

**Instructions for Attending a Training at the
Department of Development Services (DDS)
370 James Street, New Haven, Connecticut, 06513**

When attending a training at DDS, located at 370 James Street in New Haven, please allow up to 30 additional minutes for parking and signing-in procedures.

The address of 370 James Street is a large complex with several businesses occupying the space. There are two entrances on separate streets. The parking lot entrance, where you will enter, is located around the corner on John W Murphy Drive. (see photo below) The Humphrey Street entrance is for the Department of Social Services (DSS) *only*.

As you enter the parking lot, there will be a guard shack on your left. Turn left past the guard and park in the back area of the lot. The front spaces are for permit holders. You do *not* have to check-in with the parking guard.

You will enter the building from the parking lot into the lobby where you will sign-in at the security desk. DDS is located on the 3rd floor where you will sign-in again and call the receptionist. Classes start promptly so please allow extra time and come early to class.

