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**CPPU USE ONLY**

**Brownfield Remediation & Revitalization Program** **(BRRP) Fee Payment Form**

Pursuant to Section 32-769 of the Connecticut General Statutes (CGS), applicants accepted into the BRRP by the Department of Economic and Community Development (DECD) must submit this **completed form and appropriate installment fee** to the address indicated at the end of this form.

**Only bank checks, corporate checks, or money orders** made payable to the Department of Energy and Environmental Protection will be accepted.

**Part I: Applicant Information**

* *If an applicant is a corporation, limited liability company, limited partnership, limited liability partnership, or a statutory trust, it must be registered with the Secretary of the State. If applicable, the applicant’s name shall be stated* ***exactly*** *as it is registered with the Secretary of the State. Please note, for those entities registered with the Secretary of the State, the registered name will be the name used by DEEP.* This information can be accessed at *the* [*Secretary of the State's database*](https://service.ct.gov/business/s/onlinebusinesssearch?language=en_US)*.*
* *If an applicant is an individual, provide the legal name (include suffix) in the following format: First Name; Middle Initial; Last Name; Suffix (Jr, Sr., II, III, etc.).*

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| **1. Applicant Name:**  Mailing Address:  City/Town:       State:       Zip Code:  Business Phone:       ext.:  Contact Person:       Phone:       ext.  \*E-mail:  \*This e-mail address will be used for official correspondence from the Department concerning the subject application. Please notify the Department if your e-mail address changes.  a) Applicant Type (check one):  individual  state agency  municipality  tribal  business entity (If a business entity complete i through iii):  i) check type:  corporation  limited liability company  limited partnership  limited liability partnership  statutory trust  Other:  ii) provide Secretary of the State business ID #:     . This information can be accessed at the [Secretary of State's database](https://service.ct.gov/business/s/onlinebusinesssearch?language=en_US).  iii)  Check here if you are **NOT** registered with the Secretary of State’s office. |

**Part I: Applicant Information (continued)**

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| b) Applicant's interest in property at which the proposed activity is to be located:  bona fide prospective purchaser  innocent landowner  contiguous property owner |
| 1. **Billing contact, if different than the applicant.**   Name:  Mailing Address:  City/Town:       State:       Zip Code:  Business Phone:       ext.:  Contact Person:       Phone:       ext.  E-mail:   1. **Primary contact for departmental correspondence and inquiries, if different than the applicant.**   Name:  Mailing Address:  City/Town:       State:       Zip Code:  Business Phone:       ext.:  Contact Person:       Phone:       ext.  \*E-mail:  **4. Site Location Name:**  Address:  City/Town:  State:  Zip Code:  **5. Date of acceptance** into the BRRP program (attach letter from DECD):  **6. Date applicant took title to property** (if acquired after acceptance into the BRRP program):  **7. Assessed value of land** from the municipal grand list at date of acceptance into the BRRP Program (attach supporting documentation):  **8. Filing Fee:** Check all appropriate boxes. Fees are generally paid in two installments based on 5% of the assessed value of the land. Reductions may apply as specified in Subsection (h) of [CGS Section 32-769](https://www.cga.ct.gov/current/pub/chap_588gg.htm#sec_32-769).  1st installment - 50% due:  a)  within 180 days after the later of:  the date of acceptance or  acquisition of title; **or**  b)  upon DECD approved extension date (attach DECD approval) pursuant to subsection (h).  2nd installment - 50% due:  a)  within four years of the date of acceptance; **or**  b)  upon DECD approved extension date (attach DECD approval) pursuant to subsection (h).  Fee reductions taken pursuant to subsections (h)(1); or (h)(3). (attach supporting documentation)  Fee waiver or reduction granted pursuant to subsection (h)(5) (attach supporting documentation)  Fee for transfer of ownership pursuant to subsection (m)(1) or (m)(3) (attach supporting documentation) |

Please submit this completed Fee Payment Form, fee, and supporting documentation regarding any fee reduction to:

CENTRAL PERMIT PROCESSING UNIT

DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION

79 ELM STREET

HARTFORD, CT 06106-5127

If you have any questions, please email [DEEP.Brownfields@ct.gov](mailto:DEEP.Brownfields@ct.gov).