

## **Instructions for Current Registrants**

If the company you are representing (whether as an employee or an agent) has products registered in Connecticut on the date the on-line system becomes available, you will receive a Welcome e-mail that provides a username and password you can use to access the system. You will be instructed to change your password the first time you log on.

If you do not receive a Welcome e-mail, this means the e-mail may have been identified as spam, blocked by a firewall or the address we have in our database is incorrect. Please verify that you didn't receive the e-mail and then contact us at [deep.pesticideprogram@ct.gov](mailto:deep.pesticideprogram@ct.gov) to provide your current e-mail address. A new Welcome e-mail will then be sent to you.

## **Account Maintenance -Coming Soon!**

You are required to upload labels and SDSs for all products currently registered. All labels and SDSs must be uploaded to the new system not later than 180 days from a future notice. Failure to do so may result in enforcement action, including fines of up to \$2,500 per day pursuant to Section 22a-66(e) of the Connecticut General Statutes.

You are required to update your contact information including address, phone number, and current email address.

**DO NOT REGISTER A NEW ACCOUNT THE FIRST TIME YOU ACCESS THE ON-LINE SYSTEM. YOUR COMPANY ALREADY HAS AN ACCOUNT. YOU SIMPLY NEED TO LOG IN USING THE USERNAME AND PASSWORD PROVIDED IN THE WELCOME E-MAIL.**