



State of Connecticut
Department of Developmental Services

DDS

Ned Lamont
Governor

Jordan A. Scheff
Commissioner

Peter Mason
Deputy Commissioner

Operations Memo 2020-25

To: DDS Qualified Providers

From: David David, Operations Center Director

CC: Jordan Scheff, Commissioner, Peter Mason, Deputy Commissioner, Katie Rock-Burns, Chief of Staff, Scott McWilliams, Chief of Fiscal/Administrative Services, Regional Directors, Private ARDs, Resource Administrators, The Alliance, The Arc CT

Date: June 30, 2020

RE: Group Day Authorization - Per Diem to Hourly Transition

This memo provides notification to Department of Developmental Services (DDS) providers of DDS' plan to transition all Group Day per diem authorizations to hourly authorizations effective 7/1/2020.

As background, DDS closed all congregate day programs in response to the Covid-19 pandemic beginning on March 30th. Payments to providers continued over the last three months based on the total annualized dollar amount of the individuals' authorizations and not the utilization of the supports provided. DDS had instructed providers to continue to bill WebResDay in order to maximize federal billing. The Department received numerous questions and concerns about how to accurately bill for per diem supports during this time period.

In accordance with previous guidance, providers are only reimbursed for group day per diem supports when the providers meets certain requirements. As we enter the phased reopening of day services across the State of CT., DDS anticipates providers will continue to have issues with meeting the per diem requirements and whether these supports are billable.

In an effort to simplify the billing process and to maximize federal reimbursement, all per diem authorization will be changed to an hourly authorization effective 7/1/2020. The DDS Operations Center will be making these changes and anticipates all changes to be completed no later than 7/24/2020 so providers can enter hourly attendance data for July services prior to August 10, 2020. Providers may request an authorization report from their prime Regional Resource Manager after 7/24/2020. As a reminder, providers should continue to utilize the various service model delivery options included in Appendix K of the Waiver when planning service delivery for Group Day services with the individual and their team.

As we move forward in the reopening phases, DDS will reassess the billing and attendance reimbursement requirements to ensure individuals receive the services they need, providers have flexibility in service delivery options, and the State of CT. is meeting requirements for Medicaid reimbursement.

Please contact David David at David.david@ct.gov with any questions you may have.