



# General Permit Registration Form for the Discharge of Vehicle Maintenance Wastewater

Please complete this form in accordance with the instructions (DEP-PED-INST-010) to ensure the proper handling of your registration. Print or type unless otherwise noted. You must submit the *Permit Application Transmittal Form* (DEP-APP-001) and the registration fee along with this form.

DEP USE ONLY

Application No. \_\_\_\_\_

Permit No. \_\_\_\_\_

Facility I.D. \_\_\_\_\_

## Part I: Registration Type

Enter a check mark in the appropriate box identifying the registration type.

This registration is for (check one):

- ☐ A *new* general permit registration
- ☐ A *replacement* of an existing individual wastewater discharge permit or registration
- ☐ A *renewal* of an existing general permit

Please identify any previous or existing permit/authorization/registration number in the space provided.

Existing permit or registration number):

## Part II: Fee Information

- ☐ **Registration Only:** Meets Section 5(a)(1) of the Vehicle Maintenance general permit. The registration fee of \$625.00 for any person and \$312.50 for any municipality shall be submitted with the registration form.
- ☐ **Approval of Registration:** Meets Section 5(a)(2) of the Vehicle Maintenance general permit. The registration fee of \$1,250.00 for any person and \$625.00 for any municipality shall be submitted with the registration form.

## Part III: Registrant Information

1. Fill in the name of the applicant/registrant(s) as indicated on the *Permit Application Transmittal Form* (DEP-APP-001):

Applicant/Registrant:

Phone: \_\_\_\_\_ ext. \_\_\_\_\_ Fax: \_\_\_\_\_

- ☐ Enter a check mark if there are co-registrants. If so, label and attach additional sheet(s) with the required information as supplied above.

2. List primary contact for departmental correspondence and inquiries, if different than the registrant.

Name:

Mailing Address:

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Business Phone: \_\_\_\_\_ ext. \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Part III: Registrant Information (cont.)

3. List attorney or other representative, if applicable:

Firm Name:

Mailing Address:

City/Town:

State:

Zip Code:

Business Phone:

ext.

Fax:

Attorney:

Title:

E-mail Address:

4. Facility or Site Owner, if different than the registrant:

Name:

Mailing Address:

City/Town:

State:

Zip Code:

Business Phone:

ext.

Fax:

Contact Person:

Title:

E-mail Address:

5. List any engineer(s) or other consultant(s) employed or retained to design or certify the treatment system for the discharge, which is the subject of this registration. Please enter a check mark if additional sheets are necessary, and label and attach them to this sheet. ☐

Name:

Mailing Address:

City/Town:

State:

Zip Code:

Business Phone:

ext.

Fax:

Contact Person:

Title:

E-mail Address:

Service Provided:

### Part IV: Site Information

Name of facility, if applicable:

Street Address or Description of Location:

City/Town:

State:

Zip Code:

## Part V: Activity Information

1. Maximum Daily Flow of this discharge: gpd
2. Date discharge began or will begin:
3. Identify all of the vehicle maintenance activities performed at your facility:
  - ☐ Vehicle washing
  - ☐ Vehicle detailing
  - ☐ Small volume vehicle detailing
  - ☐ Steam cleaning of engines
  - ☐ Vehicle service and repair
  - ☐ Autobody repair
  - ☐ Small volume autobody repair
4. Will the discharge be directed to a treatment system, which meets the specifications listed in subsection 5(a)(1) of the *General Permit for the Discharge of Vehicle Maintenance Wastewater*?
  - ☐ Yes   ☐ No
5. If the discharge will not be directed to a treatment system, which meets the specifications listed in subsection 5(a)(1) of the *General Permit for the Discharge of Vehicle Maintenance Wastewater*, then provide a detailed description of the activities generating the discharge.

## Part VI: Supporting Documents

Check the box by the attachments as verification that *all* attachments have been submitted with this registration form. When submitting any supporting documents, please label the documents as indicated in this part (e.g., Attachment A, etc.) and be sure to include the registrant's name as indicated on the *Permit Application Transmittal Form*.

