21-111 established funding for two competitive grant programs: (1) School Security Competitive Grant Program and (2) **Multi-Media Interoperable Communications Systems School Security Program** (this application). This should be used for security improvements projects that meet the definition of Multi-Media Interoperable Systems (systems that tie in or send immediate, direct notifications to law enforcement and /or their call centers). A definition and list of systems that are allowable under this application are listed below.

Multi-Media SSGP Highlights: Public Act 21-111 established $5M in funding for Multi-Media Interoperable Communications System School Security Grant Program for costs incurred from January 1, 2013, to June 30, 2026.

Funding: There is no maximum application/award amount for eligible public schools; however, IF AWARDED, a schools must be able to fund their entire project and be reimbursed the percentage identified in the Reimbursement Percentage section.

Competitive Program: Applications will be reviewed and ranked based on the need for security. Priority will be given to those with the greatest need for security infrastructure. Applications will be awarded based on the ranking criteria, up to the amounts available (see Multi-Media SSGP Highlights above). If selected for funding, applicants will be notified and will receive an official award.

Period of Performance: Eligible expenses can be incurred on or after January 1, 2013, through June 30, 2026. Applicants may apply for allowable security improvements that were completed on or after January 1, 2013 (see Applicant Checklist section for instructions on how to complete the Safe Schools Checklist for completed projects).

Eligible Applicants: Public schools (K-12), Regional Education Services Centers (RESC), Governing Authority for a state charter school, State Technical High Schools, incorporated endowed high school or academy.

Eligible Expenses: Eligible expenses include: 1) multi-media interoperable communications systems (see equipment/system list below), 2) the cost of vendor-provided training on the use of allowable equipment/systems purchased under this program.

What is meant by school security projects that involve multi-media interoperable communications system?

For a camera, radio, panic button, Internet of Thing (IoT) system to be included in this application, it must include the capability of transmitting communications/notifications to law enforcement and/or their call centers. This application can also include system(s) that integrate existing cameras, radios, panic buttons, etc. for transmission over internet protocol to first responders and/or their call centers. The goal is to make communications and information sharing between first responders and schools as quick and seamless as possible. Each school can consider its needs and design a system that it as practical as possible.

Examples of Eligible equipment and systems (not all-inclusive)

Internal Camera Systems	Systems that include the capability to transmit real time video that can be viewed by law enforcement personnel and/or their call centers
External Camera Systems	Systems that include the capability to transmit real time video that can be viewed by law enforcement personnel and/or their call centers
Panic Alarm Systems	Panic alarm systems that, when activated, provide an open and direct line of communication with law enforcement and/or their call centers
Internet of Things (IoT)	Systems that include technology for connecting and exchanging data with law enforcement and/or their call centers (sensor based)
Radio Systems	Radio system that ties into law enforcement and/or their call centers
Other	Systems that integrate existing camera, panic alarm, radios, etc., for transmission over internet protocol to first responders and/or their call centers. Other systems as allowed, please email to confirm allowability. Decisions on eligibility will be made in accordance with the School Safety Infrastructure Standards. https://portal.ct.gov/-/media/DAS/Communications/Communications-List-Docs/Special-Reports/SSIC-Report-Nov-19-2015.pdf
Training	Funds from the grant program can be used only for vendor provided training on equipment also purchased through this grant program.

Unallowable Costs include:

- Any projects funded by state or federal funds.
- Personnel costs
- Training Program costs (allowable training is limited to the cost of vendor-provided training to staff on use of equipment installed under this program)
- Replacement of landscaping
- Plantings, in-kind services
- Annual licensing or subscription fees
- Fire alarm associated costs
- First aid/CPR or related expenses
- Any other items deemed ineligible after review

*Eligible projects that were completed after January 1, 2013, may be included in the application (for reimbursement, if awarded), as long as the project was not funded with State or federal funds. *

Reimbursement/Requirements: If awarded, this program allows for **reimbursements** of eligible projects completed on or after January 1, 2013 (paid for with school/town/private funds). Awarded schools <u>can submit for reimbursement up to four times</u>. Projects funded by state or federal programs are not eligible for reimbursement.

If awarded, prior to final reimbursement under this grant, a school must complete the full National Clearinghouse for Educational Facilities (NCEF) checklist with the assistance of law enforcement) and must demonstrate that they have a Security and Safety Plan in place and periodically exercise the plan.

Decision Matrix: Of the applicants with the greatest need for security infrastructure, first priority shall be given to applicants on behalf of schools that have no security infrastructure at the time of the assessment (based on the Safe Schools Checklist survey).

