

MINUTES

State Board of Examiners of Environmental Professionals

Regular Meeting – June 14, 2012

A. Call to Order and Sign-In

A regular meeting of the State Board of Examiners of Environmental Professionals (“the Board”) was called to order on Thursday, June 14, 2012 at 9:16 AM in the Russell Room, 3rd Floor, 79 Elm Street, Hartford, by Chair K. Maiorano. Board Members J. Adams, R. Potterton, S. Holtman, J. Loureiro (arrived at 9:25 AM), A. Phillips-Griggs, and C. Buchholz were present. Also present was Nelson Walter of EPOC.

B. Reading and Approval of the Minutes

The draft minutes of the Board meeting of May 10, 2012 were read and approved as written; motion: J. Adams; second: R. Potterton; passed unanimously.

C. Public Participation

N. Walter of EPOC did not have input at this time.

D. Unfinished Business and General Orders

Distance Learning

Distance Learning was tabled until the next meeting to permit D. Ruzicka and Jack Looney to be present.

Update on LEP Regulations

Chair Maiorano reported that the hearing officer’s report had been finalized. The materials were sent to Regulations Review and will be on the agenda for June 26, 2012 at 11:00 AM.

Update on complaint 12-101

Chair Maiorano reported that the matter continues under review

Complaints 11-102 and 11-103

Both have to do with standard of care issues and will require Board members to step down. J. Loureiro and K. Meloy stepped down to review the complaints. K. Meloy has recused herself due to a conflict. R. Potterton stepped down to review the complaint in Meloy’s place.

LEP License Renewals

Motion to authorize Commissioner to issue licenses to those who filed timely and sufficient renewal applications S. Holtman, second C. Buchholz; approved unanimously.

Motion to authorize Commissioner to waive the deadline and issue licenses to those who requested a waiver of the deadline and filed a sufficient renewal application after June 1, 2012 but before June 14, 2012 A. Phillips-Griggs, second R. Potterton; approved unanimously.

Motion to authorize Commissioner to waive the deadline to those who requested a waiver, apply a 10% late fee, and issue licenses to those who filed a sufficient renewal application on or after June 14, 2012 but before July 1, 2012 S. Holtman, second A. Phillips-Griggs; approved unanimously.

Any renewal applications submitted untimely and insufficient expire as a matter of law.

E. New Business

Course Approval Requests

Course approval request from NEWMOA titled **“In-Situ Thermal Remediation”** for 5.5 CECs. Motion to approve for 5.5 CECs by R. Potterton, seconded by S. Holtman, passed unanimously.

Approval request from LEP for course titled **“IAQ/IH Sampling Workshop”** for 7.0 CECs. Motion to approve for 7.0 CECs by C. Buchholtz, seconded by A. Phillips-Griggs, passed unanimously.

Course approval request from LSPA for course titled **“Statistical Applications for LSPs”** for 8 CECs . Motion to approve for 8.0 CECs by S. Holtman, seconded by R. Potterton to approve. Approval for new course contingent on content being substantially different than previously approved statistics course, passed unanimously.

Review of Test Questions

Move into executive session to review test questions, motion by A. Phillips-Griggs, seconded by J. Loureiro, passed unanimously. Entered executive session at 9:40 AM and came out of executive session at 10:40 AM.

Issuance of New Licenses

Motion by J. Loureiro, seconded by C. Buchholz to recommend to the Commissioner that those individuals receiving a passing score on the LEP Exam be issued licenses. Passed unanimously.

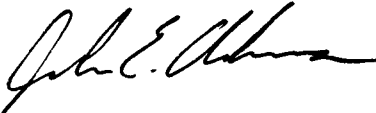
Next meeting July 12, 2012.

F. Adjournment

Upon a motion by A. Phillips-Griggs; second: S. Holtman; approved unanimously; Chair Maiorano declared the meeting adjourned at 10:50 AM.

Minutes approved on September 13, 2012.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "John E. Adams". The signature is fluid and cursive, with a long horizontal stroke at the end.

John E. Adams
Board Co-Secretary