

CONNECTICUT DEPARTMENT OF
DEVELOPMENTAL SERVICES



UPDATED
COURSE CATALOG
SEPTEMBER 2021-FEBRUARY 2022



**MEDICATION ADMINISTRATION CERTIFICATION
AND TRAINING PROGRAM
FOR NON-LICENSED PERSONNEL
AND RETRAINING FOR CERTIFIED PERSONNEL**



**DEPARTMENT OF DEVELOPMENTAL SERVICES
MEDICATION ADMINISTRATION TRAINING &
CERTIFICATION PROGRAM
61 WOODLAND STREET
HARTFORD, CT 06105**

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DDS MEDICATION ADMINISTRATION DIVISION CONTACTS

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CLASS CODING INFORMATION

Seat Request Responses:

A - Registration has been accepted

F - Registration is full

L - Agency limit has been met

C - Registration is closed

SB - Accepted for a standby seat

ANF - Application in elicense not found

ANP - Application in elicense has not been approved

Course/Exam Results:

CNS - Class no show

LNS - Lab no show

ENS - Exam no show

INC - Incomplete

FL - Failed lab - if an employee fails the lab, they must retake the 21 hour course.

INCLEMENT WEATHER POLICY

In the case of inclement weather, a cancellation notice will be posted through voice mail by calling

(860) 616-2045 Ext 5.

This message will instruct the caller as to the status of the med admin activities for that day.

Cancellation or delayed start notices will be posted to voice mail up to 2 hours prior to the start of course session or exam.

ADDITIONAL INFORMATION

Seat Request and Cancellation Links can be found on the DDS website

Seat request tutorial for online forms can be found here: <https://vimeo.com/504779718>

A response will be sent to all agencies after the seat request has been processed. Submitting a request online does not automatically register an employee for a course, lab, or exam. DDS will e-mail appropriate paperwork related to courses or exams directly to the agency med coordinator following completion of the course or exam. Cancellation forms must be submitted three business days prior to the event.

NOTE REGARDING FRAGRANCES

We request staff NOT wear any fragrances to the classes labs, or exams as we work to be a fragrance-free environment due to the allergies which affect many people. Please notify your staff of this request.

WHAT GOES WHERE?

DDS.MEDADMIN@CT.GOV

Recertification exam seat requests for agencies that test with DDS

Option B Course Requests

Exceeded initial test limit approval

Recertification third test request

Option B and Online Course Attestation Forms

Option B labs and class final rosters

Retraining requests

Renewal extension requests

Agency contact update

This inbox can also be reached via fax: 860-622-2738

DDS.MEDADMIN.GENERAL@CT.GOV

Recertification pins (fast track pins)

Log in information for employees with history

Uploaded deficiency notifications for renewal applications

Follow up on initial seat requests

General inquiries and information about the medication administration

training program or specifics about employees

OTHER

Completed online assignment for the online course should be sent
to dds.21hour@ct.gov.

Endorsed instructor and Nurse Orientation information should be sent
to Jessica Kelsey

UPCOMING COURSES

COURSE PROGRAM OVERVIEW

Courses include the 21-hour classroom course, 4-hour laboratory practicum, and a certification exam seat in a designated exam. Courses will have limited capacity due to COVID-19. The course exam is now limited to the course participants only.

Location, dates, and times are subject to change based on needs of the instructors or department. Location changes will be posted and communicated with agency Med Coordinators. Students must arrive at least 15 minutes prior to the start of each course session for check in and, by doing so, students will avoid lateness due to room location changes in the building. Students will not be allowed into any class if they are late, no exceptions will be made.

Exam grades will be sent to agency Med Coordinators, individuals should not contact the DDS office for exam grades.

THINGS TO REMEMBER FOR COURSE ATTENDEES:



Course students must arrive at least 15 minutes early to each class. Students that arrive late will not be allowed into class.



All students must bring a pen or pencil for check in each day.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



A mask must be worn properly covering mouth and nose while in DDS training centers

West Region Course Schedule

Course #	WC-22 014
Session Dates	September 8, 13, 14, and 16, 2021 (backup day: September 17 th)
Class Time	9:00AM – 4:00PM
Lab Date	September 16, 2021
Lab Time	Following last session
Location	DDS West, Southbury Training School, Roselle School (Room 210)
Exam Date	September 20, 2021
Exam Time	10:00AM
Exam Location	DDS West, Southbury Training School, Roselle School (Room 213)
Course #	WC-22 015
Session Dates	September 8, 16, 22 and 23 2021 (backup day: September 29, 2021)
Class Time	8:30AM-3:30PM
Lab Date	September 23, 2021
Lab Time	Following last session
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam Date	October 4, 2021
Exam Time	12:00PM
Exam Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Course #	WC-22 016
Session Dates	October 5, 13, 14, and 20, 2021 (backup day: October 21 st)
Class Time	9:00AM-4:00PM
Lab Date	October 20, 2021
Lab Time	Following last session
Location	DDS West, Southbury Training School, Roselle School (Room 210)
Exam Date	October 26, 2021
Exam Time	10:00AM
Location	DDS West, Southbury Training School, Roselle School (Room 213)
Course #	WC-22 017
Session Dates	October 13, 20, 21, and 27, 2021 (backup day: October 28, 2021)
Class Time	8:30AM-3:30PM
Lab Date	October 27, 2021
Lab Time	Following last session
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam Date	November 4, 2021
Exam Time	9:00AM
Exam Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room

