

**Camp Harkness Advisory Committee
Camp Harkness Office
301 Great Neck Road
June 28, 2018
Minutes**

Present: Stan Soby, Shannon Aiello, Vicki Severin, Bev Jackson, MaryAnn Langdon, Betsie Danforth, Jackson Pierre-Louis

Others Present: Heather Dierberger, Shaneika Hooks, Chris Cobliegh

1. Call to Order: 10:38 AM

2. Public Comments: None

3. Additions to Agenda: None

4. Approval of Minutes:

May minutes were amended to correct spelling of Thomas Dailey's name. Jackson motioned to accept minutes as amended. Bev seconded the motion. All were in favor and minutes were approved.

5. Correspondence: None

6. Camp Harkness Fund:

A. Updates

i. Fund Tax Status

- Vicki reported that she and Caroline met with the accountant
- Taxes need to be filed for the last several years
- Information has been spent and they are waiting to hear a response after filing corrective paperwork

ii. Play Group

- Group meeting on Wednesdays from 9:30-11:00
- Attendance has been lower due to summer school

iii. Creative Housing Group

- Response was very good

iv. Brick Event

- Bad weather hampered the Brick installation - but they are in place
- Brick orders must be in by July so the bricks can be installed in September

v. Other

- Vicki reported that there are issues with maintenance and life guards which will prohibit Summer Fest this year
- Vicki and the staff are planning several smaller events such as Music Nights

7. Old Business

A. Camp Report

i. Camp Usage/ Events

- Vicki gave May report – see attached

ii. Start of Camp Feed Back

- New bath rooms in Oak Hill Cabins are beautiful
- Ray of Light are bringing in animals – very positive response

iii. Physical Plant

a) Maintenance Support Structure

- Information regarding maintenance needs is not quantified over time which makes it difficult to determine maintenance needs
- Jackson committed to resolve the problem with proper contacts

b) Activity

- Chris reported
- There is a problem with a racoon in Cabin 1
- Install shower bar/ toilet bar in Brown Cabin 2
- Uneven board walk sections to be replaced – materials are being approved
- Utilizing summer staff to assist in maintenance
- Possibility to get general trade worker for weekends, Mondays and Tuesdays

iv. Internet Service

- The system is working in the office, infirmary and in Brown Cabin 1
- Signal to ARC is established but not strong
- Engineer is coming on Friday

B. DDS Updates: None

C. Advocacy

- Stan emailed information regarding Kathleen McCarty and Paul Formica will have office hours at Waterford Town Hall
- Stan to invite Commissioner to the next meeting
- Vicki will invite candidates to Camp after the primaries
- Continue to advocate for Youth Camp
- Betsie will work with April to form a group to discuss options
- MaryAnn would also like to participate

D. CHAC Vacancy

- Position change at office has delayed action
- Heather contacted office and was informed that she will hear within a week

8. New Business

- Jackson requested that Vicki send a thank you note to acknowledge wood contribution

9. Adjournment: 11:40pm

Next Meeting: July 26, 2018 at Camp Harkness

Respectfully submitted by: Shannon Aiello, Secretary