Applicants that have not received funding under previous rounds of the School Security Grant Program (SSGP) or Multi-Media School Security Grant Program (MMSSGP) will be given priority over applicants that have previously received funding.

Please note, if awarded, **only projects included in the application and approved will be funded**. New projects cannot be added after the award is issued.

Section II. Key Dates and Instructions

A **completed application** includes both **Parts I and II**

All parts of the application must be submitted to
SchoolSecurityGrant@ct.gov **no later than Friday, Cｒｔㅿ"52, 2023, at 3 pm, EST.**

Application Part I

Schools should consult their law enforcement agencies before completing this application to identify projects that will enhance the schools' security and are within the capabilities of the law enforcement agency.

Applicant Data Sheet:

> Please provide the requested information in Boxes 1 through 9 of this form. Please note that your grant award and any related documents will be sent to you via e-mail, so it is imperative that you include e-mail addresses in the contact boxes. Box 4 is intended for the person authorized to sign documents on behalf of your municipality/organization. The application must be approved by the authorized person in Box 8 (digital or ink signatures are acceptable). Please include more than one point of contact for your organization.

Project Narrative:

> Use the Project Narrative section to provide a needs statement and overview of your proposed project. Identify how the proposed projects will close existing infrastructure gaps and an overview of the population served.

> ***Be specific***, include the type of communication/project you intend to implement (i.e., camera feed, radios, panic buttons, notifications, etc.,) and the vendor or platform you intend to use (i.e., Milestone, Prepared, AlertUs. etc.,). Your application should specifically identify that you will be sharing communications ***directly*** with law enforcement and/or their call center.

Previous Funding:

> Use this section to provide information on funding received previously through either the School Security Grant Program (SSGP), Multi-Media School Security Grant Program (MMSSGP), Connecticut Nonprofit Security Grant Program (CT-NSGP), Federal Nonprofit Security Grant Program (NSGP-S) other state or federal grants, such as construction grants through the Connecticut State Department of Education.

Budget:

Use this section to identify your estimated budget for the identified projects. Budget totals for each project should include any labor, materials, or additional (i.e., permits, etc.,) costs associated with the project.

If applying for more than one school, **ONE Part I should be submitted for ALL schools** and **ONE Part II survey must be submitted for EACH school**.

Save and rename the Application Part I document as:

"*2023 MMSSGP Public_School District Name*"

Application Part II

It is encouraged to complete this survey with assistance from law enforcement or security personnel to identify the current gaps in the school's security infrastructure and to propose solutions that will help enhance the school's security that are within the capabilities of the law enforcement agency.

Use the link above to complete the online Safe Schools Checklist. The Safe Schools Checklist demonstrates a school's need for security and may assist applicants in identifying potential projects for their application.

If applying for more than one school, **a separate survey must be completed for each school**. If you are applying for retroactive projects, that is projects that have been completed after January 1, 2013, and have not been funded or reimbursed by another state or federal program, complete part II of the application as if the projects have *not yet been implemented*.

If applying for more than one school, **ONE Part I should be submitted per district** and **ONE Part II survey must be submitted for per school**.

Section III. Application Checklist

A completed application submission must include the following:

- o Completed Application Part I (this document)
- o Completed Application Part II (survey)

Application Part I: (One per <u>district</u>):

- Applicant Data Sheet
- Project Narrative
- Previous Funding
- Budget

Application Part II: (One per <u>school</u>)

https://www.surveymonkey.com/r/PUBLIC-SCHOOLS

Please complete the online Safe Schools Checklist survey. The survey will be automatically submitted to DEMHS upon completion.

If applying for more than one school, **ONE** **Part I should be submitted <u>per district</u>** and **ONE** **Part II survey must be submitted for <u>per school</u>**.

*Ensure that the school's name on both Parts I and II <u>match exactly.</u> *

Completed application packages should be emailed to SchoolSecurityGrant@ct.gov with the subject line:

"2023 MMSSGP Public _School District Name."