West Region Course Schedule

Course #	WC-22 018
Session Dates	November 2, 3, 8, and 15, 2021 (backup day: November 16 th)
Class Time	9AM-4PM
Lab Date	November 15, 2021
Lab Time	Following last session
Location	DDS West, Southbury Training School, Roselle School (Room 210)
Exam Date	November 22, 2021
Exam Time	10:00AM
Exam Location	DDS West, Southbury Training School, Roselle School (Room 213)
Course#	WC-22 019
Session Dates	November 3, 10, 17, and 18, 2021 (backup day: November 19, 2021)
Class Time	8:30AM-3:30PM
Lab Date	November 18, 2021
Lab Time	Following last session
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam Date	November 30, 2021
Exam Time	10:00AM
Exam Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Course#	WC-22 020
Session Dates	December 1, 3, 7 and 13, 2021 (backup date: December 14, 2021)
Class Time	9:00AM-4:00PM
Lab Date	December 13, 2021
Lab Time	Following last session
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam Date	December 20, 2021
Exam Time	1:00PM
Exam Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Course#	WC-22 021
Session Dates	January 5, 12, 19, and 20, 2022 (backup day: January 26 th)
Class Time	8:30AM-3:30PM
Lab Date	January 20, 2022
Lab Time	Following last session
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam Date	February 2, 2022
Exam Time	9:00AM
Exam Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room

West Region Course Schedule

Course#	WC-22 022
Session Dates	January 18, 19, 25, and 26, 2022 (backup day: January 28 th)
Class Time	9AM-4PM
Lab Date	January 26, 2022
Lab Time	Following last session
Location	DDS West, Southbury Training School, Roselle School (Room 210)
Exam Date	January 31, 2022
Exam Time	10:00AM
Exam Location	DDS West, Southbury Training School, Roselle School (Room 213)
Course#	WC-22 023
Session Dates	February 16, 17, 23, and 24, 2021 (backup day: March 2nd)
Class Time	8:30AM-3:30PM
Lab Date	February 24, 2021
Lab Time	Following last session
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam Date	March 9, 2021
Exam Time	10:00AM
Exam Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Course#	WC-22 024
Session Dates	February 16, 17, 24, and 25, 2021 (backup day: February 28 th)
Class Time	9AM-4PM
Lab Date	February 25, 2021
Lab Time	Following last session
Location	DDS West, Southbury Training School, Roselle School (Room 210)
Exam Date	March 4, 2021
Exam Time	10:00AM
Exam Location	DDS West, Southbury Training School, Roselle School (Room 213)

North Region Course Schedule

Course#	NC-22 025
Session Dates	September 2, 7, 9, and 14, 2021 (backup day: September 16th)
Class Time	8:30AM-3:30PM
Lab Date	September 14, 2021
Lab Time	Following last session
Location	DDS North, Hartford Office, 61 Woodland Street Room 171
Exam Date	September 21, 2021
Exam Time	10:00AM
Exam Location	DDS North, Hartford Office, 61 Woodland Street Room 171
Course #	NC-22 026
Session Dates	September 13, 15, 17, and 20, 2021 (backup day: September 22, 2021)
Class Time	9:00AM-4:00PM
Lab Date	September 20, 2021
Lab Time	Following last session
Location	DDS North Willimantic Office, 90 South Park Road, Training Room
Exam Date	September 28, 2021
Exam Time	10:00AM
Exam Location	DDS North Willimantic Office, 90 South Park Road, Training Room
Course #	NC-22 027
Session Dates	September 16, 17, 20, 21, 23, 24, and 27, 2021 (backup day: September 30, 2021)
Class Time	4:30-7:30PM
Lab Date	September 28, 2021
Lab Time	12:00PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Exam Date	October 5, 2021
Exam Time	4:00PM
Exam Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Course #	NC-22 028
Session Dates	October 1, 4, 5, 7, 15, 18, and 19, 2021
Class Time	4:30-7:30PM
Lab Date	October 20, 2021
Lab Time	12:00PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Exam Date	October 26, 2021
Exam Time	4:00PM
Exam Location	DDS North, Hartford Office, 61 Woodland Street Room 169

North Region Course Schedule

Course #	NC-22 029
Session Dates	October 5, 7, 12, and 13, 2021 (backup day: October 20, 2021)
Class Time	8:30AM-3:30PM
Lab Date	October 13, 2021
Lab Time	Following last session
Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Exam Date	October 22, 2021
Exam Time	10:00AM
Exam Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Course #	NC-22 030
Session Dates	November 2, 4, 9, and 10, 2021 (backup day: Nov. 18, 2021)
Class Time	8:30AM-3:30PM
Lab Date	November 10, 2021
Lab Time	Following last session
Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Exam Date	November 19, 2021
Exam Time	10:00AM
Exam Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Course #	NC-22 031
Session Dates	November 5, 9, 15, and 17, 2021 (backup day: Nov. 19, 2021)
Class Time	9:00AM-4:00PM
Lab Date	November 17, 2021
Lab Time	Following last session
Location	DDS North Willimantic Office, 90 South Park Road, Training Room
Exam Date	November 22, 2021
Exam Time	10:00AM
Exam Location	DDS North Willimantic Office, 90 South Park Road, Training Room
Course #	NC-22 032
Session Dates	November 12, 15, 16, 18, 19, 22, and 23, 2021 (backup day: November 26, 2021)
Class Time	4:30-7:30PM
Lab Date	November 24, 2021
Lab Time	12:00PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Exam Date	December 2, 2021
Exam Time	4:00PM
Exam Location	DDS North, Hartford Office, 61 Woodland Street Room 169

