



**Bureau of Water Protection and Land Reuse  
Remediation Division**

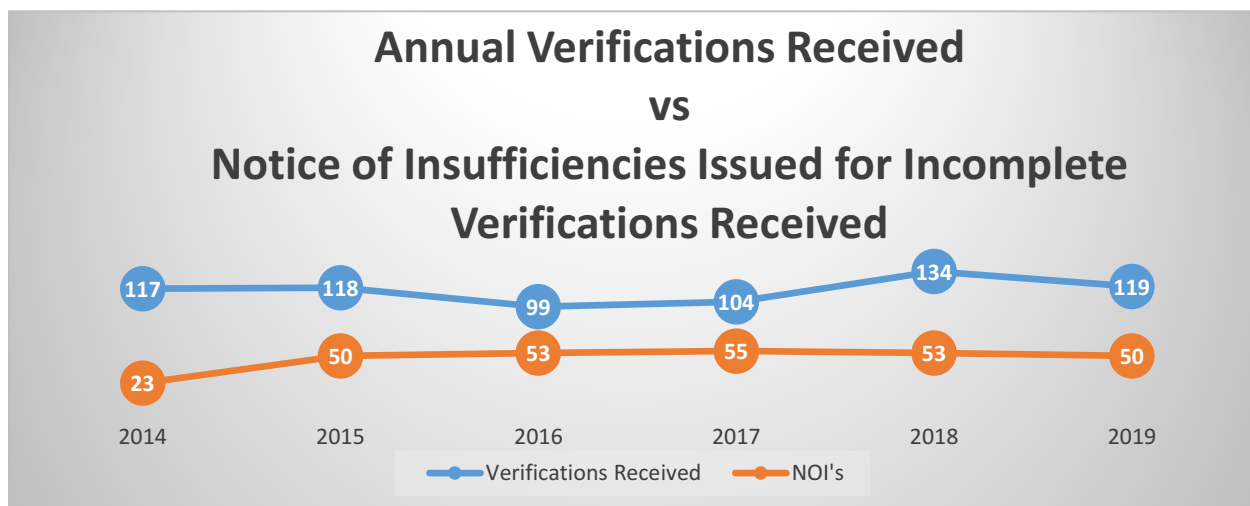
## LEP Verification Program Incomplete Verifications

Rev. 2/4/20

Effective October 1, 2019, DEEP was required by Public Act 19-75 to reach a determination whether or not to conduct an Audit of an LEP Final Verification not later than one year from submission of the Verification. As part of the Agency's 20x20 Initiative, Commissioner Dykes has challenged the Remediation Division to deliver the Audit/No Audit decision within 90 days of receipt of all **complete** Verifications.

A Verification must be **complete** in order for DEEP to initiate the Commissioner's goals. Upon receipt of a Verification, an administrative review is conducted to determine the completeness of the Verification (Verification Form and Verification Report). Since 2014, if a Verification was incomplete, DEEP issued a Notice of Insufficiency (with a checklist). Upon receipt of the revised Verification, the administrative review is repeated.

As reflected in the graph below, the percentage rate of incomplete verifications has remained constant at a rate of nearly 50% of verifications submitted (despite DEEP presentations/discussions at various venues).



DEEP is instituting a change in our administrative process so that staff resources can be redeployed and applied to the substantive review of complete Verifications.

**For verifications received after March 4, 2020, the first and last page of an incomplete Verification will be stamped "Rejected" and mailed to the Certifying Party and the LEP. A checklist of items identified by DEEP that necessitated the Rejection will be attached, as will the instructive 'Administrative Rejection Factsheet'.**

It is expected that this change in our administrative process will provide a quick turnaround to deliver the Audit/No Audit decision within 90 days of receipt of all **complete** Verifications.

Examples of a 'Stamped' verification, the checklist, and the factsheet are attached for your reference. If you have any questions related to this new expedited process DEEP is undertaking to address the high level of incomplete verifications, you may contact Robert Robinson at 860/424-3775 or at [Robert.robinson@ct.gov](mailto:Robert.robinson@ct.gov)