



Connecticut Department of Energy & Environmental Protection

Public Notice Requirements for Permit Applications

Section 22a-6g of the Connecticut General Statutes (CGS) imposes public notification requirements on applicants for permits issued by the Department of Energy and Environmental Protection (DEEP) under sections 22a-32, 22a-39, 22a-174, 22a-208a, 22a-342, 22a-361, 22a-368, 22a-403 or 22a-430 CGS, subsection (b) or (c) of section 22a-449, section 22a-454, or section 401 of the federal Water Pollution Control Act (33 USC 466 et seq.). **Note: Registrants for general permits are not required to comply with these requirements.**

In order to comply with these requirements, you must, at a minimum:

1. Publish notice of the permit application in a [newspaper of general circulation](#) in the area affected by the proposed activity. This notice *must follow the format* specified in the relevant permit application instructions and must be published **before** you submit your application to the DEEP.
2. Send a copy of the published notice to the chief elected official of the municipality in which the regulated activity is proposed. The chief elected official is generally the mayor, 1st selectman, town manager or the chairman or president of the town council, depending on the form of government of the municipality. Specific information for each municipality is listed in The State Register and Manual (often referred to as the Blue Book), which is available on the Secretary of the State's website, (www.ct.gov/sots) and is also usually available at town clerks' offices, the State Library, and public libraries. The Secretary of the State's website also has a list of mayors and first selectmen available ([Find Your Town Clerk Registrar of Voters and Elected Officials](#)). Request that the notice be published on the internet web site used for local land use decisions in that municipality. If the municipality has no such website, the Department will require proof that the attempt to have notice published in this way occurred. If you have questions, you can call the Secretary of the State's office at 860-509-6138, or the town clerk of the appropriate municipality.

Note: Applications to construct and operate a solid waste facility must provide a copy of the notice to the chief elected official within five (5) business days of the date on which the subject application is filed with the DEEP.

3. **Include a copy of the published notice of permit application and a completed [Certification of Notice Form - Notice of Application](#) (DEEP-APP-005A) as Attachment AA to the relevant permit application.**

The copy of the published notice of permit application must be a photocopy of the page of the newspaper where the notice was published that displays the notice, the name of the newspaper and the date of publication.

The [Certification of Notice Form - Notice of Application](#) asks you to: a) specify the date and newspaper in which the notice was published; b) certify that a copy of the notice was provided to the chief elected municipal official; and c) identify the municipal official(s) to whom the notice was provided.

Your application will not be processed until DEEP receives the copy of the notice as described above and a completed Certification of Notice Form - Notice of Application.

Please note: DEEP may notify you that other forms of notice are required, including the posting of a sign in accordance with section 22a-61 CGS.