

**Camp Harkness Advisory Committee
Camp Harkness Office
301 Great Neck Road
April 27, 2017
Minutes**

Present: Vicki Severin, Stan Soby, Shannon Aiello, Bev Jackson, MaryAnn Langdon, Jackson Pierre Louis, Ron Rasi, Ginny Hogan, Thomas Dailey

Others Present: Carin Mancini, Neil Cobliegh, Chris Pierce, Ashley Wiggins, Joe Zinko

1. Call to Order: 10:50 AM

2. Public Comments: None

3. Additions to Agenda: None

4. Approval of Minutes:

MaryAnn motioned to approve the March minutes. Jackson seconded the motion. All were in favor and the minutes were approved. Jackson abstained.

5. Correspondence: None

6. Camp Harkness Fund:

A. Fund Raisers

i. Brick Fund

- Sales for June presentation ended April 22, 2017

ii. Other

- Open House on June 3, 2017 - Will have tours of gardens, cabins and camp
- Brick presentation
- Pasta dinner on June 1, 2017
- Summer Fest planned for July 29, 2017

B. Play Group

- Next meeting April 29, 2017
- Positive interactions for parents and speakers

7. Old Business

A. Camp Report – see attached

i. Camp Usage/ Events

- Vicki reported on March activities including movie nights, various groups, healthy cooking classes and cabin usage

ii. Physical Plant:

- Chris reported
- Quote has been submitted for automatic doors for bath rooms in dining hall
- Steam kettle installations are complete
- Proposal for renovations for Yellow and Blue cabins submitted - toilets and repairs of doors
- Washer/ dryer repairs are done – need to be hooked up
- Carin introduced the new maintenance supervisor – Joe Zinko

- Vicki ordered mulch/ topsoil
- Casino work crew will visit May 18, 2017
- Water issue along road is being addressed
- Additional pressure washer will be acquired to clean mold from cabins while casino group is onsite
- Play scape slide issue will be addressed next week
- H track funding (Hoyer lifts) for cabins is 2/3 available
- Possibility of putting a med room in one of the bathrooms in Cabin 1 due to this cabin being used as an activity area

iii. Gate System

- Tyco to call IT division
- Data can start to be copied into data base

B. DDS Updates

- Thomas reported that Jordan Scheff (former Deputy Commissioner) has been officially appointed:
 - A possible visit to camp on July 27, 2017
 - Overall DDS faired good
 - Funding was allocated for this year's graduates and to address the waiting list
 - Summer workers were approved, positions must be posted hopefully by next meeting
 - Jackson is a training department manager and is working with agency providers on Core Basic training
 - Emphasis on college of direct support
 - Checking content of abuse/ neglect
 - Acknowledging direct care staff

C. Advocacy

- Continue feedback to Legislature

8. New Business: None

9. Adjournment: 11:50 PM

Next Meeting: May 25, 2017 at Camp Harkness Hall

Respectfully submitted by: Shannon Aiello, Secretary