

## MINUTES

### State Board of Examiners of Environmental Professionals

#### Special Meeting – December 20, 2012

**A. Call to Order and Sign-In**

A special meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, December 20, 2012 at 2:02 PM in the Office of Denise Ruzicka, 2<sup>nd</sup> Floor, 79 Elm Street, Hartford, by Chair D. Ruzicka. Board members J. Adams, R. Potterton, S. Holtman, J. Loureiro, K. Meloy, C. Violette, C. Buchholtz and A. Phillips-Griggs were present by phone. Also K. Maiorano of DEEP was present in person and John Yeich representing EPOC was present via phone.

**B. Reading and Approval of the Minutes**

This was tabled until the next regular meeting.

**C. Public Participation**

John Yeich of EPOC did not have input at this time.

**D. Unfinished Business and General Orders**

**Transformation Update**

The Board discussed and edited a draft letter prepared and distributed by K. Maiorano and R. Ruzicka. The Board’s consensus was that the Transformation should rely on LEP’s for confirmation of compliance with the RSRs. The Board does not support the creation of a separate technical certification program for spill clean-ups.

After various revisions were agreed to by the Board members, a motion was made by J. Loureiro and seconded by A. Phillips-Griggs to authorize Chair Ruzicka to revise and transmit the letter to Graham Stevens and Robert Bell. The motion passed unanimously.

**E. New Business**

No new business was conducted.

**F. Adjournment**

Upon a motion by S. Holtman, seconded by J. Loureiro; Chair Ruzicka declared the meeting adjourned at 2:20 PM.

Minutes approved January 17, 2013.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John E. Adams". The signature is fluid and cursive, with the first name being the most prominent.

John E. Adams  
Board Co-Secretary