

American the Beautiful Application

Name of the proposed project

Name of the organization applying for grant

Address and contact information for organization

Street address line 1 _____

Street address line 2 _____

City _____ **State** _____ **Zip code** _____

Website _____

Is this a municipality? YES ___ NO ___ 501(c)3 non-profit? YES ___ NO ___

If municipality, which department(s) will lead? _____

Federal employer identification number (EIN) _____

Primary contact for grant

First name _____ **Last name** _____

Title/role with organization _____

Phone number (____) _____ - _____

Email _____

Amount of funding requested _____

In addition to this cover page please include the following:

1. Project Goals and Description
2. Statement of Future Management Goals
3. Statement of Community Impact and Involvement
4. Timeline and Budget
5. Supplementary Questions (for inventories and management plans only)

Descriptions of each item are included in the following pages. For sections 1-3 please submit as a word document or PDF using standard formatting standard formatting (12 pt, Times New Roman font with 1” margins), for sections 4-5 please enter responses into the fillable form or use [this budget template](#).

Submit your completed project proposal by **December 3, 2021 at 5:00 PM** to Danica Doroski by emailing and attaching a copy of your application to Danica.doroski@ct.gov.

Project Proposal Components:

1. Project Goals and Description (750 word limit)

Describe the project goals, methods, and final products as well as the organization, project team, and location/community setting for the project. Be as specific as possible about final products to be generated, including any materials for public outreach and engagement. Outline the specific techniques/methodology to be employed and the materials that will be needed. Note if any special permissions will be needed to complete the proposed work. For non-profit applicants, this may include a letter of support from the local municipality. Indicate the specific qualifications of individuals on the team as they relate to the proposed project or indicate if a qualified professional will be contracted to perform or oversee the work.

Please include the following sections:

- a. Background and Project Goals
- b. Project Location/Methods/Materials
- c. Final Products

2. Statement of Future Goals Statement (400 word limit)

Outline long-term urban and community forestry goals for the specific municipality (or municipalities). Identify how project outputs from this grant will help achieve these goals. This may include plans to apply for future grants such as the [Urban Forestry Climate Change Grant](#) or programs such as [Tree City USA](#) or [Sustainable CT](#). Strong applications will articulate the potential of the proposed project to inform urban forest management, as well as strategies for securing future funding to implement this management.

3. Statement of Community Impact and Involvement (200 word limit)

Define the target audience/population that will benefit from this project and describe how they will benefit. Indicate if/how the local community and other stakeholders will be involved throughout the project. Describe any outreach and communications efforts that will be included in the project and indicate the audience(s) for those efforts.

4. Timeline and Budget

Schedule/Timeline

This form, at minimum, should include the key or milestone activities of the project.

What will be done?	Who will do it?	When will it be started and completed

Detailed Budget

You may also use the budget template [here](#) if your budget doesn't fit into the form provided below

Budget category	Item description	Amount requested (\$)	Match – either through other funding or in-kind services (\$)
Personnel			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
Contractual			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
Materials			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
Communications (i.e., Signage and/or Publications)			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
Administrative Costs			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
Other Items			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
<i>(additional line if needed)</i>			
Total			

5. Supplementary Questions (for inventories and management plans only)

I. Inventories

1. Please list any assessments, inventories, or management plans done in past 15 years (brief description & dates)

What is the estimated number of public trees that will be inventoried?

3. Is your inventory a full inventory or partial inventory? If partial, what percentage of public trees and/or street miles will be inventoried? Please include a map if applicable.
4. Please indicate the kinds of trees your inventory will include (check all that apply)
Public Street Trees Public Park Trees Public School Trees
Town Forests, Woodlands, or Forested Natural Areas Other (Please explain)
5. What data fields will be collected?
6. Once completed, who will manage and maintain the inventory?
7. What systems will be in place to insure quality control over the data collected?

8. Will a certified arborist oversee the inventory? If not, please list relevant qualifications for the person who will oversee the inventory.

9. Will volunteers participate in data collection? If so, please indicate what trainings or educational resources will be available to insure quality control over the data collected.

10. What will the final inventory product be? (e.g., electronic spreadsheet, database, GIS, proprietary management system, data will be integrated into existing work order system, etc.)

II. Management Plans

1. Please list any assessments, inventories, or management plans done in past 15 years (brief description & dates)

2. Have other forestry or natural resource professionals been consulted on this project? If so, please briefly describe the extent of advising (i.e., site visit, preliminary plan) and how it has helped inform the proposed project. You may also include copies of any preliminary plans or meeting notes, if relevant, in your application package.

3. Will a certified arborist or forester oversee the management plan? If not, please list relevant qualifications for the person who will oversee the management plan.

4. Please indicate the kinds of trees your management plan will include (check all that apply)
Public Street Trees Public Park Trees Public School Trees
Town Forests, Woodlands, or Forested Natural Areas Other (Please explain)

5. Will the management plan be a component of larger master plan or open space plan? If so, please list these plans with their dates or expected dates of completion.