

Camp Harkness Advisory Committee
Camp Harkness Office
301 Great Neck Road
September 24, 2015
Minutes

Present: April Dipollina, Betsy Danforth, Vicki Severin, Bev Jackson, Shannon Aiello, MaryAnn Langton, Jackson Pierre-Louis, Thomas Dailey (teleconference)

Others Present: Debbie F., Neil Cobliegh, Ernie Smith, Frank Provenzano

1. Call to Order: 10:45 AM

2. Public Comments: None

3. Additions to Agenda: None

4. Approval of Minutes:

August 27, 2015 minutes were amended:

- Spelling correction of Mary Ann Langton name
- Monthly report for Camp Harkness Fund corrected to read:
 - Portion of \$5,000 to be used for water feature and landscaping
 - The Joe Mantico family made the donation
- Physical Plant
 - Bonding Commission monies approved for engineering and design are not part of the Master Plan
 - The two sets of monies are for the barn yard and roadways, waterlines and cable for wireless
 - Folding down changing table in family bathroom at beach

Jackson motioned to accept the minutes as amended. Mary Ann seconded the motion. The minutes were approved.

5. Correspondence: None

6. Camp Harkness Fund:

A. Monthly Report

- Vicki reported that there will be a Fall Festival on Sunday, September 27th, from 1-5pm;
 - Events will include a basket raffle, crafters and entertainment
 - Shannon volunteered to donate a Garden Basket and ingredients to make apple cobbler

7. Old Business:

A. Camp Report

i. Camp Usage/ Events

- See attached
- Vicki reported that camp ended mid-month

ii. Physical Plant

- Frank reported that they looked at the showers in the white house
 - Suggestion had been made to put in a walk-in shower
 - It is estimated that it could possibly cost 40-50K to reconfigure the existing space
 - Frank suggested a possible extension of the present bathroom
 - Thomas feels that the capacity to do construction is limited with the present budget
 - Vicki suggested the use of the infirmary bathroom as an alternative

- Work is being done on the exterior of the dining room; bonding money is available
- Shelters at the beach are being reviewed; the ground needs to be compacted which will wait until spring
- Met with campers to tour and suggest improvements in the Brown Cabins
 - Mirrors, full length
 - Toilet holders adjusted
 - Grab bar around shower
- Frank said monies were available for small repairs
- Vicki suggested that something be done about signs: directional, dogs, locations within camp; Frank responded that he would contact staff at the Corrections Facility to have some made during the winter

B. Website Update: None

C. Bingham Beach

- Thomas reported that it is not feasible to do land transfers; they would not find much support

D. Swimming Safety

- Signs are needed at beach
- People may request a life guard if needed
- Summer staff ends October 16, 2015
- Betsy commented on her son's excellent experience at camp and also on his ability to use the beach on Sunday afternoons

E. Other

- April questioned the feedback from the summer staff
- Vicki reported that the radios were well liked
- Vicki suggested that there be additional coverage at the beach on weekends and during events with numerous individuals attending
- Day pass or hang tag for registration
- Name tags for staff
- Third shift helped free up individuals to work during the day

8. New Business: None

9. Adjournment: 11:38PM

- Mary Ann motioned to adjourn. Bev seconded the motion. Motion to adjourn passed.

Next Meeting: October 22, 2015 at Camp Harkness

Respectfully submitted by: Shannon Aiello, Secretary