Section IV. Applicant Data Sheet

Instructions: Please fill in the shaded areas. **All fields in this section are required**

Period of Performance: 01/01/2013 – 06/30/2026

1. **Name of School District**

   Name:

   Address Line 1:

   Address Line 2:

   Town, State, Zip Code:

2. **FEIN, DUNS, UEI**

   FEIN

   DUNS

   UEI

3. **Point of Contact (Project Director)**

   Name:

   Title:

   Address Line 1:

   Address Line 2:

   City, State, Zip Code:

   Phone:

   Email:

4. Official Authorized to Sign

Name:

Title:

Address Line 1:

Address Line 2:

City, State, Zip Code:

Phone:

Email:

5. Application Prepared By

Name:

Title:

Address Line 1:

Address Line 2:

City, State, Zip Code:

Phone:

Email:

6. Entity Financial Officer

Name:

Title:

Address Line 1:

Address Line 2:

City, State, Zip Code:

Phone:

Email:

7. Audit Information or Similar Report

Applicant Fiscal Year End

Date of Last Audit

Dates Covered by Last Audit

Date of Next Audit

Dates Covered by Next Audit

8. Authorized Official Application Approval

I, the undersigned, am the authorized official and can sign a subgrant award (if awarded) on behalf of the above referenced public school / district. If a typed or electronic signature, I further certify that it is intended to have the same force as a manual signature.

_____   _____
Signature of Authorizing Official   Date

_____
(Name, printed)

9. Law Enforcement Agency's Authorizing Authority

Agency:

Name:

Title:

Address Line 1:

Address Line 2:

City, State, Zip Code:

Phone:

Email:

I, _____, certify that I have been consulted by the school associated with this application in determining the current gaps in security infrastructure and identifying solutions for efficiently enhancing the security through the incorporation of multi-media interoperable projects that will provide a direct line of communication between the identified school and law enforcement agency. I further certify that the law enforcement agency identified above is willing and capable of receiving the communications outlined in this application and funded through the Multi-Media School Security Grant Program.

_____
Signature

_____
Date

*Please note, if your school/district falls within the primary police jurisdiction of a Connecticut State Police Barracks, authorization must be received from **Connecticut State Police Office of Field Operations**. Please contact SchoolSecurityGrant@ct.gov, Kenneth.Ventresca@ct.gov, and Justin.Lund@ct.gov for assistance.

Section V. Project Narrative

1. **Needs Statement** – provide a brief description of the issues or gaps that will be addressed if this grant is awarded.

2. **Provide an overview of the projects being applied for in this application.** – include specific vendor / platform names, make/models of equipment (if available). Be specific about <u>how</u> communications will be shared *directly* with law enforcement and/or their call centers.

3. **Target Population-** Identify the school / facility that will be served by this grant. Please include grades or ages of students, number of students, and number of faculty and staff.

Section VI. Previous Funding

Funding Under Round 1 (2021) of the Multi-Media School Security Grant Program (MMSSGP)

In this section, detail any funding the school has received through the 2021 Multi-Media School Security Grant Program (MMSSGP).

Has this school received funding under the 2021 Multi-Media School Security Grant Program (MMSSGP)?

If yes,

What is the grant number?

How much funding was awarded?

Describe the projects funded under 2021 MMSSGP:

Funding Under the School Security Grant Program (SSGP)

In this section, detail any funding the school has received through the School Security Grant Program (SSGP).

Has this school received funding under any rounds of the School Security Grant Program (SSGP)? (2013, 2014, 2017, 2018, 2021)

If yes,

What is the grant number(s)?

How much funding was awarded (per round)?

Describe the projects funded under previous rounds of SSGP:

Other State or Federal Grants

In this section, please detail any funding the school has received through other state or federal grants, not previously mentioned, that are <u>relevant to the projects identified in this application</u>.

Has this school received funding under any other state or federal grant program not mentioned previously?

If yes,

Name of Grant Program:

Administering Agency (i.e., SDE, DAS):

Amount of funding awarded:

Year(s) funding was awarded:

Grant numbers, if available

Section VII. Budget

Multi-Media Interoperable Communications Systems Project Budget

Enter the estimated cost for each allowable project. If a project / item is not listed, email SchoolSecurityGrant@ct.gov for allowability. If deemed allowable, include the item in the 'Other' category.

Directions:

> **Use the "*2023 MMSSGP Public Budget Sheet*" document for this section**

1. Reference the ***DAS Reimbursement Rates Table*** (first tab) to determine your town's/district's reimbursement rate.
2. Enter the percentage rate in the Budget tab, in the indicated ***Reimbursement Rate (%)*** *green* highlighted box.
3. Please indicate the estimated amount per project per school in the correlating section.
   a. Please include any labor, material, or miscellaneous costs associated with the project.
4. The project budget per school and total project budget will automatically be summed and identified in the *blue* boxes.
5. The state share per school and total state share will automatically be summed and identified in the *yellow* boxes.

ONE Budget Spreadsheet should be submitted for ***each district***

Save the Budget Spreadsheet as
"*2023 MMSSGP Public_School District Name_Budget*"