

## MINUTES

### State Board of Examiners of Environmental Professionals

#### Regular Meeting – February 21, 2013

**A. Call to Order and Sign-In**

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, February 21, 2013 at 9:05 AM in the Ensign Room, 5<sup>th</sup> Floor, 79 Elm Street, Hartford, by Chair D. Ruzicka. Board members J. Adams, R. Potterton, S. Holtman, J. Loureiro, K. Meloy and C. Violette were present. Also present were Kim Maiorano of the DEEP and Nelson Walter representing EPOC.

**B. Reading and Approval of the Minutes**

The draft minutes of the Regular Board meeting of January 17, 2013 were read and approved with revisions; motion by S. Holtman seconded by J. Loureiro; passed unanimously.

**C. Public Participation**

N. Walter of EPOC requested that the Board consider adding to the agenda, an EPOC PCB course that had recently been submitted for approval.

**D. Unfinished Business and General Orders**

**Transformation Update**

After a brief discussion the Board decided to hold a Special Meeting on Wednesday, February 27 at 1:00 PM to prepare a response to the *Proposal for a Transformed Cleanup Program* document. Comments concerning the proposed plan are requested by March 4, 2013.

**Distance Learning**

Chair Ruzicka thanked all for their input to the proposed regulatory changes. She raised the question as to whether sponsors would be necessary for distance learning courses. Third-party certification of credits could be part of the regulation. Chair Ruzicka indicated that the regulations should be clear and provide for a response if the sponsor did not meet the expectations of the Board. The Board may choose to no longer accept credits from a specific sponsor. Care must be taken in the regulations to avoid a situation where

the sponsors ability to submit courses and specify credits are viewed as property rights in Connecticut. More specificity must be given to those areas of the draft regulation which specify an “appropriate method as approved by the Board”.

In the absence of licensing sponsors there was concern that the Board may be inundated by submissions from these entities. R. Potterton pointed out that in the proposed regulations, sponsors would be limited to submitting ten courses per year for approval.

K. Meloy noted that the Board needed to establish criteria to assign credits to the distance learning courses within the proposed regulations regardless of whether sponsors considered in the regulation or not. It is suggested that the board revisit the various criteria that had previously been submitted by EPOC and Dr. Gary Robbins from different distance learning professional organizations.

Chair Ruzicka volunteered to redline a copy of the regulations and pass it along to K. Meloy to add her comments. The redlined copy will be provided to Board members prior to the next meeting.

Chair Ruzicka suggested that the proposed criteria permitting an LEP to petition the Board to allow more than 12 distance learning credits be applied toward their biennial period should include military service. This proposed criteria needs to be tightened up.

#### **Update on complaint 12-101**

C. Violette reported that the complaint was not valid and a letter was sent on January 23, 2013 to the complainant indicating that the matter was now closed. The LEP was copied on the letter and the original complaint.

#### **Complaints 11-102 and 11-103**

R. Potterton and J. Loureiro reported that the matter continues under review. A compliance meeting was re-scheduled to March 27, 2013 for both LEPs. Separate meetings will be held. The staff is responding to a FOI request for a significant number of documents.

#### **E. New Business**

##### **Course Approval Requests**

Course approval request from Gannett Fleming, Inc. for course titled “**DCRBCA Process and Vapor Intrusion Pathway Training Program**” for 14.0 CECs. Motion to approve for 8.0 CECs by K. Meloy seconded by R. Potterton passed unanimously.

Course approval request from LEP for course titled **“A Short Course on Contaminated Fractured Rock Hydrogeology and Geophysics”** for 8.0 CECs. Motion to approve for 8.0 CECs by K. Meloy seconded by R. Potterton passed unanimously.

Request from Directional Technologies for course titled **“Horizontal Remediation Wells Workshop”** change from 7.5 to 8.0 CECs. The course provider added a half an hour of instruction to the course. Motion to approve for 8.0 CECs by K. Meloy seconded by R. Potterton passed unanimously.

Course approval request from LSPA for course titled **“LNAPL Mass, Mobility and Recoverability Evaluation”** for 4.0 CECs. Motion to approve for 4.0 CECs by K. Meloy seconded by S. Holtman passed unanimously.

On a motion by K. Meloy and seconded by J. Loureiro, consideration of course approval request from EPOC for course titled **“PCB Regulatory Overview for Connecticut”** for 4.0 CECs was added to the agenda. The motion passed unanimously. S. Holtman disclosed that he is a member of the EPOC committee responsible for developing the course. Motion to approve the course for 4.0 CECs by K. Meloy seconded by J. Loureiro passed unanimously.

### **Proposed Bill 5825**

The Bill was referred to the Joint committee on Environment on January 24, 2013. Further discussion was added to the agenda for the February 27, 2013 Special Meeting.

### **LEP Test Style Guide “VC” vs. “vinyl chloride”**

K. Maiorano reported that the style guide prepared for the item development and test assembly workshop had been revised to spell out vinyl chloride. It had been abbreviated to “VC” which caused confusion with “volatilization criteria”.

### **Email from LEP regarding certification**

Chair Ruzicka reported that she had emailed an LEP who asked a question concerning his ability to “certify” work performed. Her email pointed the LEP to the location of the regulations that answered the question.

### **Item Development and Test Assembly Workshop Dates**

On a motion by J. Adams and seconded by K. Meloy the item to approve Item Development and Test Assembly Workshop Dates was added to the agenda by a unanimous vote. The Board decided that the Item Development Workshop will be held on June 19, 2013 and the Test Assembly Workshop will be held on July 17, 2013. Volunteers were solicited. K. Maiorano reported that Castle was under contract for the next five years to prepare and provide the LEP Exam.

## Review of Applications to be admitted to the May 2013 LEP Exam

Motion to approve the following eleven applicants for acceptance into the May 2013 examination made by J. Loureiro, seconded by R. Potterton; passed unanimously. The applicant numbers are provided below.

2013-00581	2013-00601	2013-00668	2013-00672
2013-00688	2013-00689	2013-00709	2013-00719
2013-00720	2013-00732	2013-00734	

Applicant 2013-00733 was discussed by the Board. J. Loureiro and R. Potterton had reviewed the application and the applicant did not demonstrate sufficient experience to be admitted to the exam. Motion to deny admittance to applicant 2013-00733 made by J. Loureiro, second by C. Violette, passed unanimously.

Additional information is being requested from the following applicant:

2013-00708

One additional application will be added to the agenda for the February 27, 2013 Special Meeting for review by the Board.

Next regular meeting of the Board is March 14, 2013. A Special Meeting of the Board will be held on February 27, 2013. Agenda items include the development of a response to *Proposal for a Transformed Cleanup Program* document, discussion of a potential Board response to H.B. 5825 and review of an application for entrance into the May 2013 LEP exam.

### **F. Adjournment**

Upon a motion by C. Violette, seconded by J. Loureiro, Chair Ruzicka declared the meeting adjourned at 11:10 AM.

Minutes approved March 14, 2013.

Respectfully submitted,



John E. Adams  
Board Co-Secretary