



State of Connecticut
Department of Developmental Services

DDS

Dannel P. Malloy
Governor

Terrence W. Macy, Ph.D.
Commissioner

Joseph W. Drexler, Esq.
Deputy Commissioner

Operations Center Memo 2012-05

To: Private Providers of Contracted Day Services

From: Peter Mason
Acting Operations Center Director

Cc: Terry Macy, Commissioner, Joe Drexler, Deputy Commissioner, Mary Fuller,
Fritz Gorst, Thomas Dailey, Shannon O'Brien, CCPA, CT Non Profits, ARC/CT

Date: December 30, 2011

RE: **Process for Reviewing Agency Hardship as part of the shift to Utilization Based Payments**

DDS continues to work with providers on issues related to the conversion of supported employment to individuals.

Hardship Adjustments for Supported Employment to Individuals

DDS will continue automatic hardship adjustments for Individual Supported Employment (ISE) services provided through a POS contract until January 31, 2012. This automatic hardship adjustment does not require any action by the provider and will be implemented by the Department in the calculation of monthly payments.

Payments will be made based on the ISE rate of \$58.11 for each hour of support as reported in Web Res Day. Transportation will be handled as a one-time payment as previously explained. Additionally the amount of the loss will be limited to two percent (2%) of the authorized annual amount through January 31, 2012.

This method of hardship calculation will end January 31, 2012. From February 1, 2012 through June 30, 2012, the hardship will be based on a loss limit of 10%. This will not be an automatic calculation due to the combination of funding calculations that will be used to determine the total reimbursement for ISE. The calculation will be completed once the fiscal year has ended. DDS will consider an interim payment for providers that can demonstrate a significant negative financial impact the delay in calculating the hardship adjustment will have on their organization. The final reconciliation will be based on the utilization for each period and the loss limit to the month. The loss limit will be based on the difference between the total payments for follow along support, hours worked, career plan and benchmark payments with the current \$58.11 rate that is being replaced with the new ISE rate structure.