

Conn. Gen. Stat. § 16-245m(c)  
2019-2021 Conservation and Load Management Plan

**Notice of Vacancies and Request for Applications for the Energy Efficiency Board**  
August 3, 2021

The Department of Energy and Environmental Protection (DEEP) hereby issues this Notice of Board Vacancies and Request for Applications for the Energy Conservation Management Board, now commonly known as the Energy Efficiency Board (EEB).

DEEP is currently seeking applications or nominations for board members as follows:

- Representative of “a chamber of commerce”
- Representative of “a state-wide business association”
- Representative of “low income customers”
- Representative of “municipalities”

I. Role of the EEB

Every three years, Connecticut's utilities develop and implement an energy efficiency and demand management investment plan, called the Conservation and Load Management Plan (C&LM Plan). This Plan is updated annually and is funded by various sources, including customer contributions, the Regional Greenhouse Gas Initiative (RGGI) and the proceeds from C&LM savings sold into the ISO New England Forward Capacity Market. The EEB advises and assists the utilities in the development of the C&LM Plan. DEEP then reviews and approves or modifies the C&LM Plan and associated budgets in order to achieve cost-effective energy savings across the state.

To carry out its responsibilities, the EEB has adopted Operating Procedures and established standing committees for each of the following areas: Commercial and Industrial programs, Evaluation, and Residential Programs. Special committees are convened from time to time to address needs that may arise, such as for dispute resolution or rules and roadmap revisions. Committees are comprised of board members and, as appropriate, representatives of utility companies, contractors and vendors, and other stakeholders. Participation in committees is an important responsibility of Board members.<sup>1</sup> The Board and its committees are assisted by a team of technical consultants providing expertise in specific areas of EEB responsibility. The business of the EEB is coordinated by the Executive Secretary.

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<sup>1</sup> See Attachment A for further information on the EEB's committees.

## II. Board Appointments

Pursuant to Conn. Gen. Stat. § 16-245m(c), the “Commissioner of Energy and Environmental Protection shall appoint and convene an Energy Conservation Management Board.” The same statute defines board membership and requires the following members of the board in addition to the DEEP Commissioner, Attorney General and Consumer Counsel or their designees:

- A representative of an “environmental group knowledgeable in energy conservation program collaboratives”
- Representatives of a “state-wide manufacturing association”, “a chamber of commerce” “a state-wide business association”, a “state-wide retail organization”, and a “state-wide farm association”
- A representative of “residential customers”
- Representatives of each of “the electric distribution companies in whose territories the activities take place for such programs”
- Two representatives “selected by the gas companies”
- A representative of “a municipal electric energy cooperative created pursuant to chapter 101a”

Recently, the passage of S.B. 856, *An Act Increasing Representation on the Energy Conservation Management Board*, has added two additional Board members. Those two new members include a representative for low-income residential customers and a representative for municipalities.

Board appointments shall be for five years and Board members may be reappointed.<sup>2</sup> Members shall serve only so long as any appointed individual continues to represent the statutory category for which their appointment was made.<sup>3</sup> Unless the member has a conflict of interest in serving, members who continue to represent the statutory category for which their appointment was made and who have served the initial five year term, shall serve until a successor is appointed and qualified.<sup>4</sup>

Board membership requires an estimated time commitment of 10 to 12 hours on a monthly basis, or more for leadership positions. Meetings are currently online, but in-person meetings may resume in the future.

DEEP will consider the following when evaluating potential appointments: 1) whether the applicant represents an applicable and vacant statutory category; 2) impact on diversity, equity, and inclusion; 3) related background and experience; and 4) willingness and availability for participation. This list of considerations is not exhaustive.

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<sup>2</sup> See Conn. Gen. Stat. § 16-245m(c).

<sup>3</sup> See Connecticut Energy Efficiency Board Operating Procedures, § 1.4(i), available at [https://www.energizect.com/sites/default/files/EEB%20Operating%20Procedures\\_adopted%20Dec.%202013\\_revised%2011.13.19.pdf](https://www.energizect.com/sites/default/files/EEB%20Operating%20Procedures_adopted%20Dec.%202013_revised%2011.13.19.pdf).

<sup>4</sup> See *id.*

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- Representative of “a chamber of commerce”
- Representative of “a state-wide business association”
- Representative of “low income customers”
- Representative of “municipalities”

If there is someone you would like to nominate, we encourage you to ask them to submit an application. If you prefer to send a nomination directly to DEEP, complete Part 1 and Questions 1-3 of Part 2 and submit to the same email indicated below. DEEP will review nominations and request completion of the application as needed. To apply for board membership as a representative of any of the categories listed above, please provide the following information:

#### Energy Efficiency Board Application - Part 1

Name:

Address:

Contact email:

Contact phone:

Current employment:

#### Energy Efficiency Board Application - Part 2

Please also provide a short written response to the following questions.

1. What is your connection to the designated group you seek to represent?
2. What is your interest and/or your applicable experience in energy efficiency?
3. How would your Board representation support equity, diversity and inclusion?
4. What is your availability and willingness for participation during business hours?
5. Describe your ability and willingness to work within the EEB and achieve consensus on utility programs.
6. Have you or your employer ever participated in or interacted with programs under the purview of the EEB? Please describe that experience.
7. Please confirm, if applicable, that your employer understands that there is a significant time commitment during business hours for this role. Please attach a letter of support from your employer.
8. Board members are expected to participate on one or more committees in support of the EEB. Please identify which committee (s) you are proposing to serve on. See Attachment A for a description of all existing EEB committees.

Questions regarding this notice can be sent to [Kate.Donatelli@ct.gov](mailto:Kate.Donatelli@ct.gov). Please submit applications to [DEEP.energybureau@ct.gov](mailto:DEEP.energybureau@ct.gov) as a Word or PDF file.

**Please submit applications and nominations by 5:00 p.m. on August 27, 2021. We encourage submission of nominations earlier so that nominees may submit their application by the deadline.**

The [2021 Plan Update](#), [2019-2021 Conservation and Load Management Plan](#) and related information is available at [DEEP's Conservation and Load Management webpage](#). Additional

information on the Energy Efficiency Board and their Operating Procedures is available on the EnergizeCT website.

## **Attachment A**

The Board includes several standing committees. The Residential Committee, the Commercial and Industrial Committee and the Evaluation Committee meet on a monthly basis. The first two focus on their respective segments and delve deeper into the details of the programs provided to the segment. They may bring recommendations to the Board on certain topics. The Evaluation Committee provides oversight to the evaluation process, managed by a third party Evaluation Administrator. This Committee oversees the planning and process of evaluations and provides feedback on draft evaluations.

The EEB has a joint committee with the Green Bank that meets on a quarterly basis. This committee endeavors to align their respective programs where possible. The EEB has a Consultant committee that meets quarterly and oversees the selection and the work of the technical consultants and Executive Secretary.

In addition, from time to time, the EEB convenes short-term special purpose committees to address matters before the EEB, including dispute resolution, development and issuance of RFPs and development of specialized documents as may be necessary.