North Region Course Schedule

Course#	NC-22 033
Session Dates	December 2, 7, 9, and 14, 2021 (backup day: December 15, 2021)
Class Time	8:30AM-3:30PM
Lab Date	December 14, 2021
Lab Time	Following last session
Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Exam Date	December 20, 2021
Exam Time	10:00AM
Exam Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Course #	NC-22 034
Session Dates	December 13, 14, 16, 22, 23, 27, and 28, 2021 (backup day: December 30, 2021)
Class Time	4:30-7:30PM
Lab Date	December 29, 2021
Lab Time	12:00PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Exam Date	January 6, 2021
Exam Time	4:00PM
Exam Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Course #	NC-22 035
Session Dates	December 30, 2021, January 4, 6, and 11, 2022 (backup day: January 13, 2022)
Class Time	9:00AM-4:00PM
Lab Date	January 11, 2022
Lab Time	Following last session
Location	DDS North Willimantic Office, 90 South Park Road, Training Room
Exam Date	January 14, 2022
Exam Time	10:00AM
Exam Location	DDS North Willimantic Office, 90 South Park Road, Training Room

North Region Course Schedule

Course #	NC-22 036
Session Dates	January 4, 6, 11 and 13, 2022 (backup day: January 18, 2022)
Class Time	8:30AM-3:30PM
Lab Date	January 13, 2022
Lab Time	Following last session
Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Exam Date	January 21, 2022
Exam Time	10:00AM
Exam Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Course#	NC-22 037
Session Dates	January 14, 18, 20, 21, 24, 25, and 27, 2022 (backup day: January 31, 2022)
Class Time	4:30-7:30PM
Lab Date	January 28, 2022
Lab Time	12:00PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Exam Date	February 2, 2022
Exam Time	4:00PM
Exam Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Course #	NC-22 038
Session Dates	February 1, 3, 8, and 9, 2022 (backup day: February 10, 2022)
Class Time	8:30AM-3:30PM
Lab Date	February 9, 2022
Lab Time	Following last session
Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Exam Date	February 17, 2022
Exam Time	10:00AM
Exam Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Course #	NC-22 039
Session Dates	February 10, 14, 15, 17, 18, 22, and 23, 2022 (backup day: February 28, 2022)
Class Time	4:30-7:30PM
Lab Date	February 24, 2022
Lab Time	12:00PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 169
Exam Date	March 3, 2022
Exam Time	4:00PM
Exam Location	DDS North, Hartford Office, 61 Woodland Street Room 169

South Region Course Schedule

Course#	SC-22 040
Session Dates	September 1, 3, 7, and 15, 2021
Class Time	9AM-4PM
Lab Date	September 15, 2021
Lab Time	Following last session
Location	DDS South New Haven Office, 370 James St., Training Room
Exam Date	September 20, 2021
Exam Time	10:00AM
Exam Location	DDS South New Haven Office, 370 James St., Training Room
Course #	SC-22 041
Session Dates	September 7, 9, 13, and 16, 2021 (backup day: Sept. 17, 2021)
Class Time	9AM-4PM
Lab Date	September 16, 2021
Lab Time	Following last session
Location	DDS South, Wallingford Office, 35 Thorpe Ave, 3 rd Floor, Elm Room
Exam Date	September 21, 2021
Exam Time	10:00AM
Exam Location	DDS South, Wallingford Office, 35 Thorpe Ave, 3 rd Floor, Elm Room
Course #	SC-22 042
Session Dates	October 1, 5, 7, and 12, 2021 (backup day: October 14, 2021)
Class Time	9AM-4PM
Lab Date	October 12, 2021
Lab Time	Following last session
Location	DDS South, Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Exam Date	October 18, 2021
Exam Time	1:00PM
Exam Location	DDS South, Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Course #	SC-22 043
Session Dates	October 6, 8, 12, and 13, 2021 (backup day: Oct. 14, 2021)
Class Time	9AM-4PM
Lab Date	October 13, 2021
Lab Time	Following last session
Location	DDS South New Haven Office, 370 James St., Training Room
Exam Date	October 19, 2021
Exam Time	10:00AM
Exam Location	DDS South New Haven Office, 370 James St., Training Room

South Region Course Schedule

Course#	SC-22 044
Session Dates	November 3, 5, 8, and 12, 2021 (backup day: Nov. 15, 2021)
Class Time	9AM-4PM
Lab Date	November 12, 2021
Lab Time	Following last session
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Exam Date	November 16, 2021
Exam Time	9:00AM
Exam Location	DDS South New Haven Office, 370 James St., Yale Training Room
Course #	SC-22 045
Session Dates	November 29, December 1, 6, and 8, 2021 (backup day: December 9, 2021)
Class Time	9AM-4PM
Lab Date	December 8, 2021
Lab Time	Following last session
Location	DDS South, Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Exam Date	December 13, 2021
Exam Time	1:00PM
Exam Location	DDS South, Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Course #	SC-22 046
Session Dates	November 29, December 2, 6, and 9, 2021 (backup day: Dec. 13, 2021)
Class Time	9AM-4PM
Lab Date	December 9, 2021
Lab Time	Following last session
Location	DDS South, Wallingford Office, 35 Thorpe Ave, 3 rd Floor, Elm Room
Exam Date	December 22, 2021
Exam Time	9:00AM
Exam Location	DDS South, Wallingford Office, 35 Thorpe Ave, 3 rd Floor, Elm Room

