

Department of Developmental Services- CT
Service Definition
Senior Supports

1. SERVICE TITLE

Senior Supports

- 2. SERVICE DEFINITION-** Senior Supports are provided for older individuals, or individuals who have needs that closely resemble those of an older person, who desire a lifestyle consistent with that of the community's population of similar age or circumstances. This support is intended to facilitate independence and promote community inclusion as well as prevent isolation. Senior Supports consist of a variety of activities that are designed to assist the individual in maintaining skills and stimulating social interactions with others. The activities are based on needs identified in the IP and **may occur in any community setting, including the individuals place of residence.**

Home based, Leisure, Maintenance of skills and Retirement activities.

3. SERVICE SETTINGS

This service originates from the individual's home and is delivered in the community as described in the treatment/support plan in the person's Individual Plan. **May occur in any community setting, including the individuals place of residence.**

4. GENERAL SERVICE LIMITATIONS

Specify applicable (if any) limits on the amount, frequency, or duration of this service:

- May not be provided at the same time as Individualized Day Supports, Group Day, Supported Employment, Adult Day Health, Respite, Individualized Home Support, Adult Companion, or Continuous Residential Supports
- Prior approval for anyone under 60 years of age

5. SERVICE UTILIZATION AND AUTHORIZATION GUIDELINES –up to eight hours per day

6. QUALIFIED PROVIDER OR SELF-DIRECTED STAFF REQUIREMENTS

Agency Provider

The agency will ensure that employees meet the following qualifications:

Prior to Employment

- 18 yrs of age
- criminal background check
CT sexual offender registry
- DDS abuse and neglect registry check
- have ability to communicate effectively with the individual/family
- have ability to complete record keeping as required by the employer

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Prior to being alone with the Individual:

- demonstrate competence in knowledge of DDS policies and procedures, including, but not limited to abuse/neglect; incident reporting; client rights and confidentiality; handling fire and other emergencies, prevention of sexual abuse, knowledge of approved and prohibited physical management techniques
- demonstrate competence/knowledge in topics required to safely support the individual as described in the Individual Plan
- Medication Administration*
- Provide training on supporting seniors and issues related to ageing.

* if required by the individual supported

Individuals hired –

The FI will verify that employees meet the following qualifications:

Prior to Employment

- 18 yrs of age
- criminal background check
CT sexual offender registry
- DDS abuse and neglect registry check
- have ability to communicate effectively with the individual/family
- have ability to complete record keeping as required by the employer

Prior to being alone with the Individual:

- demonstrate competence in knowledge of DDS policies and procedures, including, but not limited to abuse/neglect; incident reporting; client rights and confidentiality; handling fire and other emergencies, prevention of sexual abuse, knowledge of approved and prohibited physical management techniques
- demonstrate competence/knowledge in topics required to safely support the individual as described in the Individual Plan
- Medication Administration*
- Provide training on supporting seniors and issues related to ageing.

* if required by the individual supported

7. Entity responsible for Verification of Provider Qualification:

DDS

8. UNIT OF SERVICE AND METHOD OF PAYMENT

The basis of payment for services is per 15 minutes.

9. RATE FOR SERVICE FOR QUALIFIED PROVIDER

[Link to rate table](#)

Mileage included

Comp , IFS, Waivers

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10. SERVICE DOCUMENTATION

When services are delivered the provider documents the delivery of services for each date of service which includes: the date of service, the start time, the end time, and a note on the activity related to the outcomes/goals/ objectives, care or transportation of the person. The service delivery record can be bi-weekly or monthly and is signed by the provider representative. The provider will maintain service records related to the acquisition of outcomes/goals/objectives, provided to the person.

11. HOW TO OBTAIN SENIOR SUPPORT SERVICES

A participant may request this service in collaboration with the Planning and Support Team. Senior Supports must be funded within the person's existing budget unless there are extenuating circumstances that would require PRAT review and approval. Senior Supports must be included in the *Summary of Supports and Services or IP.6*, indicating the amount of Senior Supports and frequency of service. If PRAT recommends denial of the request it will be sent to the Central Office Waiver Unit for review.

12. APPLICATION PROCESS AND QUALIFYING Provider Agency

New Providers: To be included on the list of providers qualified to deliver Senior Supports provider agencies must apply to the DDS Operations Center for review and approval. Approval will be based on the criteria specified in the DDS HCBS Waiver Application and this document. Applicants who are not determined to be qualified may reapply in 12 months. A list of qualified providers will be maintained by the DDS Operations Center and will be available on the DDS website.

Existing Providers in good standing as DSO or DSH that wish to become qualified providers of Senior Supports must meet the qualifications for this service. The application will consist of the following:

1. Application to Amend Services form.
2. Operation Center will review file for ensuring required policies are on file.

Existing providers shall submit the above within 15 days to prior to starting the service.

13. APPLICATION PROCESS AND QUALIFYING for Self Directed -Processed by FI

Individual Practitioners who wish to become qualified providers of Senior Supports must meet the minimum criteria outlined in section 6. Individual Plan can outline additional requirements to address participant needs.