



STATE OF CONNECTICUT

DEPARTMENT OF EMERGENCY SERVICES & PUBLIC PROTECTION

**DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY**



**TO:** State Agency Commissioners and State Agency Heads

**FROM:** Regina Rush-Kittle Deputy Commissioner  
William J. Hackett, State Emergency Management Director

**DATE:** November 5, 2019

**RE:** State Agency Memo #3: Exercise Schedule of Play

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As we near the date for the annual statewide Emergency Planning and Preparedness Initiative (EPPI) Exercise, we want to provide you with the exercise schedule. **The main portion of the exercise will take place on Thursday November 14, 2019 from 8:00 am to 12 noon at the State Emergency Operations Center in Hartford.**

Starting this week, the Governor's Unified Command, Task Force leaders, and state agency liaisons to the State Emergency Operations Center (SEOC) will begin receiving scenario packages containing information relevant to the exercise.

Task Force leaders may share the packages with members of their Task Forces. Task Forces leaders and members should plan to be at the SEOC at 8 am. On the day of the exercise, the Task Forces will receive bundles of questions/issues for discussion and response.

In addition to agency staff who are participating in the exercise as Task Force members, state agency Commissioners/senior leadership are also welcome to attend. The current schedule calls for the Governor and Lieutenant Governor to participate in a Unified Command meeting/conference call at 10 am, followed by a simulated, not actual, call with municipalities. Task Force leaders will also have an opportunity to report out to the Governor's Unified Command.

It is recommended that Commissioners/Deputy Commissioners who are planning to come in person to the SEOC arrive there by 9:30 am. A template for the Unified Command list in a major emergency was attached to the previous state agency exercise memo. If your agency is listed on the template, please plan to participate to report out notionally on the status of your agency, including any resources that you might have to assist in the exercise scenario emergency, as well as any

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emerging issues. A call-in number will be provided in one of the pre-exercise scenario packages.

The Task Forces that will be meeting at the SEOC include the following, identified by Emergency Support Function and/or name:

- ESF 1 Evacuation Task Force
- ESF 2 Communications
  - Telecommunications Restoration Task Force
- ESF 2/5 Cyber Disruption Task Force
- ESF 6 Mass Care Task Force
- ESF 7 Resource Support/Private Sector Task Force
  - Fuel and Generator Task Force
  - GIS Working Group
- ESF 8 Public Health
- ESF 11 Agricultural, Animal and Natural Resources
  - Community Emergency Response Animal Response Teams
- ESF 12 Energy and Utilities Restoration Task Force
  - Water Task Force
- ESF 14 Long Term Recovery
- ESF 15 External Affairs and Emergency Communications

**An excerpt from the State Response Framework is attached to this memo, showing the Primary (P) and Supporting (S) State Agencies identified as having a role in each ESF.**

The second part of this year's exercise will test each state agency's Continuity of Operations Planning (COOP), which tests the ability to convene its internal agency Incident Management Team (IMT) and provide an employee absentee report through the state's WebEOC real-time situational awareness site. **This part of the exercise will be run on the morning of November 14 by the Department of Administrative Services in coordination with DEMHS.** DAS will be sending out messaging to the current agency IMT members that have been identified by each agency. Each agency should have a designated person who can access/edit the agency IMT/ECC list. If there is any difficulty in making the edits, changes can be emailed to [BEST.ECC.Changes@ct.gov](mailto:BEST.ECC.Changes@ct.gov).

This memorandum along with supporting products and exercise update messages will be posted on the DESPP/DEMHS website at <http://www.ct.gov/demhs>. If you have any questions or if you require any additional information regarding the Governor's EPPI, please give either of us a call or contact us at DEMHS via e-mail at [demhs.eppi.questions@ct.gov](mailto:demhs.eppi.questions@ct.gov).

Attachment

Cc: Commissioner James C. Rovella

Cc: COO Paul Mounds, Jr.