South Region Course Schedule

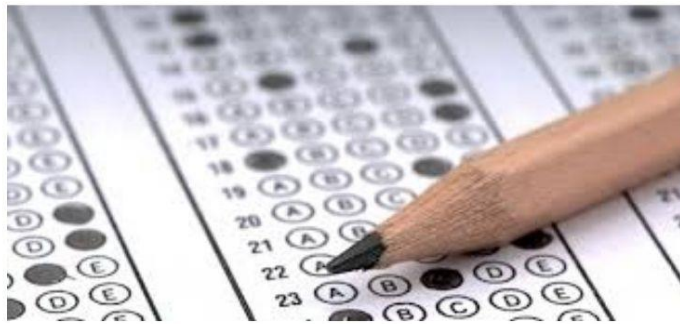
Course #:	SC-22 047
Session Dates	December 15, 17, 20, and 21, 2021 (backup day: December 27, 2021)
Class Time	9AM-4PM
Lab Date	December 21, 2021
Lab Time	Following last session
Location	DDS South New Haven Office, 370 James St., Training Room
Exam Date	December 30, 2021
Exam Time	10:00AM
Exam Location	DDS South New Haven Office, 370 James St., Training Room
Course#	SC-22 048
Session Dates	January 4, 5, 7, and 11, 2021 (backup day: January 13, 2021)
Class Time	9AM-4PM
Lab Date	January 11, 2021
Lab Time	Following last session
Location	DDS South New Haven Office, 370 James St., Training Room
Exam Date	January 18, 2022
Exam Time	10:00AM
Exam Location	DDS South New Haven Office, 370 James St., Training Room
Course #	SC-22 049
Session Dates	February 1, 4, 7, and 10, 2021 (backup day: February 14, 2021)
Class Time	9AM-4PM
Lab Date	February 10, 2021
Lab Time	Following last session
Location	DDS South, Wallingford Office, 35 Thorpe Ave, 3 rd Floor, Elm Room
Exam Date	February 17, 2021
Exam Time	10:00AM
Exam Location	DDS South, Wallingford Office, 35 Thorpe Ave, 3 rd Floor, Elm Room
Course #	SC-22 50
Session Dates	February 2, 4, 7, and 8, 2021 (backup date: February 9, 2021)
Class Time	9AM-4PM
Lab Date	February 8, 2021
Lab Time	Following last session
Location	DDS South New Haven Office, 370 James St., Training Room
Exam Date	February 14, 2021
Exam Time	10:00AM
Exam Location	DDS South New Haven Office, 370 James St., Training Room

STAND ALONE EXAMS

EXAM OVERVIEW

These exams are not associated with a course. These are exams which enable individuals to test independently of a course. They are listed as West, North, and South Stand Alone Exams.

Exam grades will be sent to agency Med Coordinators, individuals should not contact the DDS office for exam grades.



THINGS TO REMEMBER FOR EXAM ATTENDEES:



Exam attendees must arrive at least 15 minutes early. Registered attendees that arrive late will not be allowed into the exam.



All exam participants must bring a pencil for the exam.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



A mask must be worn properly covering mouth and nose while in DDS training centers

Standalone Exam Schedule West Region

Exam #	WSAE-22 013
Date	September 1, 2021
Time	10:00AM
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam #	WSAE-22 014
Date	September 13, 2021
Time	10:00AM
Location	DDS West, Southbury Training School, Roselle School (Room 202)
Exam#	WSAE-22 015
Date	September 14, 2021
Time	10:00AM
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam #	WSAE-22 016
Date	October 4, 2021
Time	10:00AM
Location	DDS West, Southbury Training School, Roselle School (Room 202)
Exam #	WSAE-22 017
Date	October 5, 2021
Time	10:00AM
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam #	WSAE-22 018
Date	October 25, 2021
Time	10:00AM
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam #	WSAE-22 019
Date	November 8, 2021
Time	10:00AM
Location	DDS West, Southbury Training School, Roselle School (Room 202)
Exam #	WSAE-22 020
Date	November 16, 2021
Time	12:00PM
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam #	WSAE-22 021
Date	November 29, 2021
Time	9:00AM
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room

Standalone Exam Schedule West Region

Exam #	WSAE-22 022
Date	December 10, 2021
Time	10:00AM
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam #	WSAE-22 023
Date	December 13, 2021
Time	10:00AM
Location	DDS West, Southbury Training School, Roselle School (Room 202)
Exam #	WSAE-22 024
Date	December 15, 2021
Time	12:00PM
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam #	WSAE-22 025
Date	January 10, 2022
Time	10:00AM
Location	DDS West, Southbury Training School, Roselle School (Room 202)
Exam #	WSAE-22 026
Date	January 11, 2022
Time	12:00PM
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam #	WSAE-22 027
Date	January 24, 2022
Time	1:00PM
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam #	WSAE-22 028
Date	February 7, 2022
Time	10:00AM
Location	DDS West, Southbury Training School, Roselle School (Room 202)
Exam #	WSAE-22 029
Date	February 8, 2022
Time	10:00AM
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Exam #	WSAE-22 030
Date	February 28, 2022
Time	9:00AM
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room

Standalone Exam Schedule North Region

Exam #	NSAE-22 031
Date	September 2, 2021
Time	10:00AM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 032
Date	September 14, 2021
Time	10:00AM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 033
Date	September 27, 2021
Time	1:00PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 034
Date	October 5, 2021
Time	10:00AM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 035
Date	October 18, 2021
Time	3:30PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 036
Dates	October 28, 2021
Time	10:00AM
Location:	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 037
Date	November 8, 2021
Time	1:00PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 038
Date	November 18, 2021
Time	10:00AM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 039
Date	November 29, 2021
Time	10:00AM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B

