

**Camp Harkness Advisory Committee
Camp Harkness Office
301 Great Neck Road
June 22, 2017
Minutes**

Present: Stan Soby, Thomas Dailey, Bev Jackson, Shannon Aiello, Vicki Severin, April Dipollina, Betsie Danforth, Jackson Pierre-Louis, MaryAnn Langdon, Ron Rasi

Others Present: Carin Mancini, Joe Zinko, Ashley Wiggins, Sam Capozza, Bud McAllister, Neil Cobligh

1. **Call to Order:** 10:40 AM

2. **Public Comments:** None

3. **Additions to Agenda:** None

4. **Approval of Minutes:**

Jackson motioned to accept June 22, 2017 minutes. Bev seconded the motion. All were in favor and the minutes were approved. April abstained.

5. **Correspondence:** None

6. **Camp Harkness Fund:**

A. Fund Raisers

- On behalf of Ron's group, each camp was awarded \$1000 for camperships
- Vicki reported that the bricks are in place; the presentation ceremony was attended by several donors
- Bev shared photographs of the ceremony
- Summer Fest is scheduled for July 29, 2017; the proposed time is 2-6pm
- Organizational meeting will be June 29th at 10:30

B. Play Group

- April reported that the group is growing stronger and has a core group of people who attend in and out
- Weekly meetings will continue on Wednesdays at the beach
- The group needs more funds to continue through the year; they will be applying to Kelsey Foundation again for funding
- The group will be brought together to see if there is an interest in mentoring training; grew out of the Play Group

7. **Old Business**

A. Camp Report

i. Camp Usage/ Events – see attached

- Vicki gave May report
- Cabin users: 367
- Movie night, Play Group/ Parents Support Group, Together Walk
- Picnic Groups: 9
- Groups and Agencies: 14
- Volunteers: 112

ii. Physical Plant:

- Joe reported staff activities
- Boardwalk was installed on the beach
- New stone dust in pavilions
- Two 20 amp circuits in grill area installed
- Repaired swings near cottages
- Mowing and trimming continues
- Replaced ice makers in kitchen
- Walk-in freezer needs new motor
- Stone room floor to be painted
- Large puddle on drive - it has been trenched to drain; discussion as to how to repair
- All cottages are up and running
- Positive feed-back from Bev on automatic door in Dining Hall
- Changing CFL's to LED's

B. DDS Updates

- Thomas reported that there is no budget yet
- Continued work on Dementia training with Jackson
- Testing out new Abuse/ Neglect curriculum on Management staff; developing modified version for direct care staff
- Carin reported communication issue with Tyco; until resolved voice mail informs passholders and users to have a copy of application with them when entering

C. Future Status of Camp/ Closure

- Discussion continues
- Good legislative member and advocacy response
- Jackson suggested Advisory Committee issue a position statement to be on record
- April suggested possible charges for usage
- Go on record as to other options to maintain camp
- Bev will draft initial letter for review or added comments

8. New Business:

- Policy: Use of Drones
- Thomas suggested that users be informed that drones are not permitted on state property
- Jackson suggested putting a sign out at the gate
- Stan and Thomas will pursue the issue

9. Adjournment: 11:45 AM

Next Meeting: July 27, 2017 at Camp Harkness Office

Respectfully submitted by: Shannon Aiello, Secretary