ESF Primary and Secondary Chart

State Response Framework – Government and Non-Governmental Organizations	ESF 1 Transportation	ESF 2 Communications	ESF 3 Public Works & Engineering	ESF 4 Fire Prevention and Control	ESF 5 Emergency Management	ESF 6 Mass Care	ESF 7 Logistics and Resource Support	ESF 8 Public Health & Medical Services	ESF 9 Search and Rescue	ESF 10 Hazardous Materials Response	ESF 11 Agriculture and Natural Resources	ESF 12 Energy and Utilities	ESF 13 Public Safety/ Security	ESF 14 Disaster Recovery	ESF 15 External Affairs
Correction	S				S		P		S				S		
DAS			P				P					S			
DAS BEST		P													
DAS Construction Services/Fire Marshal				S										S	
DEEP			S	S						P	P	S		S	
DEEP ENCON	S								S				S		
DEEP PURA		S								S		P			
DESPP/CFPC	S			P					P	P					
DESPP/CSP	S								P	P			P		
DESPP/Various		P													
DESPP/DEMHS	S	S	S		P	P	S		P	S		S	S	P	P
DOT	P		S						S			S		S	
DPH	S					P		P		S	S	S		S	
Governor's Office (Liaisons)						S								S	S
Military Dept.	S		S				S		S	S			S		
Agriculture								S		S	P			S	
Consumer Protection							S			S	S	S		S	
DCF						S								S	
DDS						S								S	
DECD											S			S	
Department of Aging						S		S						S	
Dept of Housing						S								S	
Dept of Insurance														S	
Dept of Labor			S											S	
DMHAS						S		S						S	
DMV	S						S					S	S		
DSS						S		S						S	
Judicial Branch							S	S					S		
Office of Consumer Counsel												S			
Office of Early Childhood						S								S	
Office of Policy and Management					S		S							S	
Siting Counsel												S			
211 Infoline					S	S								S	S
ARC					S	S								S	
Infraguard							S								
FEMA					S									S	
US ACE			S				S							S	
USCG	S								S						
DHS													S		

ESF	SCOPE
ESF 1: Transportation	Transportation safety Restoration/recovery of transportation infrastructure Movement restrictions Damage and impact assessment Evacuation support
ESF 2: Communications	Coordination with telecommunications and information technology industries Restoration and coordinate repair of telecommunications infrastructure Protection, restoration, sustainment of state cyber and information technology resources Oversight of communications within the state incident management and response structures
ESF 3: Public Works & Engineering	Infrastructure protection, emergency repair and restoration Engineering services and construction management Emergency contracting support for life-saving and life-sustaining services Disaster Debris Management
ESF 4: Firefighting	Activation of State Fire Rescue Plan Coordination of fire and rescue services and resources
ESF 5: Emergency Management	Coordination and implementation of the State Response Framework Coordination of incident management response efforts Coordination and implementation of mission assignments Unified command including, but not limited to, Incident Action Planning, multi-agency coordination, and situational awareness Coordination of Mutual Aid Resource and human capital Financial management
ESF 6: Mass Care	Emergency assistance/sheltering/feeding Coordination with municipalities and ARC Disaster housing, Human services, Functional needs
ESF 7: Logistics & Resource Support	Comprehensive, state incident logistics planning, management, and sustainment capability Resource support (facility space, office equipment and supplies, contracting services)
ESF 8: Public Health & Medical Services	Public health/Medical Mental health services Mass fatality management Mass dispensing
ESF 9: Search and Rescue	Lifesaving assistance Search and Rescue operations
ESF 10: Hazardous Materials	Oil and hazardous materials (chemical, biological, radiological, explosives, etc.) response Environmental short-term and long-term clean-up

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ESF 11: Agricultural and Natural Resources	Animal and plant disease and pest response Food safety and security and Nutrition assistance
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	Natural and cultural resources and historic properties protection and restoration Safety and well-being of household pets
ESF 12: Energy	Energy infrastructure assessment, repair, and restoration Energy industry utilities coordination Energy forecast ESF-12 All Hazards Energy and Utilities Annex to the SRF, including Make Safe Protocol
ESF 13: Public Safety & Security	Facility and resource security Security planning and technical resource assistance Public safety and security support Support to access, traffic and crowd control Homeland Security
ESF 14: Disaster Recovery	Social and economic community impact assessment Long term community recovery assistance to states, local governments, and the private sector Analysis and review of mitigation program implementation Mitigation Coordinate and implement the State Disaster Recovery Framework
ESF 15: External Affairs	Emergency public information and protective action guidance Media, community and governmental relations

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