Standalone Exam Schedule North Region

Exam #	NSAE-22 040
Dates	December 9, 2021
Time	10:00AM
Location:	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 041
Date	December 17, 2021
Time	1:00PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam#	NSAE-22 042
Date	December 20, 2021
Time	3:30PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 043
Date	January 3, 2022
Time	10:00AM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 044
Dates	January 13, 2022
Time	10:00AM
Location:	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 045
Date	January 25, 2022
Time	1:00PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 046
Date	February 7, 2022
Time	10:00AM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 047
Date	February 18, 2022
Time	1:00PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B
Exam #	NSAE-22 048
Date	February 28, 2022
time	10:00AM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127B

Standalone Exam Schedule South Region

Exam #	SSAE-22 049
<i>Date</i>	September 8, 2021
<i>Time</i>	1:00PM
<i>Location</i>	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Exam #	SSAE-22 050
<i>Date</i>	September 9, 2021
<i>Time</i>	1:00PM
<i>Location</i>	DDS South New Haven Office, 370 James St., Yale Training Room
Exam #	SSAE-22 051
<i>Date</i>	September 23, 2021
<i>Time</i>	10:00AM
<i>Location</i>	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Exam #	SSAE-22 052
<i>Date</i>	September 28, 2021
<i>Time</i>	1:00PM
<i>Location</i>	DDS South New Haven Office, 370 James St., Yale Training Room
Exam #	SSAE-22 053
<i>Date</i>	October 7, 2021
<i>Time</i>	1:00PM
<i>Location</i>	DDS South New Haven Office, 370 James St., Yale Training Room
Exam #	SSAE-22 054
<i>Date</i>	October 20, 2021
<i>Time</i>	10:00AM
<i>Location</i>	DDS South New Haven Office, 370 James St., Yale Training Room
Exam #	SSAE-22 055
<i>Date</i>	October 21, 2021
<i>Time</i>	1:00PM
<i>Location</i>	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Exam #	SSAE-22 056
<i>Date</i>	October 28, 2021
<i>Time</i>	10:00AM
<i>Location</i>	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341

Standalone Exam Schedule South Region

Exam #	SSAE-22 057
Date	November 2, 2021
Time	10:00AM
Location	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Exam #	SSAE-22 058
Date	November 10, 2021
Time	1:00PM
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Exam #	SSAE-22 059
Date	November 17, 2021
Time	1:00PM
Location	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Exam #	SSAE-22 060
Date	November 29, 2021
Time	1:00PM
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Exam #	SSAE-22 061
Date	December 7, 2021
Time	1:00PM
Location	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Exam #	SSAE-22 062
Date	December 9, 2021
Time	1:00PM
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Exam #	SSAE-22 063
Date	December 16, 2021
Time	11:00AM
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Exam #	SSAE-22 064
Date	December 29, 2021
Time	10:00AM
Location	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341

Standalone Exam Schedule North Region

Exam #	SSAE-22 065
Date	January 4, 2022
Time	1:00PM
Location	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Exam #	SSAE-22 066
Date	January 10, 2022
Time	1:00PM
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Exam #	SSAE-22 067
Date	January 20, 2022
Time	10:00AM
Location	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Exam #	SSAE-22 068
Date	January 24, 2022
Time	9:00AM
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Exam #	SSAE-22 069
Date	February 3, 2022
Time	1:00PM
Location	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Exam #	SSAE-22 070
Date	February 10, 2022
Time	1:00PM
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Exam #	SSAE-22 071
Date	February 22, 2022
Time	10:00AM
Location	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 341
Exam #	SSAE-22 072
Date	February 28, 2022
Time	1:00PM
Location	DDS South New Haven Office, 370 James St., Yale Training Room

ONLINE CLASS LAB & EXAM

OVERVIEW

The lab practicum and exam should be taken by employees within six months of completing the online course. The online course must be taken within a 30 day window and those dates must be reflected on the course attestation form submitted to DDS by their agency Med Coordinator. All employees must have a valid application in elicense and must have submitted the online homework assignments before they will be accepted into the lab and exam.

Each lab participant will be assigned a time to complete the lab practicum one-on-one with a DDS nurse. If they pass the lab, they will take the exam immediately after the lab the same day. If an employee fails the lab, they must take the 21 hour course over. If the employee fails the exam, but passes the lab, they only need to take the exam again (see stand alone exam section of the catalog).

Exam grades will be sent to agency Med Coordinators, individuals should not contact the DDS office for exam grades.

THINGS TO REMEMBER FOR LAB AND EXAM ATTENDEES:



Lab and exam attendees must arrive at least 15 minutes early to their assigned lab time. Registered attendees that arrive late will not be allowed into the lab and exam.



