**The Connecticut Department of Energy and Environmental Protection**

**Bureau of Water Protection and Land Reuse**

**Remediation Division**

**PROJECT COMMUNICATION FORM**

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| **PART. 1 General Contact Information** |
| Client NameClick or tap here to enter text. |
| Project Location (Street, City/Town, ZIP)Click or tap here to enter text. |
| Project NameClick or tap here to enter text. | Project ManagerClick or tap here to enter text. |
| Field ManagerClick or tap here to enter text. | Project No. Click or tap here to enter text. |
| Contact Phone No. (XXX-XXX-XXXX)Click or tap here to enter text. | Contact Email AddressClick or tap here to enter text. |
| Contact Mailing Address (Street, City/Town, ZIP)Click or tap here to enter text. |

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| **PART. 2 SAMPLE AND ANALYTICAL INFORMATION** |
| **Sample Matrix** *(check all that apply)* |
| [ ]  groundwater [ ]  surface water [ ]  drinking water [ ] soil[ ]  sediment [ ]  air [ ]  other:Click or tap here to enter text. |
| **RCP Analysis/Methods***(check all that apply)* |
| [ ]  Method 1311 - TCLP[ ]  Method 1312 – SPLP[ ]  Method 6010 – Trace Metals by ICP-OES[ ]  Method 6020 – Trace Metals by ICPMS[ ]  Method 7000 – Metals by GFAA/FLAAS[ ]  Method 7196 – Hexavalent Chromium[ ]  Method 7470/7471 – Mercury by CVAA[ ]  Method 8081 – Pesticides[ ]  Method 8082 – PCBs[ ]  Method 8151 – Chlorinated Herbicides | [ ]  Method 8260 – VOCs[ ]  Method 8270 – SVOCs[ ]  Method 9010/9012/9014 – Total Cyanide[ ]  Method TO-13 – PAHs in air[ ]  Method TO-15 – VOCs in air (Summa canisters)[ ]  Method TO-17 – VOCs in air (sorbent tube)[ ]  Method CT ETPH[ ]  Method MA APH[ ]  Method MA EPH[ ]  Method MA VPH[ ]  Other: Click or tap here to enter text. |
| **Turn Around Time (TAT) Required***(select one)* | [ ] Standard | [ ] Other: Click or tap here to enter text. |
| **Constituents of Concern**Please *note any known or suspected contaminants in high concentrations or any non-standard analytes not contained in routine target lists (see notes).* |
| Click or tap here to enter text. |

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| **PART. 3 Project information** |
| **Regulatory Criteria Required for Project***(check all that apply)* |
| [ ]  Residential Direct Exposure Criteria [ ]  Industrial/Commercial Direct Exposure Criteria[ ]  GA Pollutant Mobility Criteria [ ]  GB Pollutant Mobility Criteria[ ]  Groundwater Protection Criteria [ ]  Surface Water Protection Criteria[ ]  Volatilization Criteria [ ]  CT DPH DWAL[ ]  CT DPH MCL[ ]  Additional Polluting Substances (specify): Click or tap here to enter text.[ ]  Aquatic Life Criteria (specify criteria): Click or tap here to enter text.[ ]  Other:Click or tap here to enter text. |
| **Quality Control Requirements***(Indicate if your project will have Project specific field quality control samples. Check all that apply. Also specify if special QA/QC site requirements exist: i.e., QAPP.)*  |
| [ ]  Sample Duplicate[ ]  Matrix Spike (MS)[ ]  Matrix Spike Duplicate (MSD)[ ]  Trip Blank[ ]  Field Blank[ ]  Equipment Blank[ ]  Project QAPP (send appropriate section(s) to lab)[ ]  Other Field QC: Click or tap here to enter text. |
| **Electronic Data Deliverable (EDD)***(Indicate any reporting requirements other than routine lab data sheets such as electronic formats. Check all that apply).* |
| [ ]  Excel Tables[ ]  GISKey[ ]  Envirodata[ ]  Equis[ ]  Level 4 Data Deliverable[ ]  Other: Click or tap here to enter text. |

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| **PART. 4 Sampling details** |
| **Expected Sampling Date(s)***(Indicate expected number of sampling events or duration)* |  |
| **Total Number of Samples and Expected Sample Load Per Day***(Indicate number of each matrix if applicable)* | Click or tap here to enter text. |
| **Sample Pick-Up***(Select all that apply and provide location address)* |
| [ ] Office(s):Click or tap here to enter text. | [ ] Site (address):Click or tap here to enter text. | [ ] Other:Click or tap here to enter text. |
|  | [ ] Courier:Click or tap here to enter text. |  |
| **Bottle Drop-Off***(Select all that apply and provide location address)* |
| [ ] Office(s):Click or tap here to enter text. | [ ] Site (address):Click or tap here to enter text. | [ ] Other:Click or tap here to enter text. |
|  | [ ] Courier:Click or tap here to enter text. |  |
| **Special Instructions** |
| Click or tap here to enter text. |

*There are standard target analytes for organic analysis. Refer to the methods for a list of specific compounds. If a contaminant of concern is not contained on the target list of a method, it is important that the laboratory know this prior to sampling. Prior notification will allow the laboratory to obtain standards and perform necessary instrument calibration to insure proper identification and quantification*. ***If requesting non-routine compounds that have no regulatory criteria, indicate required reporting limit / lower limitation of quantitation for each compound.***