**Manufacturing Innovation Advisory Board**

***Meeting Minutes***

**Department of Economic and Community Development**

December 15, 2022

2:30 PM - 4:00 PM

***via Teams Meeting***

**Attendance**

* Board Members Present: Paul Lavoie, Kelli Vallieres, Colin Cooper, John Zoldy, Chris DiPentima, Mike Rocheleau, and Mark Burzynski
* Board Members Absent: Emir Redzic, Raquel Rivera, Don Balducci, and Beverlee Dacey
* Quorum: Yes
* Stakeholders & Guests: Ron Angelo (CCAT), Paul Striebel (CCAT), John Glidden (CCAT), Jessica Taylor (ACM)
* DECD Staff: Michelle Hall

**Welcome**

Paul Lavoie opened the meeting at 2:39 PM

**Minutes (Vote)**

Paul requested a motion to approve the November 22, 2022, meeting minutes. Mark Burzynski moved the motion. Colin Cooper seconded the motion. The motion passed unanimously.

**MIF Annual Report (vote)**

Reviewed report and noted requested edits. Send any additional edits to Michelle to incorporate. Move for a vote to allow DECD to continue working with Adam’s & Knight to make minor edits and finalize document. Mike Rocheleau moved the motion. Kelli Vallieres seconded the motion. The motion passed unanimously.

**Change January 2023 Meeting (vote)**

An Outlook meeting invite for the January 19, 2023, was circulated and slated for the TEAMS virtual platform. Move for a vote to change to an in-person meeting to discuss a “deep dive” on the MIF budget, with location TBD. Kelli Vallieres moved the motion. Colin Cooper seconded the motion. The motion passed unanimously.

**Meeting Adjournment**

Paul Lavoie requested a motion to adjourn the meeting. Mike Rocheleau moved the motion. Kelli Vallieres seconded the motion. Motion passed unanimously. Mr. Lavoie closed the meeting at 3:27 PM.