All lab and exam participants must bring a pencil for the exam.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



A mask must be worn properly covering mouth and nose while in DDS training centers

Lab & Exam Schedule West Region

Date	September 22, 2021
Time	8:30AM – 1:00PM, individual lab times will be assigned by DDS
Location	DDS West, Southbury Training School, Roselle School (Room 210)
Date	September 28, 2021
Time	8:30AM – 1:00PM, individual lab times will be assigned by DDS
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Date	October 26, 2021
Time	8:30AM – 1:00PM, individual lab times will be assigned by DDS
Location:	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Date	October 27, 2021
Time	8:30AM – 1:00PM, individual lab times will be assigned by DDS
Location	DDS West, Southbury Training School, Roselle School (Room 210)
Date	November 5, 2021
Time	8:30AM – 1:00PM, individual lab times will be assigned by DDS
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Date	November 17, 2021
Time	8:30AM – 1:00PM, individual lab times will be assigned by DDS
Location	DDS West, Southbury Training School, Roselle School (Room 210)
Date	December 6, 2021
Time	8:30AM – 1:00PM, individual lab times will be assigned by DDS
Location	DDS West, Southbury Training School, Roselle School (Room 210)
Date	December 21, 2021
Time	8:30AM – 1:00PM, individual lab times will be assigned by DDS
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Date	January 10, 2022
Time	8:30AM – 1:00PM, individual lab times will be assigned by DDS
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Date	January 14, 2022
Time	8:30AM – 1:00PM, individual lab times will be assigned by DDS
Location	DDS West, Southbury Training School, Roselle School (Room 210)
Date	February 14, 2022
Time	8:30AM – 1:00PM, individual lab times will be assigned by DDS
Location	DDS West, Cheshire Office, 25 Creamery Rd, Training Room
Date	February 23, 2022
Time	8:30AM – 1:00PM, individual lab times will be assigned by DDS
Location	DDS West, Southbury Training School, Roselle School (Room 210)

Lab & Exam Schedule North Region

Date	September 10, 2021
Time	8:30AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	September 23, 2021
Time	9:00AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North Willimantic Office, 90 South Park Road, Training Room
Date	September 27, 2021
Time	9:00AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	September 29, 2021
Time	8:30AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	October 19, 2021
Time	8:30AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	October 21, 2021
Time	9:00AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	October 27, 2021
Time	8:30AM-2:00PM, individual lab times will be assigned by DDS
Location:	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	November 12, 2021
Time	8:30AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	November 17, 2021
Time	8:30AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	November 23, 2021
Time	9:00AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	November 30, 2021
Time	9:00AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North Willimantic Office, 90 South Park Road, Training Room

Lab & Exam Schedule North Region

Date	December 1, 2021
Time	9:00AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	December 8, 2021
Time	8:30AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	December 15, 2021
Time	9:00AM-2:00PM
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	December 16, 2021
Time	8:30AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	December 28, 2021
Time	9:00AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	January 7, 2022
Time	8:30AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	January 10, 2022
Time	9:00AM-2:00PM, individual lab times will be assigned by DDS
Location:	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	January 12, 2022
Time	9:30AM-1:30PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	January 18, 2022
Time	9:00AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North Willimantic Office, 90 South Park Road, Training Room
Date	January 20, 2022
Time	8:30AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	February 8, 2022
Time	9:00AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	February 16, 2022
Time	8:30AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B
Date	February 23, 2022
Time	8:30AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS North, Hartford Office, 61 Woodland Street Room 127A&B

Lab & Exam Schedule South Region

Date	September 17, 2021
Time	9:00AM-1:30PM, individual lab times will be assigned by DDS
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Date	September 22, 2021
Time	9:30AM-1:30PM, individual lab times will be assigned by DDS
Location	DDS South New Haven Office, 370 James St., Training Room
Date	September 27, 2021
Time	9:00AM-1:30PM, individual lab times will be assigned by DDS
Location:	DDS South New Haven Office, 370 James St., Yale Training Room
Date	October 18, 2021
Time	9:00AM-1:30PM, individual lab times will be assigned by DDS
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Date	October 26, 2021
Time	9:00AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 339
Date	October 28, 2021
Time	9:00AM-1:30PM, individual lab times will be assigned by DDS
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Date	November 18, 2021
Time	9:00AM-1:30PM, individual lab times will be assigned by DDS
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Date	November 30, 2021
Time	9:00AM-1:30PM, individual lab times will be assigned by DDS
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Date	December 10, 2021
Time	9:00AM-1:30PM, individual lab times will be assigned by DDS
Location	DDS South New Haven Office, 370 James St., Yale Training Room
Date	December 17, 2021
Time	9:00AM-2:00PM, individual lab times will be assigned by DDS
Location	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 339

Lab & Exam Schedule South Region

Date	December 29, 2021
<i>Time</i>	9:00AM-1:30PM, individual lab times will be assigned by DDS
<i>Location</i>	DDS South New Haven Office, 370 James St., Yale Training Room
Date	January 6, 2022
<i>Time</i>	9:30AM-1:30PM, individual lab times will be assigned by DDS
<i>Location</i>	DDS South New Haven Office, 370 James St., Training Room
Date	February 1, 2022
<i>Time</i>	9:00AM-2:00PM, individual lab times will be assigned by DDS
<i>Location</i>	DDS South Norwich Office, Uncase on the Thames Campus, Campbell Building, 3 rd Floor Room 339
Date	February 3, 2022
<i>Time</i>	9:30AM-1:30PM, individual lab times will be assigned by DDS
<i>Location</i>	DDS South New Haven Office, 370 James St., Training Room

RETRAINING

OVERVIEW

The retraining course will be held over two full days for a total of 12 retraining hours. Registration for the retraining should be sent to the Med Admin Unit by the agency Med Coordinator for review and they will be notified if their employee has been admitted into a retraining course. In addition to the registration form, the delegating RN that oversees the employee must provide documentation of the staff's med errors and retraining history. The registration form also requests the name and phone number of the delegating RN who oversees the employee. The RN needs to provide this information and the agency Med Coordinator should submit all documents at once. Your employee will not be registered in the class without documentation of all errors and retraining history from the RN.

