



# STATE OF CONNECTICUT

## Board of Examiners of Environmental Professionals

Board Members:  
Denise Ruzicka, PE, Chairman  
John Adams, LEP  
Michelle Gamache  
Robert F. Good, Jr., LEP  
Stephen Holtman PE, LEP  
Jeffrey Loureiro, PE, LEP  
Kelly Meloy, LEP  
Elsie Patton  
Alisa Phillips-Griggs  
Carol Violette, PhD, CHMM

### MINUTES

#### State Board of Examiners of Environmental Professionals

#### Regular Meeting – February 15, 2018

##### A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, February 15, 2018 at 9:40 AM in the Holcombe Room on the 5<sup>th</sup> floor, 79 Elm Street, Hartford, by Chair Ruzicka. Board members J. Adams, J. Loureiro, R. Good, M. Gamache, A. Phillips-Griggs, S. Holtman and Kelly Meloy were present. Board Administrator K. Maiorano, Nelson Walter representing the EPOC, and Jacques Gilbert of DEEP were present.

##### B. Reading and Approval of the Minutes

The draft minutes of the Regular Board meeting of December 14, 2017 were read and approved with minor corrections; motion by A. Phillips-Griggs, seconded by J. Loureiro, passed unanimously.

##### C. Public Participation

Nelson Walter and Jacques Gilbert had nothing to report.

##### D. Unfinished Business and General Orders

###### **Budget Bill 1502 – 90-Day Processing**

Dean Applefield, Esq. of DEEP joined the Board to report on the implications of Bill 1502 with respect to LEP Licensure. He presented differing interpretations of what is considered the “application” and what decision needs to be made within 90-day time frame.

Mr. Applefield indicated that the Department in the process of discussing potential language with the legislature that would clarify the intent of Bill 1502 and in particular programs including the LEP program and other programs where the 90-day review window is either impossible to comply with due to public notice requirements and other provisions of a program.

Motion by J. Adams that the Board considers the “Application Form to Qualify to Take the Examination to Become a Licensed Environmental Professional” is the application

for eligibility to be admitted to the exam and that this determination will need to be made within 90-days of the complete application being received, seconded by S. Holtman, passed unanimously.

Mr. Applefield suggested that EPOC make applicants aware of the Boards position in an effort to clarify the interpretation with potential persons applying to take the exam.

#### **Update on complaint #17-101**

K. Meloy reported that a meeting had been scheduled for March 1, 2018.

#### **Update on complaint #17-102**

J. Loureiro reported that E. Patton had he had received the documents for review, but have not yet discussed the matter between each other.

#### **Continued Web Discussion -Appraisal Institute Summary**

Chair Ruzicka asked that Board members review other state board disciplinary actions and report back to the full Board at future meetings.

### **E. New Business**

#### **Course Approvals**

Course approval request from NGWA for course titled “*Groundwater/Surface Water Interactions: Field and Mathematical Approaches to Evaluating Groundwater Seepage*” for CECs. On a motion by K. Meloy, seconded by J. Loureiro, passed unanimously for 16.0 CECs.

Course approval request from GeoPractical for course titled “*Geochemical Consequences of Landfill Impacts – From Data Analysis to Conceptual Model*” for 8 CECs. On a motion by K. Meloy, seconded by A. Phillips-Griggs, passed unanimously for 8.0 CECs.

Course approval request from Geosciences Group for course titled “*Modern Management of Risks at LNAPL Sites*” for 16.0 CECs. On a motion by K. Meloy, seconded by J. Adams, passed unanimously for 17.0 CECs.

Course approval request from NEWMOA for course titled “*Back to Basics Part 1: Developing the CSM & Site Characterization Plan*” for 5.5 CECs. On a motion by K. Meloy, seconded by A. Phillips-Griggs, passed unanimously for 5.5 CECs.

Course approval request from LSPA for course titled “*Groundwater Flow and Contaminant Transport*” for 4.0 CECs. On a motion by J. Adams, seconded by S. Holtman,

passed unanimously for 4.0 CECs, upon receipt of confirmation that course continued until at least 5:00 PM.

Course approval request from LEP for course titled *“Aquifer Storage and Recovery: How to Identify and Resolve Technical and Other Issues Associated with Successful Groundwater Recharge Through Wells”* for 4.0 CECs. A motion to deny CECs by J. Loureiro, seconded by K. Meloy, passed unanimously.

Course approval request from LEP for course titled *“State of the Art Techniques in Characterizing, Constructing, and Operating Optimum Surface Spreading Groundwater Recharge Projects”* for 4.0 CECs. A motion to deny CECs by K. Meloy, seconded by A. Phillips-Griggs, passed unanimously.

## **2 requests for new licenses**

K. Maiorano reported that two individuals had submitted applications to apply for new licenses in December, documenting compliance with their continuing education credits for the last biennial period. On a motion that the Board authorize the Commissioner to issue new licenses to the applicants by K. Meloy, seconded by C. Violette, passed unanimously.

## **Review of 17 new applications to take the exam**

K. Maiorano explained that there were 16 applications, not 17 as had been listed on the agenda. The discrepancy was due to the fact that she did not have all the applications at the time the agenda was posted and had printed the list of applications from the central permits database, which does not differentiate between the new applications and the ones to retake the exam. One of the applications listed was an application to retake the exam, and did not need the Board’s review.

Motion to approve the following thirteen applications for acceptance into the May 2018 examination made by K. Meloy, seconded by C. Violette; passed unanimously. The applicant numbers are provided below.

|            |           |           |
|------------|-----------|-----------|
| 201800724  | 201801123 | 201801312 |
| 201800792  | 201801244 | 201801315 |
| 201800839  | 201801249 | 201801321 |
| 201800961  | 201801252 | 201801374 |
| 201701366* |           |           |

Application \*201701366 was incomplete for last year’s exam and was reviewed and approved. It was later determined to be the same person as application 201800839. The person resubmitted an entire new application and was deemed eligible to take the exam.

Motion to request additional information from applicants 201801245, 201801255 and 201801274 for Board consideration to be able to sit for the May 2018 examination made by A. Phillips-Griggs, seconded by J. Loureiro; passed unanimously.

Next meeting is March 15, 2018 at 9:30AM.

**F. Adjournment**

Chair Ruzicka declared the meeting adjourned at 12:21 PM.

Minutes were approved on March 15, 2018.

Respectfully submitted,



John E. Adams  
Board Secretary