- ☐ Attachment A: For any discharge of vehicle maintenance wastewater which is directed to a treatment system that meets the specifications listed in subsection 5(a)(1) of the *General Permit for the Discharge of Vehicle Maintenance Wastewater* a completed *Treatment System Specification Form* (DEP-PED-REG-010A).
- ☐ Attachment B: For any discharge of vehicle maintenance wastewater which is directed to a collection and/or treatment system that does **not** meet the specifications listed in subsection 5(a)(1) of the *General Permit for the Discharge of Vehicle Maintenance Wastewater*, and was **not** previously authorized by a valid individual permit issued in accordance with section 22a-430 of the Connecticut General Statutes or by the Car Wash or Vehicle Service Floor Drain Wastewater General Permit issued by the Commissioner on December 7, 1989, *plans and specifications* of the proposed collection and/or treatment system.
- ☐ Attachment C: For any discharge of vehicle maintenance wastewater, a completed *Approval for Connection to a Sanitary Sewer* (DEP-PED-REG-010C) from the POTW, which receives or will receive the discharge.
- ☐ Attachment D: For any discharge of vehicle maintenance wastewater which is directed to a treatment system that meets the specifications listed in subsection 5(a)(1) of this general permit, except for a discharge that was previously authorized by a valid individual permit issued in accordance with section 22a-430 of the Connecticut General Statutes or by the Car Wash or Vehicle Service Floor Drain Wastewater General Permit issued by the Commissioner on December 7, 1989, a completed *Professional Certification* (DEP-PED-REG-010D). This certification must be submitted at the time of registration after installation of such treatment system.
- ☐ Attachment E: For any discharge of vehicle maintenance wastewater which is directed to a collection and/or treatment system that does **not** meet the specifications listed in subsection 5(a)(1) of this general permit, except for a discharge that was previously authorized by a valid individual permit issued in accordance with section 22a-430 of the Connecticut General Statutes or by the Car Wash or Vehicle Service Floor Drain Wastewater General Permit issued by the Commissioner on December 7, 1989, a completed *Professional Certification* (DEP-PED-REG-010E). This certification must be submitted after receipt of the commissioner's approval for the proposed collection and/or treatment system and after installation of such system.

## Part VI: Supporting Documents (continued)

- ☐ Attachment F: For any discharge of vehicle maintenance wastewater that was previously authorized by a valid individual permit issued in accordance with section 22a-430 of the Connecticut General Statutes or by the Car Wash or Vehicle Service Floor Drain Wastewater General Permit issued by the Commissioner on December 7, 1989, one of the following items shall be submitted at the time of registration:
- (i) A copy of the approval issued by the Department in accordance with section 22a-430 of the Connecticut General Statutes for the collection and/or treatment system installed to treat the vehicle maintenance wastewaters that are the subject of this registration.
  - (ii) A copy of Certification Form VW2 or VS2, which was previously submitted to the Department for coverage under the respective Car Wash or Vehicle Service Floor Drain Wastewater General Permit for the vehicle maintenance wastewaters that are the subject of this registration.

Note: Vehicle maintenance wastewater discharge from a small volume autobody repair or a small volume vehicle detailing facility requires a registration but does not require treatment or a professional certification.

## Part VII: Registrant Certification

The registrant *and* the individual(s) responsible for actually preparing the registration must sign this part. A registration will be considered incomplete unless all required signatures are provided.

"I have personally examined and am familiar with the information submitted in this registration, including all attachments thereto, and I certify that, based on reasonable investigation, including my inquiry of those individuals responsible for obtaining such information, that information is true, accurate and complete to the best of my knowledge and belief;

"That this registration is on complete and accurate forms as prescribed by the commissioner, without alteration of their text;

"That I have read the General Permit for the Discharge of Vehicle Maintenance Wastewater issued by the commissioner on January 23, 2001 that each discharge which is the subject of this registration is eligible for authorization under such permit; that if such discharge is an existing discharge, it complies with all applicable requirements of such permit; and that, if necessary, a functioning and effective system or equipment is in place to ensure that all such requirements are complied with so long as each such discharge continues;

"That written approval from the POTW Authority with jurisdiction over the receiving POTW has been granted;

"I understand that a false statement made in the registration, including all attachments thereto, may, pursuant to section 22a-6 of the General Statutes, be punishable as a criminal offense under section 53a-157b of the General Statutes, and may also be punishable under section 22a-438 of the General Statutes and any other applicable law."

\_\_\_\_\_  
Signature of Registrant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Registrant (print or type)

\_\_\_\_\_  
Title (if applicable)

\_\_\_\_\_  
Signature of Preparer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Preparer (print or type)

\_\_\_\_\_  
Title (if applicable)



Please enter a check mark if additional signatures are necessary.  
If so, please reproduce this sheet and attach signed copies to this sheet.