REMINDER; This is NOT a course for employees who are struggling with the recertification exam. Recertification exam review or retraining must be handled by the delegating RN at the agency. Retraining courses through DDS is for employees who have made multiple medication administration errors and have already been retained by their delegating nurse and are still struggling with med errors.

Retraining classes may be cancelled due to low enrollment and agency Med Coordinators will be notified of cancellations

THINGS TO REMEMBER FOR RETRAINING COURSE ATTENDEES:



Retraining course attendees must arrive at least 15 minutes early. Registered attendees that arrive late will not be allowed into the course.



All participants must bring a pen or pencil.



A valid photo ID is required for check in. No pictures of an ID will be accepted.



A mask must be worn properly covering mouth and nose while in DDS training centers

Retraining class dates/locations are as follows.

Course #	RT – 22-210
<i>Dates</i>	September 7 and 9, 2021
<i>Class time</i>	9:00AM – 4:00PM (1 hour lunch)
<i>Location</i>	DDS North, Hartford Office, 61 Woodland Street Room 127B
Course #	RT – 22-211
<i>Dates</i>	November 30 and December 1, 2021
<i>Time</i>	9:00AM-4:00PM (1-hour lunch)
<i>Location</i>	DDS West, Southbury Training School, Roselle School Room 210
Course #	RT – 22-212
<i>Dates</i>	January 12 and 19, 2022 (Snow Day: January 26, 2022)
<i>Time</i>	9:00AM – 4:00PM (1-hour lunch)
<i>Location</i>	DDS South New Haven Office, 370 James St., Training Room

Use the registration form following this page to register an employee for the re-training course. Do not use the initial course registration online forms. Retraining forms should still be submitted via fax or email for review by DDS.

The delegating RN needs to complete the rationale form in full for an employee to be registered for a retraining course.

All retraining documents (registration form and rationale form) should be faxed to 860. 622-2738 or emailed to DDS.MedAdmin@ct.gov

Retraining Course Registration

<u>PRINT</u> Participant Name (Last Name, First Name) SS#	Add	Cancel	Retraining Course (Do not list dates)	For DDS Use Only		
				Code	Date of contact	DDS <u>Initials</u>
_____ / _____ SS# _ _ _ - _ - - _ _ _ _ Supervising RN _____ RN Contact Number _____			R T -- 21 -- _ _ _ _			

Agency Name: _____ Agency Contact: _____ Date: ____ / ____ / ____ Phone: _____ Fax: _____

Fax or email to: Med Admin Unit 860-622-2738 or DDS.MedAdmin@ct.gov

Registration Codes					
A	Registration ACCEPTED	F	Course FULL	C	Registration CLOSED

- **PRINT LEGIBLY. PLEASE LIST NAME IN LAST NAME, FIRST NAME FORMAT. SOCIAL SECURITY NUMBER MUST BE INCLUDED.**
- Be sure to identify the RN responsible for supervising the staff's med admin status and RN's phone number.
- A new seat request form must be submitted for each change.
- Please fax all seat requests to DDS Central Office. Fax or email to 860-622-2738 or DDS.MedAdmin@ct.gov
- You will receive return fax confirmation (accepted or denied) within 2 business days.

IMPORTANT: Participants must complete 100% of the class.

Rationale for Retraining

To be filled out by the delegating RN & faxed along with the registration form – registration form will **NOT** be accepted without the rationale.

Re: Medication Retraining Class

Please fill out as this information to help the instructor be able to focus on specific areas of concern to retrain your staff.

Name of Student: _____

Class date: _____

Name of Nurse: _____

Email of nurse: _____

Agency: _____

Nurse's Phone: _____

How many med errors have occurred in past year? _____

Please list **ALL** med errors, what class, dates, & when retraining occurred:

Other comments if needed: _____

Return form by fax or email to: Fax: 860-622-2738 Email address: DDS.MedAdmin@ct.gov

Med Coordinators Name: _____

Rationale for Retraining

Additional space for med error and retraining history if needed by delegating RN:

DIRECTIONS



DDS WEST REGION

Cheshire Office
Southbury Training School

DDS NORTH REGION

Hartford Training Office
Willimantic Office

DDS SOUTH REGION

New Haven Office
Norwich Office
Wallingford Office

Directions to All Course/Lab/Exam Locations

DDS West Cheshire Office

25 Creamery Road
Cheshire, CT 06410

Hartford:

Take Route 84 West to exit #27 (Route 691). Take Route 691 to Exit #3 Cheshire. Take a right off the exit onto Route 10. At the fifth traffic light take a left onto Creamery Road (Paul's Restaurant and car wash will be on your right) Take an immediate right into the drive way of the Cheshire Center. Parking is available in the lower lot to the left of the buildings. The training room is located at the top of the hill.

New Haven:

Take Route 91 North to Route 15. Take Meriden-Waterbury exit to Route 691 West. **Take 691 W to exit #3. Take a left off the exit onto Route 10. At the fifth traffic light take a left onto Creamery Road (Paul's Restaurant and car wash will be on your right) Take an immediate right into the drive way of the Cheshire Center. Parking is available in the lower lot to the left of the buildings. The training room is located at the top of the hill.

