

**Guidelines to Prepare for
Human Rights Committee Presentation**

The purpose a program/strategy/intervention is presented to the Human Rights Committee (HRC) is because there is a component that potentially interferes in some way a person's human rights. The Committee is responsible for offering an independent review and opinion on potential right restrictions to all individuals placed or treated under the direction of the Commissioner. This includes individuals receiving services in DDS operated, funded, and/or licensed facilities or programs including individuals receiving supported living services. This procedure may apply to individuals with Individual Support Agreements. This shall not apply to individuals who live independently, who live with their families, who have been exempted from review by the Human Rights Committee by the regional or training school director, or who live in long-term care facilities.

To have an issue reviewed a completed packet must be submitted to the Regional HRC Liaison who will schedule a review at the next available HRC meeting. A completed packet includes:

1. Behavior Plan/Program
2. Recent Data (e.g. behavioral, medical, and/or programmatic)
3. All evaluations, assessments, and/or doctor's orders that are related to the target behaviors/request
4. Picture or description of item(s)/device(s) being requested
5. Applicable legal documents (e.g. probation/parole)
6. Completed Request for HRC Review Form
7. Signed and dated consents