Note: Please submit the Permit Application Transmittal Form, Registration Form, Fee, and all Supporting Documents to:

CENTRAL PERMIT PROCESSING UNIT  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
79 ELM STREET  
HARTFORD, CT 06106-5127

For any discharge of vehicle maintenance wastewater, a copy of the completed registration form shall also be sent to the POTW, which receives or will receive the discharge.

## Attachment A: Treatment System Specification Form

1. Size of Separator: \_\_\_\_\_ gallons
2. Separator Construction Material (Check all that apply):  
☐ Precast Polymer concrete      ☐ Fiberglass      ☐ Precast concrete  
☐ Cathodically Protected Steel      ☐ Other, specify type \_\_\_\_\_
3. If the separator is constructed of precast concrete, check all that apply:  
☐ Interior of separator has been coated with epoxy petroleum resistant sealant that is resistant to gasoline, oil and solvents.  
☐ Exterior of separator and extension to grade manholes have been coated with a waterproof sealant.  
If structural seams are present, check all that apply:  
☐ Seams are located above static liquid level.  
☐ Seams have been filled in with non-shrinking cement or similar material and coated with a waterproof sealant.  
☐ Voids between separator walls and inlet and outlet piping have been grouted with non-shrinking cement and coated with a waterproof sealant.  
☐ Concrete covers have been permanently removed.
4. Does incoming piping include source(s) of domestic sewage, stormwater or other wastewaters?  
☐ Yes      ☐ No
5. If manholes are present, check all that apply:  
☐ Manhole is located above inlet piping.  
☐ Manhole is located above outlet piping.  
☐ Separator contains steel frames and manhole covers.  
☐ The diameter of the manhole is at least eighteen (18) inches.
6. If a vent line is present, check all that apply:  
☐ Vent line extends at least eight (8) feet above finished grade.  
☐ Vent line is properly secured.  
☐ Diameter of the vent line is at least half the size of the diameter of the outlet piping.
7. If a tee-pipe is present, check all that apply:  
☐ Tee-pipe extends up the extension to grade more than three (3) inches above the static liquid level, but no closer than eight (8) inches from the manhole cover.  
☐ Tee-pipe extends six (6) to twenty-four (24) inches from the bottom of the separator.
8. Is the outlet piping connected to municipal sanitary sewer or to a holding tank that meets the requirements listed in subsection 5(d) of this general permit?      ☐ Yes      ☐ No
9. Is the outlet piping greater than or equal to the size of the inlet piping and at least four (4) inches in diameter?      ☐ Yes      ☐ No
10. Has the proof of purchase and manufacturer's literature on the separator tank, interior and exterior coatings, non-shrinking cement and/or waterplug with waterproof sealant been obtained and are being kept at the registered facility location?      ☐ Yes      ☐ No

## Attachment C: Approval for Connection to a Sanitary Sewer

The registrant *and* a responsible official from the POTW receiving the discharge must sign this approval. *Where a local sewer commission acts independently of the POTW (i.e. facilities that receive sewage from more than one town), both the local sewer commission and POTW authority must sign the approval.*

The below referenced facility is seeking Authority from the Department of Environmental Protection to discharge wastewater to the sanitary sewer for a period of \_\_\_\_\_ (check one)

☐ **<30 days**

☐ **>30 days to one year**

☐ **>1 year**

Discharge volume will not exceed \_\_\_\_\_ gallons per day.

The discharge shall consist of:

Discharge Site:

Site Address:

City/Town:

State:

Zip Code:

\_\_\_\_\_ Date

Signature of Registrant

### ***To be completed by receiving POTW:***

Name of Receiving POTW:

Address of POTW:

City/Town:

State:

Zip Code:

Approved by: \_\_\_\_\_

Signature

\_\_\_\_\_ Date

Name (please print)

\_\_\_\_\_ Title

### ***To be completed by Commission:***

Local Sewer Commission:

(if different than receiving POTW)

Address:

City/Town:

State:

Zip Code:

Approved by: \_\_\_\_\_

Signature

\_\_\_\_\_ Date

Name (please print)

\_\_\_\_\_ Title

Comments:





## Attachment D: Professional Certification

(Required for authorization under the *General Permit for the Discharge of Vehicle Maintenance Wastewater*)

