

State of Connecticut Department of Developmental Services



Jordan A. Scheff Commissioner

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Operations Memo 2024-03

To: Purchase of Services Contracted Private Providers

From: Sean Bannon, Director, Operations Center

CC: Jordan Scheff, Commissioner, Elisa Velardo, Deputy Commissioner, Katie Rock-Burns, Chief of

Staff, Nicholas Jerard, CFO, Regional Directors, Private ARDs, Resource Administrators, The

Alliance, The ARC CT

Date: October 30, 2023

Subject: FY 2020 through FY 2022 Cost Settlement Information

In an effort to streamline the Cost Settlement process for POS contracted providers, the Department of Developmental Services (DDS) has added Cost Settlement information to the DDS Gateway. This new process will reduce the time necessary for providers to receive this information and ensure that the most current version is always available to providers.

Please find a summary of Cost Settlement by Fiscal Year and For Profit versus Nonprofit status.

	Nonprofit		For-Profit			
FY	Cost	Retain	Cost	Retain	Operation Center Memo	Additional Info
	Settle		Settle			
2020	80%	20%	80%	20%	OCM 2020-	<u>Public Act 19-117</u> .
					24 Cost Settlement Initiative	Public Act 19-127 (19-127
						includes info on the Innovation
						Incentive Program Pilot).
2021	80%	20%	80%	20%		
2022	0%	100%	80%	20%	OCM FY23-12 Cost Settlement	
2023	0%	100%	80%	20%		
2024	0%	100%	0%	100%		SB 989

Cost Settlement Reports for FY 2020, FY 2021 and FY 2022 are now available for download through the DDS Gateway. Please reach out to your Provider Specialist if you have any questions.

- Additional guidance will be forthcoming on the process for retaining funds.
- Instructions on accessing these reports are included on the following pages.
- In addition, there is an accompanying file which explains each of the fields in the Cost Settlement data.

Main Phone: 860-418-6000 Central Office: ddsct.co@ct.gov Ombudsperson: dds.ombudsperson@ct.gov

Log into DDS Gateway and select "Provider Reporting" under IP6 Payments:



Select "Reports" from the top menu:

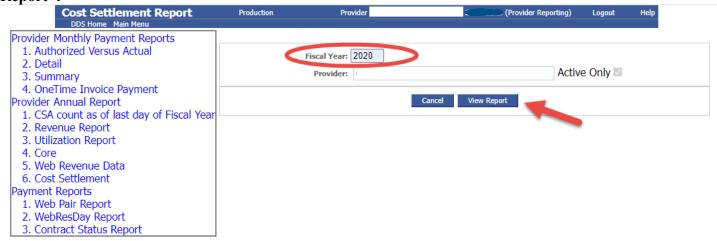


Select one of the following reports from the list:

6. Cost Settlement



For Cost Settlement report, type "2020", "2021", or "2022" in the Fiscal Year box, then click "View Report":



When the Excel file opens, this box will appear. Click "Yes":

