

**The Southbury Training School Board of Trustees
Met in Eugene Harvey's Conference Room at Southbury Training School,
Southbury, Connecticut, on Monday, January 23, 2017.**

Present: Ann Dougherty, Vice Chair
Diana Mennone
Louis Richards
Kathy Hanewicz, Family Support Director

Excused: Eileen Lemay, Chair, Mark Cooper, Eugene Harvey, Director

Ann Dougherty, Vice Chair, called the meeting to order at 1:15 p.m.

COUNCIL ON DEVELOPMENTAL SERVICES

Diana Mennone, STS BOT Representative to the Council on Developmental Services, gave updates on the DDS Council meetings from October 20, 2016, November 17, 2016 and December 15, 2016. She also spoke about the Council's Advocacy sub-committee meetings. For detailed information and to view the approved minutes from the October, November and December 2016 meetings, go to the DDS website at www.ct.gov/dds - click on **BOARDS AND COUNCILS**, click on **COUNCIL ON DEVELOPMENTAL SERVICES**, scroll down to: **2016 MEETING SCHEDULES / MINUTES**. Find dates of **MEETINGS**; see **AGENDA** columns and **MINUTES** columns to the right.

To ask and receive DDS legislative updates, email the DDS Legislative and Regulations Specialist: Rod.OConnor@ct.gov. More information is available on the DDS website: www.ct.gov/dds (Legislative Affairs).

DIRECTOR'S REPORT

Current Resident Population – 238

Since the last meeting there were two deaths.

Residential

- Cottage 40 and Cottage 41 bathrooms are complete.
- Painting and wallpaper work ongoing in Cottage 41.
- Prebid meetings have taken place with elevator contractors on January 18th and 19th. We had a good response. Bids are due early next month and construction is scheduled to begin at the end of March or early April.
- Cottage 7 renovations have taken priority and all resources are now being directed at this project.
- Next closure to be announced in the coming weeks.
- Staff relocation from last round of closures is ongoing with movement to new work locations expected to be complete by the end of February.
- Possibility of approximately 13 Direct Care Staff transfers to DHMAS in the coming month.

Budget

Budget for this fiscal year continues to be stable. Although the closure of the Fire Department is included in the budget for next fiscal year, we are continuing with our efforts to make that a more gradual process.

Conversions

All conversion projects are on hold and awaiting further direction from Central Office.

Commissioner

Commissioner Murray's last day was Thursday, January 19th. On Friday, January 20th, Jordan Scheff was formally appointed Acting Commissioner by Governor Malloy until a replacement can be found.

Clinical

Steve D'Agostino, 40 hours per diem Physical Therapist, is leaving us effective January 26, 2017. A replacement position has been requested.

Parties Meeting

The last parties Meeting was held on January 18th at Central Office. Steady progress continues to be made with compliance.

OLD BUSINESSNominations for STS Board of Trustees Member

Discussed vacant positions.

Cottage Christmas Parties

Ann Dougherty shared that she attended several cottage Christmas parties and was very impressed with the caring endeavors by the staff to make these events a most enjoyable one for our residents and their families and guardians.

NEW BUSINESS

No new business.

The next meeting of the STS Board of Trustees will be **Monday, February 27, 2017 at 1:00 p.m. in the Director's Conference Room.**

There being no further business, the meeting adjourned at 2:40 p.m.

Respectfully submitted,

Pam Webb, Recording Secretary

Mark A.R. Cooper, Secretary

Approved by the STS Board of Trustees
January 27, 2017