For all discharges of vehicle maintenance wastewater to a collection and/or treatment system that meets the specifications of subdivision 5(a)(1) of the *General Permit for the Discharge of Vehicle Maintenance Wastewater*, except for those discharges previously authorized by a valid individual permit issued in accordance with section 22a-430 of the Connecticut General Statutes or by the Car Wash or Vehicle Service Floor Drain Wastewater General Permit issued by the Commissioner on December 7, 1989, the following certification, signed by a certified hazardous materials manager or professional engineer licensed to practice in Connecticut, shall be submitted at the time of registration after installation of such system:

"I certify that in my professional judgement, a treatment system meeting the specifications listed in subsection 5(a)(1) has been properly installed to treat the discharge(s) which are the subject of this registration. I further certify that all open floor drains that receive vehicle maintenance wastewaters at this facility are directed to the treatment system. Additionally, I certify that there are no unpermitted open floor drains at this facility. This certification is based in part on my review of engineering reports and plans and specifications describing the proposed treatment system and activities creating the discharge and a visual inspection by myself or an employee under my supervision or someone under my direct supervision conducted on

\_\_\_\_\_  
(Date of Inspection)

of the treatment system after it was installed.

I further certify that if the treatment system was installed after June 1, 2001, the visual inspection of the system was performed prior to backfilling. I am aware that there are significant penalties for false statements in this certification, including the possibility of fine and imprisonment for knowingly making false statements."

Site Name

Site Address

Signature of Professional

Date

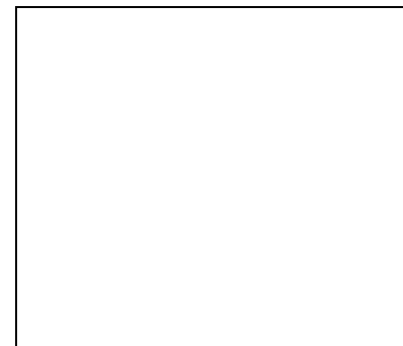
Name of Professional (print or type)

P.E. Number (if applicable)

Affix P.E. Stamp Here  
(if applicable)

Please return this certification form to:

BUREAU OF MATERIALS MANAGEMENT AND  
COMPLIANCE ASSURANCE  
PERMITTING & ENFORCEMENT DIVISION  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
79 ELM STREET  
HARTFORD, CT 06106-5127  
860-424-3018





## Attachment E: Professional Certification

(Required for authorization under the *General Permit for the Discharge of Vehicle Maintenance Wastewater*)

For a discharge of vehicle maintenance wastewater to a collection and/or treatment system that does **not** meet the specifications of subdivision 5(a)(1) of the *General Permit for the Discharge of Vehicle Maintenance Wastewater*, except for a discharge that was previously authorized by a valid individual permit issued in accordance with section 22a-430 of the Connecticut General Statutes or by the Car Wash or Vehicle Service Floor Drain Wastewater General Permit issued by the Commissioner on December 7, 1989, the following certification, signed by a certified hazardous materials manager or professional engineer licensed to practice in Connecticut, shall be submitted **after the commissioner issues an approval of the plans and specifications** submitted in accordance with subdivision 4(c)(2)(K) of the *General Permit for the Discharge of Vehicle Maintenance Wastewater* and after installation of such system:

"I certify that in my professional judgement, a collection and/or treatment system meeting the specifications provided in \_\_\_\_\_ registration and approved by the

(Company Name)

Commissioner on \_\_\_\_\_ has been properly installed to treat the discharge(s) which are the

(Date of Approval)

subject of this registration. I further certify that all open floor drains that receive vehicle maintenance wastewater at this facility discharge to the collection and/or treatment system. Additionally, I certify that there are no unpermitted open floor drains at this facility. This certification is based in part on my review of engineering reports and plans and specifications describing the proposed collection and/or treatment system and activities creating the discharge and a visual inspection by myself or an employee under my supervision or someone under my direct supervision conducted on \_\_\_\_\_ of the

(Date of Inspection)

collection and/or treatment system after it was installed. I further certify that if the treatment system was installed after June 1, 2001, the visual inspection of the system was performed prior to backfilling. I am aware that there are significant penalties for false statements in this certification, including the possibility of fine and imprisonment for knowingly making false statements."

Site Name

Site Address

Signature of Professional

Date

Name of Professional (print or type)

P.E. Number (if applicable)

Affix P.E. Stamp Here  
(if applicable)

Please return this certification form to:

BUREAU OF MATERIALS MANAGEMENT AND  
COMPLIANCE ASSURANCE  
PERMITTING & ENFORCEMENT DIVISION  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
79 ELM STREET  
HARTFORD, CT 06106-5127  
860-424-3018