Middletown:

Take Route 691W to exit #3. Follow from ** above

Waterbury:

Take Route 84 East to Route 691 East to Exit #3 Cheshire. Take a right off the exit onto Route 10. At the fifth traffic light take a left onto Creamery Road (Paul's Restaurant and car wash will be on your right) Take an immediate right into the drive way of the Cheshire Center. Parking is available in the lower lot to the left of the buildings. The training room is located at the top of the hill.

DDS West Southbury Training School

1461 South Britain Road
Southbury, Ct 06488

From All Points:

Interstate 84 to Exit 14. At the end of the exit ramp take a right(westbound) or a left(eastbound). Proceed north straight on Route 172, for 2.6 miles.

Enter at Constitution Ave (which is the main driveway) go straight Roselle School is on the right. Training room is room 210. Use parking lot in the rear.

DDS Training Office, Hartford (The old Capital Community College Building)

61 Woodland Street

Hartford, CT 06105

From All Points:

Take Route 84 to Exit 46 - Sisson Avenue. Keep right at the fork in the ramp.

At the light at the end of the exit ramp, turn right onto Sisson Avenue and go to Farmington Avenue (second traffic light).

Turn right onto Farmington Avenue and go to Woodland Street (first traffic light).

Turn left onto Woodland Street and go to Asylum Avenue (first traffic light).

Turn left onto Asylum Avenue. The entrance to the parking area is the second driveway on the left.

Turn left into the **second** driveway. **Bear right after entering the driveway and park in the lower lot. Parking in the upper lot is by permit only – Security will require all others to move to the lower lot.**

1. Security officers are located right inside the door and will assist you when you arrive.
2. **You will be required to present a photo ID in order to enter the building.**

DDS North, Willimantic Satellite Office

90 South Park Street

Willimantic, CT 06226

From Danielson:

Take Route 395 South

Take Exit 91 to Route 6 West.

Follow Route 6 to Route 66 in North Windham.

Take Route 66 West to the South Street intersection in Willimantic.

Turn left at the "Frog bridge". Go across the bridge and straight through the light.

Take 1st right onto South Park Street. The office is located at the intersection of South Street and South Park Street. Entrance is on South Park Street. Parking is on the right side of the building.

From Norwich:

Take Route 395 North to Exit 81 West At the end of the exit ramp take a left onto Route 2.

Take Exit 25 towards Willimantic. Merge onto Route 32. Take a left onto South Street at the "Frog" bridge. The office is located at the intersection of South Street and South Park Street. The entrance is on South Park Street. Parking is on the right side of the building.

From Hartford:

Take Route 84 East towards Boston merge onto Route 6 East take Exit 59. Merge onto Route 384 East Route 384 becomes Route 6 East. Take the Route 32 Exit towards Willimantic. Turn right at the end of the exit ramp. Route 32 becomes Route 66/Main St continue on Main Street. Take a right onto Bridge Street, go over the railroad tracks and bear left up the hill. Take a left at the stop sign take a right onto John Street at the stop sign you will be facing the office. Take a right at the stop sign onto South Park Street. Parking is on the right side of the building.

DDS South Wallingford Office

35 Thorpe Ave – 3rd floor

Wallingford, Ct 06492

Traveling South on Interstate 91 (I-91 S)

Take Exit 15.

Turn left at the end of the exit onto CT-68/Barnes Road.

Turn left onto Research Parkway.

Take the first left onto Joseph Carini Drive.

Turn left onto Thorpe Avenue.

35 Thorpe Avenue is on the right.

Traveling North on Interstate 91 (I-91 N)

Take Exit 15.

Turn right at the end of the exit onto CT-68/Barnes Road.

Take the first left onto Research Parkway.

Take the first left onto Joseph Carini Drive.

Turn left onto Thorpe Avenue.

35 Thorpe Avenue is on the right.

DDS South – James St Office

370 James St

New Haven, CT

From the North:

Take I-91 South toward NEW HAVEN. Take the WILLOW ST exit- EXIT 6- toward US-5 / Blatchley Ave. 0.2 miles. Turn LEFT onto WILLOW ST. 0.1 miles. Turn RIGHT onto State St/ US-5 0.1 miles. Turn LEFT onto JAMES ST 0.2 miles. Turn RIGHT after 370 James St. The parking lot and entrance are behind the building.

From the South:

Take I-95 North toward Hartford. Take the STATE St/ US-5 exit- EXIT 5- toward FAIR HAVEN. 0.1 miles. Turn RIGHT onto JAMES St. 0.2 miles. Turn RIGHT after 370 James St. The parking lot and entrance are behind the building.

The entrance to the DDS office is on the third floor. The training room is the first room on the left after entering the DDS South Region Office.

DDS South Region: Norwich Office

Staff Development Office

401 West Thames Street, Campbell Building
Norwich, CT 06360

Take interstate 395 to Exit 79A onto Route 2A East. Take Exit 1 for Route 32. Take left off ramp onto Rte. 32 North. Stay on Rt. 32 for 1.7 miles. Go past Norwich Inn and Spa on left. Take left at "STATE OF CONNECTICUT Uncas on Thames" sign (across from car dealership). Follow road up the hill looking for signs for Campbell Building. Bear right at fork. Pass the State Police Eastern District headquarters and DMH. Campbell Building is at top of the hill. Training Room is located on the third floor – Room # 341. Library is on the 4th floor.

PLEASE NOTE: 21 HOUR COURSE IS IN THE CAMPBELL BUILDING ON THE THIRD FLOOR IN ROOM 341 INITIAL EXAMS ARE GIVEN IN THE SAME PLACE.